

RULE ADDITIONS/REVISIONS/DELETIONS 1/17/19

RULE 13.6. Notwithstanding the provisions of Rule 13, individual SIR members may be notified of a SIR cause to raise funds in order to furnish financial or other assistance to a Branch and its members in distress caused by events such as a fire, flood, or earthquake. Such notification for example may be in the form of an email from a SIRinc officer, from a Branch or State newsletter or during a Branch luncheon meeting. (New 12/3/18 Exec. Comm.) (1/17/19)

RULE 14. Alcoholic beverages may be served or provided, whether or not for compensation, only when there is full compliance with all federal, state and local laws, rules or regulations. To meet the requirements of our Liquor Liability Carrier, any branch serving alcohol at their meetings or events must have two certified bartenders. Certification would be obtained through a responsible beverage server certification program. Expense of the program is to be absorbed by the branch. Documentation would be the certificates of completion. Failure to meet this requirement could result in the branch losing its Liquor Liability insurance. (Revised 04/08/14)
Exception to this Procedure – Participants Serving Themselves- If at a SIR function where Certified Bartenders are not present or are not serving the alcoholic beverages, the participants must serve themselves...no exceptions. (Revised 1/17/19)

RULE 14.1 The guiding principles of our Bylaws, Policies and Procedures shall be governed by the Mission of SIR, and applied with common sense. The Mission of SIR is to improve the lives our members through fun activities and events while making friends for life. (New 1/17/19)

RULE 14.2. No one in SIR shall contact the SIR insurance carrier, except a State Insurance Committee member or a member approved by the President. (New 1/17/19)

RULE 14.3. The responsibility to ensure that SIR leadership positions are filled is as follows:

- **The President- to ensure all State Board and State Committee Chairman positions are filled.**
- **A Regional Director- to ensure all his Area Governor positions are filled.**
- **An Area Governor- to ensure all his Big Sir positions are filled.**
- **A Big Sir- to ensure all his BEC and Branch Committee Chairman positions are filled.**
- **A State Committee Chairman- to ensure all his Committee positions are filled. (New 1/17/19)**

RULE 36. Forms provided through the State are controlled by the State **INFOSYS SIR Forms Subcommittee Executive Committee. No creation or elimination of, or amendment to, such a form should be effected without it being first reviewed by the State SIR Forms Subcommittee. **In case of disagreement**, the State SIR Forms Subcommittee shall then submit its recommendations regarding the form to the State Executive Committee for approval. (Revised 9/13/05)(1/17/12) (1/17/19)**

~~As needs arise, routine maintenance and minor updates to existing forms may be accomplished by the SIR Forms Subcommittee Chairman, in consultation with the Rules Committee Chairman and other interested parties, without direct approval of the State Executive Committee. (New 6/6/06)(1/17/12)~~

RULE 41. Regular monthly luncheon meetings are to be held by each Branch as required by the Branch Bylaws. ~~Not more than two Holiday parties or Ladies Day functions per year may be held in lieu of regular luncheon meetings.~~ (Revised 11/15/05) (1/17/19)

RULE 47. Special meetings of the Branch Executive Committee (BEC) shall be held on the call of the Big Sir or upon a request to the Branch Secretary by a majority of the BEC in the form of a signed petition from the BEC stating the purpose of the meeting. Such petition may be in the form of emails from BEC members, with each email clearly showing the purpose of the meeting and the members' approval or disapproval to hold a special meeting. Only matters related to the stated purpose(s) may be discussed. (New 1/17/19)

RULE 103. A guest may attend a Branch's activities, luncheons, and events a total of three times. Given unusual circumstances, the Big Sir may extend this attendance to a total of five times. The guest must then become a member in order to continue Branch participation. (New 1/17/19)

RULE 104. Should a member miss three consecutive luncheon meetings without notifying the Branch, the Branch should contact the member to ascertain the reason(s) for non-attendance and work with the member to remedy the situation. (New 1/17/19)

RULE 105. The breach of any Rule, Bylaw or Regulation, or refusal to conform thereto, may be cause for membership termination. ~~expulsion or suspension.~~ **(Revised 1/17/19)**

RULE 106. Upon the finding by the Branch Executive Committee of a member's breach of any Rule, Bylaw or Regulation, or refusal to conform thereto, the Branch Executive Committee shall determine if termination, ~~expulsion or suspension~~ of the member shall occur. **(Revised 1/17/19)**

RULE 107. Notice of said pending termination, ~~expulsion or suspension~~ shall be delivered to the member either personally or by first-class **registered** mail, **return receipt requested**, sent to the last known address of the member shown on the Branch records not less than 15 days prior to such meeting of the Branch Executive Committee. Such notice shall include all of the following:

- a. Give the reason for the action being taken against him.
- b. Notify him of his right to be heard by the Branch Executive Committee, either by appearance, or in writing at least five days before the next Branch Executive Committee meeting. (Revised 9/13/05)
- c. Specify the date, time and location of the meeting of the Executive Committee.

