



Sons In Retirement Inc.
State Board Meeting
Veterans Memorial Building
420 Admiral Callaghan Lane
Vallejo, California 94591
Tuesday, January 17, 2012

State Board Members

President-Jim Stedman
Vice President-Richard Dettmer
Secretary-Eckart Sellinger
Assistant Secretary-Charles Moss
Treasurer-Mike Berry
Assistant Treasurer-Jim Long
Director, Region 1-Bob Roberts
Director, Region 2-Ralph Lingis

Director, Region 3-Maynard Rodland
Director, Region 4-Bobbie Hairston
Director, Region 5-George Kranen
Director, Region 6-Dean Steichen
Director, Region 7-Richard Kabanek
Director, Region 8-Edward Dorn
Director, Region 9-Gale Jeffers
Director, Region 10-Donald Davis

Invited Participants

Past Presidents-All
State Advisor-Dwight Sale
Chaplain, Parliamentarian, Rules-Dick DeVoe
Arrangements-Bill Lewis
Bowling-Del Locke
Certificates-Jim Donovan
SIR Happenings-Don MacGregor

Giants-Roger Danielson
Nom., Golf-Bob Mannell
G and M-Walter Schick
Ins.-John Thomason
Travel-Larry Garvin
Treas. 2011-Gus Lopez
RV-Donald Cummings

Agenda

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| 8:30 | Study Session | |
| 10:00 | Call to Order | Jim Stedman |
| | Invocation and Pledge of Allegiance to Flag | Dick DeVoe |
| | Verification of Forum (9 of 16) | Eckart Sellinger |
| | Agenda Changes | Jim Stedman |
| 10:05 | President's Welcome and Recognition of Attendees | Jim Stedman |
| 10:10 | Install 2012 State Board Members and Hand Out Badges | Jim Stedman |
| | Mike Berry, Treasurer | |
| | George Kranen, Director, Region 5 | |
| | Edward Dorn, Director, Region 8 | |
| | Gale Jeffers, Director, Region 9 | |
| 10:15 | Approval of Nov. 8, 2011 State Board Meeting Minutes | Jim Stedman |
| 10:20 | Treasurer's Report for 2011 | Gus Lopez |
| 10:30 | Remarks | |

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| | President | Jim Stedman |
| | Vice President | Richard Dettmer |
| | Secretary | Eckart Sellinger |
| | Assistant Secretary | Charles Moss |
| | Assistant Treasurer | Jim Long |
| 10:45 | Break (10 Minutes) | |
| 10:55 | Membership, Adopt 2012 Goals | Jim Stedman |
| 11:10 | Treasurer's Report, Adopt 2012 Budget | Mike Berry |
| 11:20 | Committee Reports | |
| | Nominating Committee | Bob Mannell, Chairman |
| | Golf Committee | Bob Mannell, Chairman |
| | Training Committee | Rich Dettmer, Chairman |
| | INFOSYS Committee | Dean Steichen, Chairman |
| | G & M Committee | Walt Schick, Chairman |
| | Rules Committee | Dick DeVoe, Chairman |
| | Travel Committee | Larry Garvin, Chairman |
| | Insurance Committee | John Thomason, Chairman |
| 12:00 | Catered Lunch | |
| 1:00 | Committee Reports Continued | |
| | Bowling Committee | Del Locke, Chairman |
| | Certificates | Jim Donovan, Chairman |
| | RV Committee | Donald Cummings, Chairman |
| | SIR Happenings | Don MacGregor, Chairman |
| | Giants Committee | Roger Danielson, Chairman |
| 1:25 | Regional Directors' Reports, 1 through 10 | |
| 2:15 | Old Business | |
| 2:10 | New Business | |
| 2:30 | Adjournment-next meeting April 3, 2012 | Jim Stedman |

Agenda Notes

1. Please read the November 8, 2011 Board Meeting Minutes found on the SIR Website before coming to this meeting.
2. The annual audits of the State Treasury and the State Bowling and Golf Committees are being conducted concurrently with this meeting. The participants will join us for lunch.
3. Directions to the Veterans Memorial Building:
 - a. Take exit 32 onto Redwood Parkway from I-80.
 - b. Go East on Redwood Parkway to Kathy Ellen Drive, turn right to go south
 - c. Kathy Ellen Drive will become Admiral Callaghan Lane
 - d. Go south approximately .3 miles on Admiral Callaghan Lane to 420
 - e. The Veterans Memorial Building is on the left. Parking is available on either side of the building.

