

## SUMMARY OF SIR MANUAL CHANGES 04/14/2022 to 07/20/2022

- Cover Page - Updated Edition Date to 07/20/2022**  
Added note that all P & P and Bylaw Changes and Deletions with Strike Throughs are now shown as Red Text for easier reading and updating.
- Page a** Noted in Index that Policy 10 has been completely rewritten to cover the new SIR three level recognition program.
- Page 9** New Policy 10 covering the new SIR three level recognition program replaces the previous policy entirely.
- Page 12** Revised Policy 12 - Managing Funds - Branch and State - How to Manage Funds in State Committees and Branches - removed or Assistant State Treasurer position.
- Page 33** Editorial clarification that Branches may establish a BEC with a minimum five officer positions because Branch Directors are also officers per Bylaw 25.
- Page 37** Revised Procedure for Policy 35 - a. How to Form a New Branch - Forming a Provisional Branch, 3 - removed 'Assistant'.
- Page 38** Revised Procedure for Policy 35 - b. Granting a Charter, 5 and 6 - removed 'Assistant'.

**Following Pages in red are Temporary Policy and Bylaw Changes that remove the Assistant State Secretary and Assistant State Treasurer positions. These changes require approval of the noted Bylaws at the August 25, 2022 Annual Meeting before they can become permanent.**

- Page 2** Revised Policy 3 - Organization - removed the Assistant State Secretary and the Assistant State Treasurer positions
- Page 3** Revised Policy 5 - Definitions - removed the Assistant State Secretary and the Assistant State Treasurer positions.
- Page 40** Revised Policy 37 - Disbanding/Merging Branches and Managing Inactive Branches - Managing Inactive Branches - removed Assistant State Secretary and Assistant State Treasurer positions.
- Page 47** Revised Policy 44 - The State Board - and eliminated the Assistant State Secretary and Assistant State Treasurer positions.
- Page 52** Revised Policy 47 - State Officer Elections - and eliminated Assistant State Secretary and Assistant State Treasurer positions and clarified State Officer term limits.
- Page 58** Revised Procedure for Policy 48 - Policies State - removed the Assistant State Secretary and the Assistant State Treasurer positions.

***Summary of SIR Manual Changes 04/14/2022 to 07/20/2022 continued:***

**Page 62**                    **Revised 5. Position Descriptions for Branches/State Officers and State Committee Chairmen - removed the Assistant State Secretary and the Assistant State Treasurer positions in the 'State' column.**

**Page 67**                    **Revised Bylaw 130 - removed the Assistant State Secretary and the Assistant State Treasurer positions from the State Board.**

**Revised Bylaw 131 - removed the Assistant State Secretary and the Assistant State Treasurer positions from the State Board.**

**Page 68**                    **Revised Bylaw 140 - removed the Assistant State Secretary and the Assistant State Treasurer positions from the State Board.**

**Revised Bylaw 141 - removed the Assistant State Secretary and the Assistant State Treasurer positions from the State Board.  
Requires approval at 2022 Annual Meeting to become permanent.**

**Page 69**                    **Revised Bylaw 148 - clarified the term limit for a regularly elected officer of the Corporation.**

**Revised Bylaw 151 - A vacancy in the office of the Regional Director shall be filled by a majority vote by the Area Governors of the Region at a meeting called and presided over by the Vice President (instead of the Area Governor of the lowest numbered Area in the Region).**

**Revised Bylaw 154 - A vacancy in the office of the Area Governor shall be filled by a majority vote by the Big and Little Sirs of the Area at a meeting called and presided over by the Regional Director (instead of the Big Sir of the lowest numbered Branch of the Area).**