(Revised 1/17/19)

RULE 108. The termination, ~~expulsion or suspension~~ of a member of a Branch shall be accomplished by a two-thirds affirmative vote of the Branch Executive Committee at a regular meeting, or special meeting called by the Big Sir after a notice requirements and hearing have been fulfilled. **(Revised 1/17/19)**

RULE 124. The Branch Big Sir, Little Sir, Secretary and Treasurer, **plus Membership Chairman, Nominating Committee Chairman, and RAMP Chairmen** for the incoming year shall attend an annual training session ~~conducted by the Area Governor~~ for the next year. The session shall be conducted in the latter part of the current calendar year. This Branch Officer training need not be limited to four Branch Officers, and if any of those designated above is unable to attend, the BEC shall appoint a replacement. (New 11/13/07) **(1/17/19)**

RULE 156. Directors are encouraged to hold a branch role- e.g. as Chairman of Recruitment, Activities, Member Relations, Publicity & Image, or Membership. (New 1/17/19)

RULE 157. Any Branch Officer may be removed from office upon finding that he has breached or refused to conform to any State Bylaw, Policy, Procedure, Branch Regulation, or Big Sir or Branch Executive Committee (BEC) directive.

- a. Upon the finding by the Big Sir or BEC that a Branch Officer has breached or refused to conform to, any State Policy, Procedure, or Big Sir or BEC directive, or is, or has been, engaging in a course of action determined to obstruct or harm the best interest of the Branch and/or Sons In Retirement, Incorporated in any manner, the question as to whether the officer status or membership of the officer should be terminated shall be placed before the BEC at the next scheduled meeting or at an earlier meeting called for that purpose.
- b. Notice of a meeting to consider the termination of officer status or membership of a Branch officer shall:
 1. Give the reasons for the action being taken against him.
 2. Notify the officer of his right to be heard, either by appearance or in writing, at least five days before the hearing.
 3. Specify the date, time and place of the meeting.
 4. Be delivered either personally or by first class mail – return receipt requested, sent to the last known address of the member shown on the Branch or State Board records.
- c. The member in question may be removed from officer status or removed from the Branch by a two-thirds affirmative vote of the BEC. The Branch Secretary is responsible for providing the BEC's decision to the member in a timely manner.

(New 1/17/19)

~~RULE 345. All notices, brochures, announcements, or other publications relative to group activities other than those involving travel, arranged for or by, or sponsored by Sons In Retirement, Incorporated, and its Branches shall legibly display the following wording:~~

~~All **travel and other events**/activities arranged for or **sponsored** by **SIR, Inc.** Sons In Retirement, Incorporated, and its Branches are for the convenience and pleasure of the members **of SIR** and their guests who desire to participate. **SIR, Inc.** Sons In Retirement, Incorporated, and its Branches do not assume any responsibility for the well being or safety of the participants or their property, in any matters pertaining to said **events**/activities.~~

RULE 609. Any proposal involving the Standing Rules or Bylaws shall be submitted to the Rules Committee **with a copy to the President by the State Board, a State Officer, a State Committee Chairman, any member of the State Rules Committee, or a Branch Executive Committee **at least 15 days prior to the next Board meeting.** The Rules Committee shall then submit the proposal through the President to the State Board with its recommendations. Such submittal shall be in the form of an addendum to the agenda of the next Board meeting. Any State Board-approved proposal for new or amended bylaws shall be submitted as an agenda item of the next Annual Meeting.**

~~An exception is made for a bylaw addition/amendment proposal that is submitted collectively by seven or more branch BEC's at least 60 days prior to the Annual Meeting. The proposal shall~~

pass through the State Board with its recommendations (and the President's if different), to become an agenda item for the Annual Meeting.
(Revised 11/11/08) (1/13/15) (1/31/17) **(1/17/19)**

~~RULE 794. The Area Governor of each Area shall call a meeting of the Election Committee no later than August 31. The Area Governor shall act as chairman of the meeting. He shall have no vote except when required to break a tie in balloting for Area Governor. In the event there is only one candidate for Area Governor who meets the qualifications of Rule 155, the Area Governor may poll the Election Committee in lieu of calling a meeting. (Revised 6/6/06)~~

The procedure for electing an Area Governor is as follows:

a. The BEC of each branch within each Area shall receive the name of an AG candidate from its Nominating Committee by the July BEC meeting. At that meeting the BEC shall nominate that candidate or another candidate of its own choosing, and submit it to the AG and RD on Form 44- Candidacy for Area Governor by July 31.

b. The AG and RD shall screen the AG nominees from each BEC and may recruit other candidates as well.

(1) They shall complete a nominees list and may note a preferred nominee, if they so desire.

(2) The list shall be submitted with resumes to the Election Committee, comprised of the Big Sirs and Little Sirs of the Chartered and Provisional Branches within each Area, prior to a meeting of the Election Committee.

(3) The AG shall call a meeting of the Election Committee no later than August 31. If the Big Sir or Little Sir cannot attend the meeting, the BEC or Big Sir shall appoint an alternate or alternates from the elected officers of the Branch.

(4) The AG shall act as chairman of the meeting but shall have no vote except when required to break a tie.

(5) In the event there is only one AG candidate who meets the qualifications, the AG may poll the Election Committee in lieu of calling a meeting.

c. To formally document the election, the AG-elect shall promptly execute Form 44A – Notification of Election. (Revised 1/17/19)

RULES 795-798. Deleted.

~~RULE 898. The Area Governor for the next year shall attend an annual training session each year. The session shall focus on explaining and highlighting the role of an Area Governor. and train him to conduct an annual training session in the current year for incoming Branch Officers.~~

~~(New 11/13/07) **(1/17/19)**~~

RULE 923. A change in the organizational structure of Sons In Retirement, Inc. including the number of Areas or Regions, shall be submitted to the President for action by the State Board. No proposal involving a change in the organizational structure of Sons In Retirement, Inc. or its Branches shall be submitted to the Branches without the approval of the State Board.

(Moved from Page 57 - 11/15/05) **(1/17/19)**