



SONS IN RETIREMENT

A Non-Profit Public Benefit Corporation For Retired Men Devoted to the
Promotion of Independence and Dignity of Retirement

**State Board Meeting
Knights of Columbus Building
Vallejo, California
November 11, 2008**

TO: State Board, State Advisor, Past Presidents, Dwight Sale, INFOSYS; Gary Gruber, Rules; John Thomason, Insurance; Eckart Sellinger, AG Training; Buck Kendrick, Growth and Membership; Bill Cooper, Bowling; Bob Perry, Travel; David Betts, Golf; Chuck Roberts, SF Giants.

AGENDA

10:00 AM	Call to order	President Pufford
10:02 AM	Invocation and Flag Salute	Chaplain Short
10:05 AM	Verification of Quorum, Approval of the Minutes of the Board Meeting of June 10, 2008 & the Annual Meeting of August 4, 2008	Secretary Short
10:10 AM	President's Introductions and Comments	President Pufford
10:20 AM	Vice President's Comments	V. Pres. Reiser
10:25 AM	Secretary's Comments	Secretary Short
10:30 AM	Introduction and Installation of 2009 State Officers	Past President Wyatt
10:40 AM	Scheduled Reports to the SIR State Board	
	Treasurer's Report	Treasurer Mannell
	Assistant Treasurer's Report	Assist. Treasurer Berry
	INFOSYS	Past President Sale
	Growth and Membership	Buck Kendrick
	Rules	Gary Gruber
	Insurance	John Thomason
	AG Training	Eckart Sellinger
	Bowling	Status Report
	Golf	Status Report
	SIR Day, Sporting Events	Status Report
	Travel	Bob Perry
11:20 AM	Recess Break	
11:30 AM	Board Action Items (See attached rule changes and proposals)	President Pufford
11:55 AM	Old Business	New Business
12:00 N	Remarks, Announcement Acknowledgements Adjournment	President Pufford

SIR RULES COMMITTEE

Rule Change Proposals Submitted for the President's Consideration And Submission to the State Board for Approval

Rule Changes Discussed by the Committee
September 30, 2008
Tom Smith Chairman

Note: Deleted text is ~~strikeout~~, new text is **bold**, comments are *italics*.

HLM EMERITUS

RULE 24.

- j. If a Branch-initiated HLM has been an HLM for at least 10 years he will automatically be elevated to HLM Emeritus in the Corporate HLM records and the State Roster, and he no longer counts toward any Branch's HLM limit. (New xx/xx/xx)

Suggested by Sir Bob Lippincott, supported by President Pufford, V.P. Reiser, Dwight Sale and others.

The following rule change was not approved

RULE 866. On January 1, April 1, July 1 and October 1 of each year the Treasurer shall assess each Chartered and Provisional Branch an amount to replenish the Treasury of the Corporation. The amount assessed shall be pro rata for each active member excluding Honorary Life Members (**transfer from another branch, State awards and Emeritus HLMs are not excluded**), based on the membership of the Branch as of the second month of the quarter preceding the assessment date. Each assessment shall be sufficient to assure payment of ongoing and future anticipated expenses as well as providing a contingency amount for unanticipated expenses -- all as determined by the State Treasurer and approved by the State Board. (~~Revised 4/16/01~~) (~~Revised 6/3/03~~) (**Revised xx/xx/xx**)

Proposed by Dwight Sale, but even Dwight is neutral on this issue.

PROXY REQUIREMENT - ANNUAL MEETING

Section 185. The Annual Meeting shall have in attendance the Members of the Corporation, each of whom shall have one vote; provided, that in the case of a Big Sir who cannot attend the meeting, the Branch Executive Committee shall appoint an alternate from the elected officers of the Branch who shall be entitled to vote in the stead of the Big Sir.

RULE 34. ~~Any Member of the Corporation as defined in Section 130 may extend his proxy to another Member of the Corporation or, in the case of the Annual Meeting, to an alternate for a Big Sir appointed by the Branch Executive Committee per Rule 166 to vote by proxy with respect to any matter. No individual may hold more than one proxy for any voting event. (Revised 11/13/07)~~
(Deleted xx/xx/xx)

RULE 166. In the event that a Big Sir cannot attend the Annual Meeting, the Branch Executive Committee shall appoint an alternate from the other elected Officers of the Branch. Also refer to ~~Rule 34~~ **Corporate Bylaws Section 185.** (~~Revised 6/5/07~~) (**Revised xx/xx/xx**)

Intent is to bring the rules into conformity with Corporate bylaw Section 185.

