

**SUMMARY OF RULES CHANGES ADOPTED BY  
THE STATE BOARD 3/24/07**

On March 24, 2007, the State Board approved via an email vote of 13 for, and 2 against, to increase the mileage reimbursement rate from \$.25 per mile to \$.35 per mile for all motor vehicle mileage on behalf of SIR State organization that is accrued on and after May 1, 2007. This results in an amendment to Standing Rule 38.a as follows:

- a. Reimbursable expenses include the following:
  - 1. Mileage: Personal ~~automobile~~ **motor vehicle** usage at the ~~current mileage~~ rate of \$.25 per mile **through April 30, 2007, and at the rate of \$.35 per mile on and after May 1, 2007.**

Form 15, Rev 3/24/07 - Expense Claim Voucher - must be used to claim all expenses in connection with SIR State business. This revised form is available on the SIR Website . For SIR State business, mileage accrued from January 1 through April 30, 2007, the rate is \$.25 per mile and from May 1 forward the rate is \$.35 per mile. The form will require you to enter an appropriate mileage rate.

The Expense Claim Form 15 is also used by Branch personnel submitting expense claims to be approved by the Big Sir. It needs to be noted that individual Branches may set their own expense reimbursement policy the same as the State organization, or set their own policy by Regulation as provided in Standing Rule 46.

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