

Branch Application
SIR, Incorporated
Distinguished Service Award
 For Branch Use in nominating a member of the
 Branch to receive this prestigious recognition

Date: _____
 MM/DD/YYYY

The Branch Executive Committee of Branch No. _____ has received this application to have the SIR, Incorporated Distinguished Service Award conferred upon Sir *- _____.

The member proposed to receive this award has been a member for three or more years and has performed outstanding and exceptional service in the execution of his duties and responsibilities.

The specific facts concerning his duties and responsibilities which the BEC shall consider that warrants the granting of this honor are:

There are now _____ Members in this Branch. Of these, there are now _____ DSA awardees. Before approving this form, confirm from the table in Policy 10 that the resultant total number of Active Branch DSAs conforms with the revised rules.

This is exclusive of the DSA the Branch Big Sirs have been awarded for their leadership role of the Branch and the DSA awarded to the Area Representatives. These DSA awards do not count towards the Branch limit.

Proposed Date for the presentation of the award: _____

Respectfully submitted,

Printed Name Signature

Date _____

Attested by Big Sir

**Main points to consider when completing
the Branch Distinguished Service Award Application**

Applicant needs to have clearly earned this award over at least a three year period.

Clearly earned it through exceptional and extraordinary service

Steps forward whenever the need arises

Would be recognized by his peers to have earned it

Applicant should have made improvements for the betterment of the Branch.

A table has been added to make it easier for you to list the dates of the important work your applicant has accomplished. This will augment your cover letter. Remember accomplishments in his personal life and with other organizations should not be included.

Note: The authority to approve the DSA award is granted by the SIR State Board to the Big Sir and his BEC and its purpose is to recognize outstanding performance and exceptional service by a member of the Branch.

Other Data that Supports this Application

Dates

Other Contributions to the Branch:	