The following new rule was not approved

RULE 872. The State Treasurer shall maintain an Insurance Reserve of \$25,000 or 40% of the current year's total insurance premium, whichever is greater. This reserve shall be kept in a separate interest bearing account funded by the General Fund of the State Treasury.
(New xx/xx/xx)

Intent is to have funds set aside to cover unexpected major increase in insurance premiums.

BRANCH "BANK" ACCOUNTS

RULE 215.1 The opening of a Branch bank account, including accounts for the Branch committees in need of separate accounts, shall be authorized and controlled by the Branch Treasurer or Big Sir with the approval of the Branch Executive Committee. Approval must be recorded in the BEC minutes and kept on file with the Branch Secretary and Branch Treasurer as long as the account is active. Any Branch account must be in the name of the Branch or its committee, such as "SIR Reynolds Branch 1" or "SIR Reynolds Branch 1 Golf Committee" account. A copy of the Branch Articles of Incorporation may be provided to the bank along with the Branch federal identification number, known as the Employer Identification Number ("EIN") that is assigned by the IRS. This information is contained in local Branch files and/or on the SIR Website under SIR Documents - Organization Information - Branch EIN Numbers. ~~Banks used by Branches must be FDIC or FSLIC insured depositories.~~ **Banks and Savings and Loans used by Branches must be fully insured by FDIC, or in the case of Credit Unions, the National Credit Union Administration (NCUA).**
(New 11/13/07) (Revised xx/xx/xx)

FSLIC is defunct. Intent is to clarify who the carriers actually are.

RULE 37. The establishment of bank accounts for State Committees must receive prior approval from the State Treasurer or Assistant State Treasurer. Standard financial and banking procedures for State Committees like Bowling, Golf, RV, SIRARC and any other State Standing Committees that receive and disburse funds pertaining to their activities and expenses are:
(Revised 11/13/07)

- c. The Committee Treasurer shall deposit and/or distribute such funds through an ~~FDIC or FSLIC~~ insured depository approved by the State Treasurer in an account bearing the title "Sons In Retirement, Incorporated, 'Committee name' " with the SIR State Treasury federal identification number. This shall not apply to money received that is necessarily paid to a provider in connection with an event on the date it is received nor shall it apply to funds paid for travel that involves air or sea transportation and goods and services in connection therewith, which payments must be handled as provided in Rule 369. ~~(Revised 11/13/07)~~ **(Revised xx/xx/xx)**

RULE 380. A SIR-Qualified Agency ("Agency") must:

- d. Maintain a trust account in an ~~FDIC~~ insured institution, deposit and keep therein all funds of participants of each travel event pending disbursement of those funds for goods or services pertinent to the event. **(Revised xx/xx/xx)**

These two rules should be updated also.

RESTRICTIONS TO BRANCH GROWTH

Article 3 - Applicants for Membership

RULE 72. Applications shall be processed through the Branch Executive Committee without delay and approved applicants shall be inducted within 90 days of application submittal. (New xx/xx/xx)

Article 4 - Maximum Membership

RULE 74. Restrictions in the size of a Branch are against the principles and intent of Sons In Retirement and are therefore are generally prohibited. The only reason that a Branch can limit membership with a waiting list is because the capacity of the luncheon facility is less than 70% of the Branch membership and a suitable larger facility cannot be found. (New xx/xx/xx)

Intent is to make it clear that Branch delays and restrictions to membership growth are generally prohibited.

