

SUMMARY OF POLICIES & PROCEDURES CHANGES 3/13/19

Page 1-1, Table of Contents, title under #9: Changed title from “Logo” to “Logo and Emblem”.

Page 1-1, Table of Contents, title under #16: Changed title and text from “No Contact With Insurance Carrier” to “No Contact With Insurance **Company, Agent, or Broker**”

Page 2-5, Policy 9- Changed title from “Logo” to “Logo and Emblem”.

Page 2-7, Policy 16- Changed title from “No Contact With Insurance Carrier” to “No Contact With Insurance **Company, Agent, or Broker**”.

Changed paragraph from “No one in SIR shall contact the SIR insurance carrier, except an Insurance Committee member or a member approved by the President” to:
“No one in SIR shall contact the Insurance Company, Agent, or Broker directly except for a member of the SIR State Insurance Committee, the SIR State Treasurer, or a member approved in writing by the President. Exception: Branch Big Sir, Little Sir, and or Branch Secretary may fill out Form 8, “Insurance Certificate Request” and forward it by email to the SIR Inc. insurance agent/broker listed on Form 8 in accordance with Form 8 instructions.

Page 2-9, Policy 26- Added another criterion for a Branch to terminate a member’s membership.

Page 2-13, Policy 40- Added another criterion for a Branch to remove a Branch Officer from office.

Pages 3-1 & 3-2, Procedure 9- Added or revised text resulting from approval of a new logo and emblem.