Form 6A

Instructions for preparing Senior Certificates.

**Background**: In January 2022, the State Board voted to allow Branches to prepare and print Senior Certificates for 90, 95, and 100 years of age life milestones. Since these are designated “Presidential” awards, they will have the signature of the current SIR State President. There is a specific certificate for each of the 3 milestones: 90, 95, and 100.

**General Information**:

These certificates can be edited to include the Receiving Sir’s Name and the Official Name of the Branch plus the Branch number. They are available in Word and PDF formats.

You can use Adobe PDF Reader to edit the contents of the PDF file and then save the modified file to be printed. The WORD versions of these files can be fully modified, but the font that is used for the PDF version of the certificate cannot be changed in color or format.

It’s probably best to print certificates on special certificate paper with a printed border. Such paper is available from many office supply stores, two examples from Staples.Com are *8 1/2" x 11" Beige/Gold #963006 & #963007.*

If preferred, you can place a Gold Seal over the printed seal on the certificate. Seals are available through Form 21 on the State website..

**Suggestion**:

Present this certificate to the member at the monthly lunch meeting in his birthday month. Make it a brief, but friendly celebration and laud his work for the branch.

Direct comments to Ron Saltgaver – Forms Chairman.

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