INFOSYS Committee Jan. 17, 2012 Report

INFOSYS Committee

No changes in the Committee makeup.

Web Site Committee

The Website got another new look in November with an updated main webpage based on the original design by Phil Goff and modified by Dean Steichen. The new webpage uses the colorful, activities oriented banner professionally created for SIR which is part of the publicity display kit arranged for by Gus Lopez.

The routine updates to the various web pages and content continue to be made as needed. Examples would be the posting of State Board Minutes, State Roster, Branch Data Sheets, Leadership Training and SIR Manual.

The effort to accelerate the transfer of Branch Websites from the sirinc.org server to the sirinc2.org server and to clean up the sirinc.org server is continuing. The sirinc.org server is intended to be the host server for the sirinc.org website while the sirinc2.org server is intended to host the Branch websites.

Work continues to standardize the “look and feel” of all the web pages on the sirinc.org website. The final design is not yet completed but a prototype has been circulated to INFOSYS members for their comments. The prototype is modeled after the “Member Information” web page.

Database Committee

Dwight continues to keep the SIR Database up to date by inputting the new Form 20 data and other changes as required. He has been busy documenting processes and procedures for the maintenance and administration of the Database.

Little progress has been made in perfecting the use of MySQL as a service for storing the Database Data during this past quarter but it remains as a project.

SIR Happenings

Another excellent edition of SIR Happenings was published by Don, Dwight and John.

Other Committees

The Email, Roster, Manual, Forms, and Certificates members have been busy performing their services as required to support our members.

Dean J. Steichen, INFOSYS Chairman

2012 SIR Growth & Membership Committee Goals **(January State Board Meeting)**

Walter Schick, Chair 6,2,8; Ed Benson, Vice Chair 6,2,8; Members: Joe Futch 8,22,103; Gary Williams 8,22,104; Gus Lopez 5,1,91; Don MacGregor 9,33,37; Richard Dettmer

Membership Development

- Develop a catalog of “Best Practices and Tools for Membership Development” in the “Membership and Recruiting Information” section of the SIRinc.org website
- Merge Training and Tools sections of the SIRinc.org website Training Committee
- Merge Guidelines with Tools and remnants of Branch Leaders Guide Carlo Pedron 7,20,21 and Walt Schick 6,2,8
- Assist Area Governors in Tri-Function development using the Area Round Table tools. Walt Schick 6,2,8; Ed Benson 6,2,8
- Assist Area Governors in appointing Area Activity & Recruitment chairs to provide continuity of good practices

Recruitment Development

- Boomer Generation Recruitment Joe Futch 8,22,103
- Promotional Tools and Development
- SIR ID Card Joe Futch 8,22,103

Public Relations

- Communication
 - Public telephone contact Walt Schick 6,2,8
 - Develop procedures for and respond to callers and maintain call records
 - Report number of contacts year to date at each Board Meeting
 - Public Email contact Rich Dettmer DR9,15,49
 - Develop procedures for and respond to email contacts and maintain contact records
 - Report number of contacts year to date at each Board Meeting
 - Internet Sites
 - Develop procedures for and establish communications at Internet social sites such as Facebook, Wikipedia, Twitter, etc. Harry Hubinger 6,2,8
 - Establish Wiki Discussion Board for SIR Ideas That Matter Walt Schick 6,2,8
 - Report to Board with recommendations regarding value of these communications at each Board meeting

2012 SIR Growth & Membership Committee Goals (Specific Projects)

Review 1: Area Support of Activities and Publicity (Area 2 Walnut Creek, Walt Schick 6,2,8)

Why has Area 2 grown 10% in three years? Two other Areas have grown 1%. Twenty-seven Areas have not grown in three years.

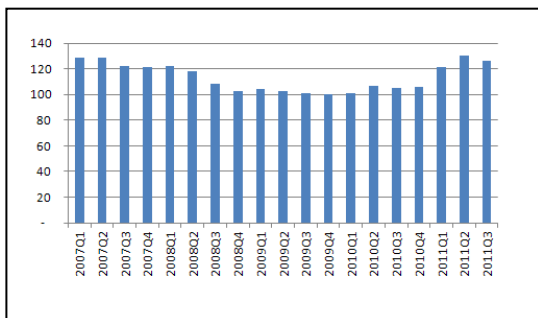
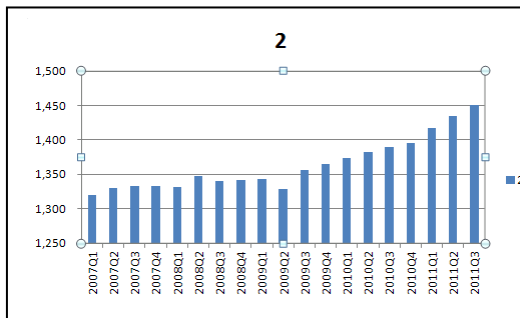
Area 2 does not have super Sirs, but it does have standing committees to carry on good practices that SIR Leadership initiates.

