

Summary of Manual Changes 8.01.24

1. 2nd Vice President added to all lists of State Officers throughout the document
2. Policy 5. Definitions, m. Policy or Procedure may be amended and approved by the State Board
3. Policy 20. Membership Criteria Membership shall be open to any man (women may be allowed only under the exception of specific chartered branches) regardless of age, race, color, or religion
4. Policy 25. Member Attendance
A member shall be required to attend one of the regular Branch monthly meetings within the previous twelve consecutive months and participate in at least one of the SIR activities, including golf, bowling, travel, unless the Branch BEC has approved different attendance requirements (see Bylaw 18)
5. Policy 32. Branch Communications By-laws 17.1 and 17.2 moved to Policy 32 and amended.

Branch Communications

SIR, Inc. needs to communicate with SIR members in State matters relating to the overall operations of SIR, Inc. and the SIR Branches , it is imperative that communication with all members is achieved.

The preferred method of communication by SIR, Inc. is via email, being the most expeditious, effective and cost-effective. However, it is recognized that some members do not agree with supplying their personal email addresses due to their

concern for privacy, and some members do not have email capabilities.

Branches are required to submit an electronic version of their membership list utilizing Form 65 of their Branch Membership List to the State by the end of February of each year. Form 65 has a column for entering the member's branch, name.

spouse's or significant other's name, telephone number mailing address and email address. If the individual member does not want to divulge their email address, that cell may remain blank.

Since this will prevent SIR, Inc. from being able to fully communicate with all SIR members via email, it is the Big Sir's duty and responsibility to ensure that all members receive the State communications in a timely manner and in the form as originally distributed, i.e., by distribution at luncheons if they are being held or by individual mailings to those member not receiving the email from the State. The Area Representative or the Little Sir , if the Branch does not have an Area Representative, shall verify with the Big Sirs that distribution of State communications to all Branch members has been achieved.

6. Policy 37. Disbanding/Merging Branches financial procedures that specify that the Branch that is being merged with will receive the check, thereby closing the account of the merged branch.
7. Policy 46. State Committee State Honoree Committee added (There is no description in the Manual about this committee)

8. Policy 51. Position Descriptions for Branch/State Officers and State Committee Chairman State HLM Certificate Chairman added (There is no description in the Manual about this seat)