



SIR FORM 46
(Request for Approval of Branch Bus Trip)

Date: _____

To: Executive Committee, Branch No. _____.

Approval is requested for a Branch Bus Trip as detailed below:

1. Destination or Name of event: _____

2. Date(s) of event From: _____ to _____
3. Cost per participant: _____
4. Bus Company: _____
5. Size of Bus (Maximum Passengers) _____
6. Designated Member: _____
7. Attach the "Short Bus Trip Checklist."
8. CPUC No.: _____ Insurance Expiration Date: _____
(Above information available from List of SIR Qualified Bus Companies)
9. BEC Approval Date: _____

Signed: _____
Branch Travel Chairman/Designated Member

- Note: A. Approval of bus trip must appear in the Branch Minutes
B. Mystery Trip need not name destination.
See Procedure 13 and 13a.

Distribution: Copy within 7 days after approval to the Branch Secretary and
emailed to Form46Recipient@sirinc.org