Governor Harry Hubinger appointed an Area 2 Publicity Chair in 2007 who maintained the Area Contact Roster. The first roster repeated the Area information of the State Roster of Officers. To improve contacts, editors, travel chairs, and webmasters informatIn 2008, several branches had Activities Coordinators and Publicity Chairs. In 2009, after a branch focus group recommended four branch functions, the Area Roster added Recruitment and Member Relations to the Activities and Publicity positions. Some branches combine Publicity and Recruitment, thus the core of Tri-Functions.

By the end of 2009, seven Area 2 branches had filled 17 of these positions; 2010 had 19 filled, and 2011 has 21 named chairs. Branches that do not have a standing committee use the Little Sir as contact for that unappointed function.

This roster encouraged discussion among the branches of ideas that worked, and in 2011 resulted in the beginning of the Annual Branch Round Table for exchanging of ideas. The G&M Committee has released a PowerPoint and related documents for use of this tool in Areas or Regions to support good practices in any Branch.

Does it work? Shown below is Area 2 membership from 2007 to 2011. The low point was mid 2009, but as more branches adopted the four functions, 2010 and 2011 have shown steady growth. The graph on the right is of Branch 19. Governors and Big Sirs in 2007 and 2008 talked about this branch as not recoverable. Instead, their leaders adopted some of the functions and are on the way to grow with the rest of Area 2. Branch 19 has changed from under 100 members to 126 in October.



What can the SIR Board recommend to promote this proven appointed position to help Governors with their branches?

Review 2: New Membership Application Form with Activities

Form 2 now has a checklist of activities that are possible in any SIR Branch. The stability of Area 2 in the years prior to 2009 is largely due to the high acceptance of activities in the branches. The branches with the activities maintained their numbers and are now on a growth curve.

What can the SIR Board recommend to support a goal of new activities in all Branches?

Review 3: Area/Regional Round Tables

Prior to 2011, Area 2 Walnut Creek Tri-Function Committees met separately to exchange ideas that work in their branches. In the spring, Governor Ron Smith approved a round table meeting of the committee chairs and Big and Little Sirs. Enthusiasm for the format resulted in a second Round Table discussion forum in September right after the new officers' elections. Area 2 plans an annual repeat.

Region 4 Director Bobbie Hairston asked G&M to introduce the round table forum in December to his Region that has three Areas. The attendees want a repeat in 2012.

Board members have received a Round Table PowerPoint and Tri-Function job descriptions.

What can the SIR Board adopt to promote this?

PROPOSED RULE CHANGES FOR STATE BOARD ACTION 1/17/12

Proposals for Rule 10, 36, 38, 131, 150.1, and 181 are submitted for State Board action. New text in **bold**. Deletions in ~~strike-through~~. Notes *italicized*.

RULE 10

{Referred by State Rules Committee}

Introduction: Bylaws Section 150 gives the State Board authority to fill vacancies of certain elected State offices. "A vacancy in the office of the President shall be filled by the Vice President. A vacancy in the office of any other State Officer, except Regional Director or Area Governor, shall be filled by a majority vote of the Board."

However, Rule 10 as written gives the President power to overturn such appointments: "A State appointee shall serve at the pleasure of the President and the appointment shall not extend beyond the President's term." The State Board would not want a rule that allows the President to overturn its own authority. The wording change to a State appointee "of the President" solves this issue.

Rules Committee Recommendation- Approve this proposal:

RULE 10. A State appointee **of the President** shall serve at the pleasure of the President and the appointment shall not extend beyond the President's term. (Revised 9/9/03) **(Revised 1/17/12)**

RULE 36

{Referred by State Rules Committee}

Rule 36 requires the Rules Committee to be in the review process for forms. Yet the Rules Committee is an unnecessary step in the process of forms creation, elimination, or amendment. The State Forms Subcommittee concurs in this proposal.

