



**Sons In Retirement Inc.
State Board Meeting
Veterans Memorial Building
420 Admiral Callaghan Lane
Vallejo, California 94591
Tuesday, November 4, 2014 at 9:30am**

State Board Members

President-Maynard Rodland	Director, Region 3-Jimmie Johnson
Vice President-Bobbie Hairston	Director, Region 4-Bob Staib
Secretary-Richard DeVoe	Director, Region 5-Robert Fox
Assistant Secretary-Ron Flagel	Director, Region 6-Dean Steichen
Treasurer-Mike Berry	Director, Region 7-Roland Rempel
Assistant Treasurer-Karl Ryden	Director, Region 8-Jerry Strain
Director, Region 1-Bob Roberts	Director, Region 9-Don Dill
Director, Region 2-Russ Salazar	Director, Region 10-James Filippo

Invited Participants

Past Presidents- All	Rules- Larry Powers
State Advisor, Parliamentarian-Dwight Sale	Travel-Bob Spellman
Golf- Don Andrews	G&M- Jerry Milano
Insurance- Angelo Coero	G&M Training- Derek Southern
Director-Elect, Region 7- Patrick Misener	Bowling- Del Locke
Director-Elect- Region 9- Mark Stuart	Meeting Arrangements-Bob Toney
Ass't State Treasurer-Elect- Harold D'Ambrogia	Audit- Don Merson

Agenda

9:30	Call to Order Verification of Quorum (9 of 16) Invocation and Pledge of Allegiance to Flag	Maynard Rodland Richard DeVoe Bob Roberts
9:35	President's Welcome and Recognition of Attendees Agenda Changes Approval of June 3, 2014 State Board Meeting Minutes Approval of August 4, 2014 Annual Meeting Minutes	Maynard Rodland Maynard Rodland Richard DeVoe Richard DeVoe
9:40	Installation of State Board Members-Elect	Maynard Rodland
9:45	Treasurer's Remarks & Report Non-Profit Tax Exemption Status Report Use of External Auditors	Mike Berry
9:55	Remarks President Vice President- incl. 2015 Board/Annual Meetings Secretary Assistant Secretary	Maynard Rodland Bobbie Hairston Richard DeVoe Ron Flagel

Assistant Treasurer	Karl Ryden
10:20 Regional Director Reports	Regional Directors
10:40 Break	
10:55 Regional Director Reports (continued)	Regional Directors
12:00 Lunch	
12:45 Standing Committee Reports	
Rules (see Proposals below)	Larry Powers
INFOSYS	Dean Steichen
Travel	Bob Spellman
Insurance	Angelo Coero
Growth & Membership	Jerry Milano
G&M Training- incl. Training Meetings Feedback	Derek Southern
Bowling	Del Locke
Golf	Don Andrews
2:00 Old Business	Maynard Rodland
2:30 New Business	Maynard Rodland
Bocce- from Annual Meeting Interest/Discussion	
3:00 Adjournment- next meeting Tuesday, Jan. 13, 2015	Maynard Rodland

PROPOSED RULE CHANGES FOR STATE BOARD ACTION

**Proposals for the following Rules are submitted for State Board action. New text in bold.
Deletions if any in ~~strike through~~. Notes in [brackets and italicized].**

RULE 38 (EXPENSE CLAIMS)

[Submitted by Vice President Bob Hairston.]

[The proposal's rationale is twofold. First is to separate the Rules and forms used to report expenses at State and Branch levels. Rule 38 and Form 15s are for State level expenses. Proposed Rule 46 revision and Form 15b are for Branch level expenses. Second, to provide motel expenses, when the timing of meetings attended would require potentially dangerous driving at night or very early in the morning, for distances less than 100 miles. Added: Committee Chairman authorization for expenses incurred by committee members.]

RULE 38. State-related expenses incurred by SIR members must be authorized by the State and be filed on Form 15S - Expense Claim Voucher during the year of expenditure, by the quarter, preceding April 15th, July, 15th, October 15th, and not later than January 15 of the following year except with prior authorization, and submitted to the State President or his designee per Rule 816. Approved vouchers will be sent to the State Treasurer for payment.