FORMS 44 AND 44A - NOTIFICATION OF ELECTION (RD & AG)

RULE 155. The Executive Committee of each Branch in the Area shall nominate by July 31 of each year the member it proposes for Governor of its Area. A candidate for Area Governor must be willing to serve and must be a past or present Big Sir, or must have held or is holding the office of Little Sir, Secretary or Treasurer in the Branch, singly or in combination, for at least two years at the time he assumes the office. A past or present Big Sir is the preferred qualification. **The State President may waive the preceding qualifications at his discretion. The nomination shall be made on ~~Part 1 of Form 44 - Candidacy for Area Governor. Candidate and Election of Area Governor.~~ The form shall be submitted to the current Area Governor ~~by on or before~~ July 31. **To formally document the election, the Area Governor-elect shall promptly execute Form 44A - Notification of Election. (Revised 9/13/05) (Revised xx/xx/xx)****

RULE 798. Immediately following the election of the Area Governor, but no later than August 31, the ~~Committee Chairman~~ **Area Governor-elect shall complete ~~Part 2 of Form 44A - Notification of Election - Candidacy and Election of Area Governor~~ and submit the form **according to the distribution shown on the form.** ~~to the State Secretary and the Regional Director as to the name of the elected Area Governor. (Revised 4/12/05) (Revised xx/xx/xx)~~**

RULE 781. Each Region shall have a Regional Director. The Area Governors in each Region shall meet **by August 31 ~~on or before September 1~~ upon the call of the Regional Director, for that Region and by majority vote elect a Regional Director for a one-year term to commence on January 1 of the following year. The Regional Director shall act as Chairman and shall have no vote except to break a tie in the balloting. ~~The Chairman shall promptly report the results of the election to the State Secretary.~~**

Immediately following the election of the Regional Director, the Regional Director-elect shall complete Form 44A - Notification of Election - and submit the form according to the distribution shown on the form. (Revised xx/xx/xx)

Intent is to bring about a more systematic procedure for reporting the election of RDs and AGs. Also, the new Form 44 provides SIRinc with personal data that was not asked for in the past.

QUALIFICATIONS FOR STATE ELECTED OFFICE

RULE 768.2 A candidate for ~~State President or Vice President, State Secretary, State Treasurer, Assistant State Secretary and Assistant State Treasurer~~ must meet the qualifications for **the** office as specified in Rules 768 and 768.1 and must ~~complete and~~ submit to the Chairman of the State Nominating Committee ~~prior to~~ **by** April 15 of each year a SIR Form 43 - Declaration of Candidacy - ~~for State Elected Office~~ and the background data requested on the Form 43. Refer to Rule 769 for an exception. (~~Revised 11/14/06 effective 1/1/07~~) **(Revised xx/xx/xx)**

RULE 768.3 A candidate for State Secretary, State Treasurer, Assistant State Secretary or Assistant State Treasurer must be an active member of Sons In Retirement and have been a member for at least five years, and must submit to the Chairman of the State Nominating Committee by April 15 of each year a SIR Form 43 - Declaration of Candidacy for State Elected Office - and the background data requested on the Form 43. Refer to Rule 769 for an exception. (New xx/xx/xx)

RULE 769. The Nominating Committee shall submit its report to the President not later than June 1. Additional nominations may be made from the floor at the Annual Meeting. A nominee from the floor must sign his agreement to accept the office if elected.

Intent is to offer members a clear statement of qualifications and procedures for the 4 other elected officers.

TRAVEL CODE

RULE 375. Any event involving travel that is ~~arranged~~ **proposed** by ~~SIR~~ or a State activity committee must be approved by the State Board **using Form 53B - Request for Approval of State Event Involving Travel.** ~~and it~~ **Then, the event** must be ~~done on~~ **arranged using SIR State Contract Form 50B, or equivalent,** with a SIR-Qualified Travel Agency. The ~~contract~~ executed **contract** by the ~~DM of the State activity committee and Agency~~ shall be signed by both ~~him~~ **the DM of the activity committee** and the authorized representative of the Agency and kept on ~~permanent~~ file **for at least 5 years** with the State committee Secretary. **(Revised xx/xx/xx)**

RULE 375.1 Any event involving travel that is proposed by the State Travel Committee must be approved by the State Board and recorded in the minutes of the meeting. Then, a contract must be completed with a SIR-Qualified Travel Agency. The contract executed by the DM of the State Travel Committee and Agency shall be signed by both him and the authorized representative of the Agency and kept on file for at least 10 years with the State Secretary. The STC is exempt from mandatory use of Approval Form 53B and Contract Form 50B. (New xx/xx/xx)

RULE 454. The STC shall ~~provide~~ **propose** a State Travel Event for all active members of SIR, and those persons specified in Rule 367, ~~for all Branches~~ every five years or so. **Refer to Rule 375.1 for procedures.**

