

State Treasurer

Jan. 2021 Leadership Summit

Job Description

- The State Treasurer is the Chief Financial Officer of SIR Inc., a Corporation under the laws of California. He reports to the State President, and maintains complete and accurate records of all assets of the organization.
- Primary Responsibilities:
 - Work collaboratively with the President, other State Officers, the Budget Oversight Committee, and State Committee Chairmen on financial/tax matters involving SIR inc.
 - Serve as a State Officer on the State Board.
 - Serve as a member of the State Executive Committee.
 - Serve as a member of the Budget Oversight Committee.
 - Lead the State Assistant Treasurer.

Practical Responsibilities

- QuickBooks bookkeeping – ongoing record creation, monthly reporting
- Budget – ensure adequate tracking and projections
- Banking – deposit assessment checks, issue reimbursement and expense checks, monthly accounts reconciliation
- Government filings – State and Federal based on State Database information from Form 28

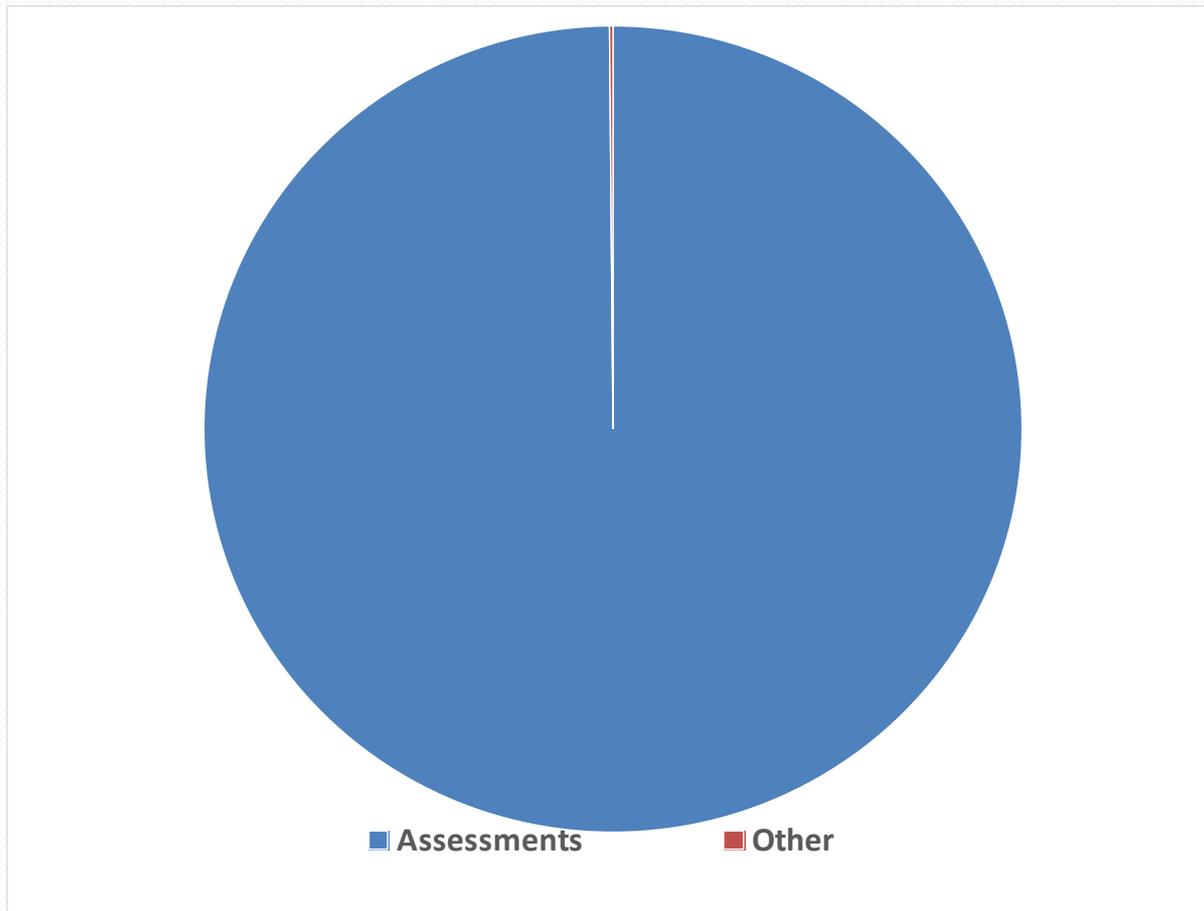
SIR Inc. Financials Calendar Year 2020

Account	Actual	2021 Budget
REVENUE		
Cash Forward	\$5,000	\$18,823
Assessments	\$88,129	\$51,457
Other	\$120	\$5,060
Total Revenue	\$93,249	\$75,340
EXPENSE		
Administration*	\$14,400	\$11,000
Insurance	\$48,885	\$51,000
Committees**	\$4,115	\$14,550
State Mtgs	\$2,977	\$3,500
Regions	\$3,500	\$5,000
Total Expense	\$73,877	\$85,050
2020 Surplus YTD	\$19,372	(\$9,710)