Revised (1/17/12, 6/4/13) **(11/04/14)**

a. All reimbursable expenses except mileage must have receipts or explanations for more than \$15.00: Revised 6/4/13

1. Mileage: Personal motor vehicle usage at the reimbursable rate shown on the Expense Claim Voucher. (Revised 6/10/08), (6/5/12), (6/4/13)

2. Tolls: Bridge and road tolls.

3. Lodging: For trip over 100 miles one way, **except for early morning meetings requiring night driving.** (Revised 6/4/13) **(11/04/14)**

4. Meals: Actual cost including gratuity, but not including alcoholic beverages.

5. Telephone: Long distance charges. (Revised 6/4/13)

6. Other items as follows:

(a) Postage: Mailing and other delivery charges. (Revised 6/4/13)

(b) Copies and Printing: Purchases of printed supply pursuant to one's SIR responsibilities. Copies or documents produced on personal copier or printer, at \$0.10 per side. Explain. (Revised 6/4/13)

(c) Supplies: Such as envelopes, blank labels, etc. (Revised 6/4/13)

(d) Area meetings and Branch Training: Coffee and donut holes purchased by the Area Governor for Branch personnel attending the annual Branch Officer Training session and the Area meetings required by Rule 895, and meeting room rental fees when a free meeting room is not available. (Revised 6/4/13)

(e) Miscellaneous: (Revised 6/4/13)

b. Non-reimbursable expenses include the following:

1. Attendance at own Branch meetings or other functions.

2. Meals for spouses.

3. Alcoholic beverages.

4. Set-up or printing of personalized stationery.

5. Computer hardware, software or supplies unless pre-authorized by the State President or his designee.

c. Expenses of committee members must be approved by the Committee Chairman either by signature on the expense report, or by electronic approval such as e-mail.

(Moved from Page 3.5 - 11/13/07)

Revised (6/4/13), (11/04/14)

RULE 46 (EXPENSE CLAIMS)

[Submitted by Vice President Bob Hairston.]

[Rationale is as stated in companion change to Rule 38. Branches have the option to set their own policy if desired (Rule 46). If there is no Branch policy per se, then Rule 46 applies, or forms a base for Branch guidelines. Proposed forms 15b and 15s have been developed, but not completed unless and until the proposed Rules revisions are approved.]

RULE 46. Expense Claim Voucher - Form 15B for Branch expenses shall be submitted for approval to the Big Sir or if unavailable, the Little Sir. Expense reimbursement policy pertaining to purely Branch business shall be consistent **with the State SIR policy as detailed in Rule 38 and as summarized below**, or individual Branches may set their own policy by regulation.

Branches that do not set their own policy shall reimburse expenses using Branch Expense form 15B according to the following restrictions:

All reimbursable expenses except mileage must have receipts or explanations for more than \$15. Reimbursable expenses include:

1. **Bridge or road tolls.**

2. **Mileage: Personal motor vehicle usage at the reimbursable rate shown on the Expense Claim Voucher.**

3. **Lodging for meetings over 100 miles one way, and for early morning meetings requiring night driving.**

4. **Meal cost including tips, but not any alcoholic beverages.**

5. **Telephone long distance charges.**

6. **Other, including postage, copying and printing related to one's SIR duties.**

7. **Supplies such as envelopes and blank labels.**

(New 11/15/05) (11/04/14)

RULE 55. 55.1 (EMERITUS MEMBERSHIP STATUS)

[Submitted by Vice President Bob Hairston and Region 4 Director Bob Staib.]

[At present the only option for a member that cannot consistently attend meetings is inactive status which precludes attendance at SIR events. Emeritus excuses him from attendance requirements so that he can participate in SIR events.]

RULE 55. A Branch BEC may award Emeritus status to a member who cannot consistently attend monthly meetings, for reasons of health, caregiving, or being unable to drive. Emeritus status may be conferred to a requesting active SIR who has been a member

for at least 10 years, and is 80 years old or older, or a member for at least 15 years and is 75 years old or older. (New 11/04/2014)

RULE 55.1 Emeritus members attending branch luncheon meetings shall count toward the total number of members present, but absent Emeritus members would be exempt from Branch attendance requirements and would not count against the percentage reported on form 27. Emeritus members are considered active, and therefore shall be eligible to participate in any SIR Branch activity. (New 11/04/2014)

RULE 130 (AREA GOVERNOR NOMINATIONS)

[Submitted by State Rules Committee Member Dwight Sale in collaboration with G&M Committee Member Walter Schick]

[Experience over the years has found that many branches don't focus adequately on their responsibility for submitting Area Governor nominations. This proposal addresses this issue by requiring Branch Nominating Committees to propose AG candidates to the BEC.]

