## SUMMARY OF POLICIES & PROCEDURES CHANGES 6/13/19 and 8/20/19

- Page 1-1, Table of Contents, title Policy 16a: added "Providing Food at SIR Functions".
- **Page 1-2**, Table of Contents, title Procedure 16a: added "How to Handle Food Safely".
- **Page 1-2**, Table of Contents, Updated page numbers for State Board, State Committees, How to Administer a Domestic or Overseas Trip and How to Amend Policies and Procedures.
- **Page 2-1,** corrected the spelling of 'friends' in the Policy 1 Guiding Principals...... while making 'friends' for life.
- **Page 2-7.1**, Replaced the words 'Sons in Retirement' with the word 'SIR' in two places in the Note under Case 3.
- **Page 2-7.1**, Added the word 'in' to the sentence 'Failure of a Branch to adhere to this policy can result in the potential loss of the Branch Charter'.

## **Appendix A: Branch and Corporate Bylaws:**

- Page 2-7-1, Documented Policy 16A as State Board Approved.
- Page 3-3, Replaced 'pin' with 'badge'.
- Page 3-18.1 to 3-18.3, Documented Procedure 16A as State Board Approved.
- Page 1 Updated some page numbers in Appendix A.
- **Page 2** Revised Bylaws 1, 6, 8, 15, 16, 18 and 19.
- Page 3 Revised Bylaws 20, 25, 26, 30, 36 and 41.
- Page 4 Revised Bylaws 50, 60 and 100.
- Page 5 Revised Bylaw 122.
- Page 6 Revised Bylaw 133, 144, 145, 146 and 147.
- Page 7 Revised Bylaws 149 and 154.
- **Page 8** Revised Bylaws 165, 166 and 167.
- Page 10 Revised Bylaws 188 and 201.
- Page 11 Revised Bylaws 221, 222, 256 and 280.
- Page 12 Revised Bylaw 291.