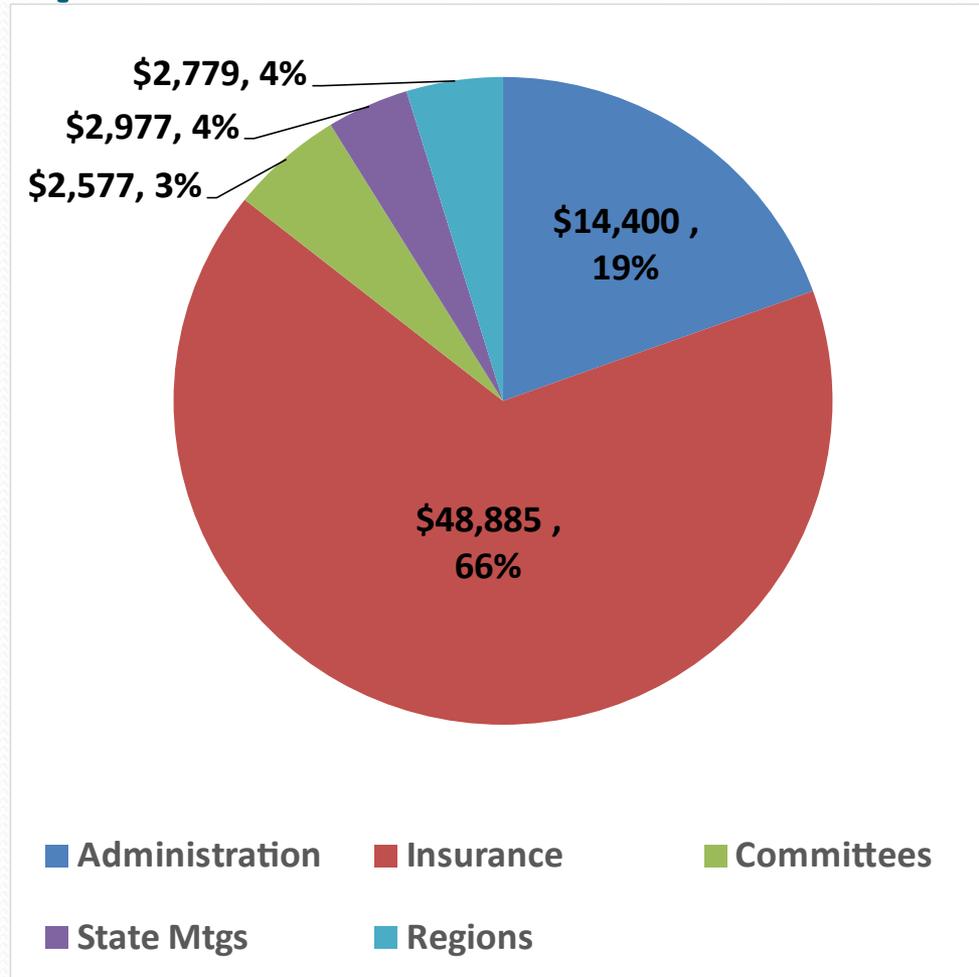
* 2020 \$10,000 to MCO Marketing

** 2020 \$1,000, 2021 \$9,500 Marketing

2020 Income



2020 Expenses



Government Filings

Agency / Form	Normal Due Date	SIR Inc.	SIR Branches	SIR Foundation
----- For CY 2019 -----				
IRS 990EZ - Also file with CA AG RCT	15-May	4/15/2020	n/a	4/25/2020
IRS 990N	15-May	n/a	5/25/2020	n/a
IRS Group 990 Filing	not requ'd if net Income < \$50k	n/a	n/a	n/a
CA AG RCT RRF-1, CT-TR-1	15-May	3/12/2020	mailed 4/17/2020	3/12/2020
CA FTB 199	15-May	4/24/2020	n/a	not requ'd if net Income < \$50k
CA FTB Group 199	15-May	n/a	mailed 6/1/2020	n/a
CA FTB 199N (postcard)	15-May	n/a	n/a	4/26/2020
CA Sec of State SI-100	every 2 years on corporate anniversary	Filed by the SIR Asst. Secretary	Filed by the SIR Asst. Secretary	Due 2021



Questions