RULE 130. Following his election and prior to the end of the year, the Big Sir-elect shall make appointments to all Branch Committees to serve at the pleasure of the Big Sir during his service year. In particular, the Big Sir-elect shall appoint a Nominating Committee of three or more members of his Branch, other than himself or the Little Sir elect, to select a slate of nominees to stand for election as Branch Officers in the coming year to serve during the calendar year following election. **In addition, the Nominating Committee shall propose to the BEC an Area Governor candidate to serve during the next calendar year, to assist the BEC in its AG nomination responsibility under Rules 155 and 796.** Refer to Rule 255 for the appointment of the Auditing Committee.

(Revised 6/6/06) (11/4/14)

RULE 131 (ELECTION OF OFFICERS)

[Submitted by State Rules Committee Member Dwight Sale in collaboration with G&M Committee Member Walter Schick]

[The proposal addresses the timing for submittal of a proposed slate. It also changes "should" to "shall" to strengthen qualifications for certain Branch Officer positions, while still allowing grandfathering. Lastly, it adds the Area Governor candidate to the Branch bulletin notification.]

RULE 131. Members appointed to the Nominating Committee shall have served at least one year as a member of the Branch Executive Committee or as chairman of any other committee. The Nominating Committee, by May 31, shall inform the Big Sir of the proposed slate of Branch Officers. **If the election of officers will not be held in August (per Rule 134) due to an August scheduled event, this May 31 date shall be changed to April 30.** Replacement candidates for incumbents in Secretary/Assistant Secretary and Treasurer/Assistant Treasurer positions ~~should~~ **shall** be capable of creating, storing, and transmitting data by electronic means. The names of all nominees **including the Area Governor candidate** shall be published in the July Branch bulletin or, if none, by written notice to each member. (Revised 6/5/07)(1/17/12) (11/4/14)

RULE 134 (ELECTION OF OFFICERS)

[Submitted by State Rules Committee Member Dwight Sale in collaboration with G&M Committee Member Walter Schick]

[This proposal addresses the timing of election of officers when there is an event conflict for the August meeting]

RULE 134. Election of the officers shall be held at the August luncheon meeting. **In the case of a scheduled event in August, the election should be moved to July.** Additional nominations may be made from the floor. A nominee from the floor must signify his agreement to accept the office if elected. Voting for Branch Officers shall be by secret ballot. However, for any office for which there is but one nominee, voting may be by voice or by a show of hands. (Revised 6/5/07)

RULE 155 (AREA GOVERNOR NOMINATIONS)

[Submitted by State Rules Committee Member Dwight Sale in collaboration with G&M Committee Member Walter Schick]

[The proposal conforms to changes in Rules 130 and 131 and clarifies the BEC reference]

RULE 155. The **Branch** Executive Committee (**BEC**) of each Branch in the Area shall nominate by July 31 of each year the member it proposes for Governor of its Area. **The nominee may be the candidate proposed by the Branch Nominating Committee or another candidate of the BEC's choosing.** A candidate for Area Governor must be willing to serve and must be or have been a member of the ~~Branch Executive Committee~~ (**BEC**) for at least two years at the time he assumes the office. A past or present Big Sir is the preferred qualification. The Regional Director may waive the preceding qualifications at his discretion. The nomination shall be made on Form 44 - Candidacy for Area Governor. The form shall be submitted to the current Area Governor by July 31. To formally document the election, the Area Governor-elect shall promptly execute Form 44A - Notification of Election.

(Revised 11/11/08, ~~Revised 11/8/11~~) (11/4/14)

RULE 164, 169 (NEW), 171 (SUCCESSION PLANNING)

[Submitted by Branch 8; endorsed by Area 2 Governor Robbie Robinson and Region 6 Director Dean Steichen.]

[The purpose of these proposals is to improve the succession planning process at the Branch level.]