- ~~a. Such events must be documented on the Form 53B - Request for Approval of State Event Involving Travel containing all significant details of the State travel event. The approval of the event requires the affirmative vote of a majority of the State Board at a regular or special meeting and properly recorded in the minutes of the meeting with a copy of the Form 53B attached thereto.~~
- ~~b. After the Form 53B has been approved by the State Board, the contract between the Designated Member of the State Travel Committee and the SIR-Qualified Travel Agency shall be SIR Form 50B, copies of which shall be distributed as specified on the form and a copy retained by the State Secretary.~~

(Revised xx/xx/xx)

RULE 504.5 The State Board may authorize the Committee to sponsor State Golfing events. Each event shall be specifically authorized for that single identified event. When travel is involved, **procedures are outlined in Rule 375.** ~~the Committee Chairman shall designate a member of the Committee to enter into a written contract with a SIR qualified travel agency to act on behalf of that travel agency. The contract between the designated member and the SIR qualified travel agency shall be SIR Form 50B. A copy of completed Form 50B shall be kept on file with the Committee Secretary.~~ (Revised 6/3/03) **(Revised xx/xx/xx)**

RULE 505. The Committee, upon the approval of a majority of its members, may recommend to the State Board the authorization of a State Golfing event. When the event includes travel, the **procedures are outlined in Rule 375.** ~~the recommendation shall include the following:~~

- a. (Deleted 11/13/07)
- b. ~~Completion of Form 53B – Request for Approval of State Event Involving Travel – containing all significant details of the event. The approval of the event requires the affirmative vote of a majority of the State Board at a regular or special meeting and properly recorded in the minutes of the meeting with a copy of the Form 53B attached thereto. (Revised 11/13/07)~~
 - 1. ~~After the Form 53B has been approved by the State Board, the contract between the Designated Member of the State Golf Committee and the SIR-Qualified Travel Agency shall be SIR Form 50B, copies of which shall be distributed as specified on the form and a copy retained by the Committee Secretary. (New 11/13/07)~~
- c. The State Golf Committee shall comply with applicable provisions of the SIR Travel Code -- Rules 360 et seq. Notwithstanding some of the terminology used, since most of those rules were designated for Branches, they apply equally to the State in most instances. (Revised 11/13/07)

(Revised xx/xx/xx)

RULE 557. The Committee, upon approval of a majority of its members, may recommend to the State Board the authorization of a State Bowling event. The Board may authorize the Committee to sponsor State Bowling events. Each event shall be specifically authorized for that single event. When the event includes travel, ~~the recommendation shall include the following:~~ **the procedures are outlined in Rule 375.**

- a. ~~Completion of Form 53B – Request for Approval of State Event Involving Travel – containing all significant details of the event. The approval of the event requires the affirmative vote of a majority of the State Board at a regular or special meeting and properly recorded in the minutes of the meeting with a copy of the Form 53B attached thereto. (Deleted xx/xx/xx)~~
- b. ~~After the Form 53B has been approved by the State Board, the contract between the Designated Member of the State Bowling Committee and the SIR-Qualified Travel Agency shall be SIR Form 50B, copies of which shall be distributed as specified on the form and a copy retained by the Committee Secretary. (Deleted xx/xx/xx)~~
- c. The State Bowling Committee shall comply with applicable provisions of the SIR Travel Code -- Rules 360 et seq. Notwithstanding some of the terminology used, since most of those rules were designated for Branches, they apply equally to the State in most instances.

~~(Revised 11/13/07)~~ **(Revised xx/xx/xx)**

State Travel Chairman Perry believes that the 2-page Form 50B Contract is necessary for State Activity Committees that may conduct an event involving travel, but the 5-year State Travel Committee event involves a contract far more involved than can be contained in the 2-page contract.

PROPOSING AMMENDMENTS TO THE RULES

RULE 609. The Rules Committee shall consider and shall submit to the President for his consideration, together with its recommendations, any proposal involving the Standing Rules or Bylaws that have been referred to the Rules Committee by the ~~President, the State Board, an officer of the Corporation~~ **a State Officer, a State Committee Chairman, any member of the State Rules Committee, or a Branch Executive Committee through channels to the President.** ~~the joint action of the Executive Committees of ten percent or more of the Branches. (New 8/6/01 effective 1/1/02)~~
(Revised xx/xx/xx)

The proposed changes to this rule are intended to bring it into sync with other rules.