Rules Committee Recommendation- Approve the following proposal:

RULE 36. Forms provided through the State are controlled by the State Executive Committee. No creation or elimination of, or amendment to, such a form should be effected without it being first reviewed by the State **SIR Forms Subcommittee** ~~Rules Committee~~. The State **SIR Forms Subcommittee** ~~Rules Committee~~ shall then submit its recommendations regarding the form to the State Executive Committee for approval. (Revised 9/13/05) (Revised 1/17/12)

As needs arise, routine maintenance and minor updates to existing forms may be accomplished by the SIR Forms **Subcommittee** Chairman, in consultation with ~~the Rules Committee Chairman~~ and other interested parties, without direct approval of the State Executive Committee. (New 6/6/06) **(Revised 1/17/12)**

PROPOSED RULE CHANGES FOR STATE BOARD ACTION 1/17/12

RULE 38

{Referred by State Rules Committee}

The proposed change to Rule 38 is for clarification only. Although the rule is under an Article titled "Financial- State", a reader could miss this fact and perceive that all expenses incurred by SIR members must be authorized by the State.

Rules Committee Recommendation- Approve this proposal:

RULE 38. **State-related** expenses incurred by SIR members must be authorized by the State and be filed on Form 15 - Expense Claim Voucher during the year of expenditure, or by not later than January 15 of the following year except with prior authorization, and submitted to the State President or his designee per Rule 816. Approved vouchers will be sent to the State Treasurer for payment.

RULE 131

{Referred by State Rules Committee}

*A Branch Secretary and Branch Treasurer, to be most effective, requires computer literacy due to SIR, Inc.'s essentially paperless correspondence, accounting, manuals, forms, etc. Each Branch Nominating Committee should search for Secretary/Assistant Secretary candidates and Treasurer/Assistant Treasurer candidates who use a computer and have internet/e-mail access. Since there are incumbents in these positions without computer skills who have found means to perform satisfactorily, the proposal addresses **replacements** for these incumbents to preclude hurt feelings. In the future, the wording "should be" is planned to be changed to "shall be" computer literate.*

Rules Committee Recommendation- Approve this proposal:

RULE 131. Members appointed to the Nominating Committee shall have served at least one year as a member of the Branch Executive Committee or as chairman of any other committee. The Nominating Committee, by May 31, shall inform the Big Sir of the proposed slate of Branch Officers. **Replacement candidates for incumbents in Secretary/Assistant Secretary and Treasurer/Assistant Treasurer positions should be capable of creating, storing, and transmitting data by electronic means.** The names of all nominees shall be published in the July Branch bulletin or, if none, by written notice to each member. (Revised 6/5/07) **(Revised 1/17/12)**

PROPOSED RULE CHANGES FOR STATE BOARD ACTION 1/17/12

RULE 150.1 (New)

{Referred by State Rules Committee}

This proposed new rule addresses the need for a Branch Executive Committee (BEC) meeting quorum definition. The only SIR Manual rule/bylaw reference to a quorum is in Bylaws, Section 182 involving the State annual meeting and State Board meetings: "A quorum shall consist of two-thirds of those entitled to vote excluding Past Presidents."

In cases where there is no SIR bylaw or standing rule, Roberts Rules of Order apply according to Bylaws Section 280: "Subject to the limitations in the Articles of Incorporation, of these Bylaws, the Standing Rules and the California Non-Profit Public Benefit Corporation Law, Robert's Rules of Order shall, where applicable, govern the conduct of all meetings."

Roberts Rules of Order state: "Unless there is a special rule on the subject, the quorum of every assembly is a majority of all the members of the assembly." The proposed rule is consistent with Robert Rules of Order.

Rules Committee Recommendation- Approve this proposal:

RULE 150.1. A Branch Executive Committee quorum for its meetings shall consist of a majority present of those entitled to vote. (New 1/17/12)

RULE 181

{Referred by State Rules Committee}

Rule 181 was originally approved at a time when portable laptops, iPads, and other electronic devices were either non-existent or rarely used. Now some Branch and State leaders no longer wish to maintain SIR Manuals and Schedules because of efficient electronic access. This proposal omits the requirement that up-to-date hard copies of these documents must be maintained and brought to BEC meetings.

Rules Committee Recommendation- Approve this proposal:

RULE 181. The Branch Secretary shall have electronic or hard copy access to ~~bring his copy of~~ the SIR Manual and "The Schedule of SIR Branch Operations" at ~~to the~~ Branch Executive Committee meetings for ready reference. (New 7/7/04-Revised 1/18/11) (Revised 1/17/12)