#### **DIVISION 4 - THE STATE**

#### PART 1 - STATE ORGANIZATION

## Article 1 - Membership

# RULE 750. (Deleted 11/16/04)

## Article 2 - State Officers

RULE 755. The Officers of the Corporation are the President, Vice President, State Secretary, State Treasurer, Assistant State Secretary, Assistant State Treasurer, the Regional Directors and the Area Governors. (Revised 11/14/06 effective 1/1/07)

RULE 756. The Board of Directors of the Corporation, herein referred to as the State Board, consists of the President, Vice President, State Secretary, State Treasurer, Assistant State Secretary, Assistant State Treasurer and the Regional Directors. (Revised 11/14/06 effective 1/1/07)

RULE 757. The State Executive Committee consists of the President, Vice President, State Secretary and State Treasurer.

RULE 758. Officers of the Corporation as defined in Rule 755 shall not serve concurrently as a Branch Officer except as provided in Rule 327 (Interim Management). Upon application to the President, the President may make an exception to this rule. (Revised 11/15/05)

# Article 3 - Election of Officers

RULE 765. The members to serve as State Officers, other than Regional Directors and Area Governors, shall be elected at the Annual Meeting. (Revised 7/6/95)

RULE 766. Annually by September 30 the President-elect should make all of his appointments to State Committees and other Presidential appointments pertaining to his administration.

Among these appointments, the President-elect shall appoint a Nominating Committee consisting of:

- a. A chairman who shall be the then current President or; if unable to serve, the most recent Past President available, and
- b. One other Past President; and
- c. Three other members other than Past Presidents, who shall be past or present Regional Directors or Area Governors.

(Revised 6/8/10)

RULE 767. It shall be the duty of the Nominating Committee to select from the members of Sons In Retirement, Incorporated, and its Branches nominees for election to state offices, other than the Regional Directors and Area Governors to serve during the calendar year next following the year in which they are elected and until their successors have been elected and installed.



A Non-Profit Public Benefit Corporation for Retired Men Devoted to the Promotion of Independence and Dignity of Retirement

# THE SIR MANUAL

## PREFACE & ACKNOWLEDGMENT TABLE OF CONTENTS STANDING RULES - General STANDING RULES - Branch STANDING RULES - Special Activities STANDING RULES - State BRANCH ARTICLES OF INCORPORATION BRANCH BYLAWS CORPORATE ARTICLES OF INCORPORATION & IRS EXEMPTION CERTIFICATE CORPORATE BYLAWS GUIDELINES INDEX

# **INSTRUCTIONS**

THE SIR MANUAL is the property of Sons In Retirement, Incorporated. It is available on the SIR Website to all members of the SIR organization as the official copy. A hard copy issue is in the possession of and maintained by each Branch Secretary. All other hard copies at all levels of the SIR organization are considered personal copies and may be maintained by the individual holders. The standards, content and procedures covering maintenance of this Manual and copies thereof are explained in the Standing Rules 1-5 and 11-11.3.

Pages in this Manual that were revised since Edition 4/6/10 are dated 6/8/10.

On the website is the file "Checklist for Edition 6/8/10" wherein changed pages are highlighted. On the website is the separate file "Revised Pages Only for Edition 6/8/10" for easy printing.

> 6/810 UPDATE: Replace the Cover Page. Replace Rules Pages 44 and 55.

# ~ EDITION 6/8/10 ~

RULE 890. It is the responsibility of the Area Governor to see that all Branches are operating in accordance with the provisions of the Bylaws and the Standing Rules.

RULE 891. The Area Governor is the liaison officer, acting through his Regional Director, between the Branches of his Area and the President.

RULE 892. The Area Governor shall assist the Regional Director in carrying out his responsibilities and representing the interests of the Branches before the State Board.

RULE 893. The Area Governor cannot commit Sons In Retirement, Inc. or the State Board in any manner by directing any act or omission in the absence of specific authority set forth in the Bylaws or Standing Rules or as specifically directed by the State Board or the President.

RULE 894. The Area Governors shall attend Branch Executive Committee meetings as necessary and be available for counseling with Branch Officers.

RULE 895. The Area Governor shall hold an Area meeting, within two weeks following the Regional Directors meeting, with the Officers of each Branch as necessary. (Revised 3/25/97)

RULE 896. The Area Governor may appoint an Area Chairman for any activity such as Travel, Speakers Exchange, Golf, Bowling, etc, as may be deemed appropriate to facilitate the conduct of SIR activities beyond the Branch level. (Revised 6/8/10)

RULE 897. The Area Governor shall have such other powers and perform such other duties as may be prescribed by the President or the State Board.

RULE 898. The Area Governor for the next year shall attend an annual training session each year. The session shall focus on explaining and highlighting the role of an Area Governor, and train him to conduct an annual training session in the current year for incoming Branch Officers. (New 11/13/07)