## SUMMARY OF POLICIES & PROCEDURES CHANGES 8/20/19 TO 10/18/19

**Cover Page, -** Corrected wording of SIR Mission Statement and added SIR Vision Statement

**Index Page -1-1-,** Added asterisk (\*) to General Policy 1 to indicate that there is a procedure with the same number.

Updated page numbers for Organization and Definitions

Added page number for New Policy 22A - New Member Induction Oath

**Index Page -1-2-,** Added page number for New Procedure 1 How To Respond to Individual Complaints

Updated page numbers for How To Use SIR Logo

Page -2-1-, Revised working for 1. SIR Mission.

Added New 2. Non-Discrimination Principal Statement and reference to New Procedure 1.

**Page -2- 2.1-,** Deleted 'P' - definition of "Retired" as it is not longer used.

Pages -2-7.2- to -2-8-, Added Policy 22A New Member Induction Oath

Page -3-1-, Added New Procedure 1 How to Respond To Individual Complaints

Page -3-8-, Rewrote Insurance Add-Ons Procedure 12 (h) in it's entirety.

**Page -3-11-,** Rewrote Insurance Coverage (Foreign Travel) Procedure 13 (k) in it's entirety.

**Page -3-17-,** Changed submittal timing from 15 to 30 days for any proposal involving Policies and Procedures being transmitted to the State Board Meeting.