RULE 164. The Big Sir is an ex officio member of all committees except the ~~Nominating and~~ Travel Committees on which he shall not serve in any capacity. (11/04/14)

RULE 169. The Big Sir shall establish a Branch Succession Committee consisting of at least three branch members whose responsibility shall be to develop an on-going Branch Succession Plan that identifies qualified candidates for Little Sir, Branch Officers and BEC Members as well as provide opportunities for those named to gain experience(s) that will facilitate a smooth transition when such positions need to be filled. It is expected that the Branch Nominating Committee will at least in part be selected from members of the Branch Succession Committee.

(New 11/04/14)

RULE 171. The Little Sir may be a member of any committee except the Nominating and Travel Committees, on which he shall not serve in any capacity. **Whoever is nominated for Big SIR may be invited to participate on the Nominating Committee for all other Branch nominations.** (11/04/14)

RULE 180 (CERTIFICATES- EFFECTIVE DATES OF CHANGE)

[Submitted by Rules Committee Member Dwight Sale]

[Effective date of change is needed for various certificates.]

RULE 180. The Secretary of the current Branch of an Honorary Life Member, Senior Honorary Life Member, Century Sir, Super Senior Sir and Senior Sir shall notify the State Certificates Chairman of the transfer, death, resignation and any change of address, telephone number or email address **including the effective date for the change** of the above.. (Revised 6/10/08-1/18/11-11/4/14)

RULE 504, 554, 579, 785, 797 (TERM LIMITS FOR CERTAIN STATE POSITIONS)

[Submitted by Vice President Bob Hairston and endorsed by President Maynard Rodland.]

[The proposed phrase is added to provide continuity for State Committee Chairmen, Regional Directors and Area Governors, when they reach stated term limits. This codifies the sentence in Rule 141 re installation.]

RULE 504. The Committee Chairman shall not serve for more than three consecutive years, excluding any partial year immediately preceding the first such year. **He shall continue to serve until his successor is installed.** If he vacates the position for one or more calendar years, eligibility is reestablished. He may serve as a host at State Tournaments on a rotational basis with the balance of the Committee members. (Revised 9/13/05)(11/4/14)

RULE 554. A member shall not serve as Chairman of the Committee for more than three consecutive years, excluding any partial year immediately preceding the first such year. **He shall continue to serve until his successor is installed.** If he vacates the position for one or more calendar years, eligibility is reestablished. He shall not engage in the direct operation of bowling events during his tenure as Chairman. (Revised 6/3/03)(11/4/14)

RULE 579. A member shall not serve as Chairman of the Committee for more than three consecutive years, excluding any partial year immediately preceding the first such year. **He shall continue to serve until his successor is installed.** If he vacates the position for one or more calendar years, eligibility is reestablished. (Revised 6/3/03) (11/4/14)

RULE 785. Regional Directors shall serve one-year terms and be restricted to three consecutive terms, excluding any partial year immediately preceding the first such year. **He shall continue to serve until his successor is elected and installed.** If a Director vacates the position for one or more calendar years, eligibility is reestablished. (Revised 6/3/03) (11/4/14)

RULE 797. Area Governors shall serve one-year terms and be restricted to three consecutive terms, excluding any partial year immediately preceding the first such year. **He shall continue to serve until his successor is elected and installed.** If an Area Governor vacates the position for one or more calendar years, eligibility is reestablished. (Revised 6/3/03)(11/4/14)

RULE 607 (RULES COMMITTEE)

[Referred by Rules Committee Chairman Larry Powers and State Secretary Richard DeVoe.]

[Eleven Rules Committee Members are unnecessary as well as impractical. In recent years the actual number has ranged from 4-6 members.]

RULE 607. The Rules Committee shall be composed of a Chairman and **at least three other** ~~ten~~ members. ~~Three of these members shall be chosen from the present elected or past Big Sirs of the member Branches. The remaining seven may be chosen~~ **Members shall be** from past or present Regional Directors, Area Governors, and/or ~~past elected State Officers (President, Vice President, Secretary, and Assistant Secretary, and Treasurer, and Assistant Treasurer).~~ **Also, at least one member shall be a past or present Big Sir.** Upon application from the Committee to the President or at his discretion the numbers of members may be altered. The Vice President shall serve as ex officio without vote.

(New 8/6/01, effective 1/1/02) (Moved from Page 43 - 11/14/06) (Revised 11/4/14)

RULE 609, 610 (RULES COMMITTEE)

(Changes in **bold**; omissions with ~~strikeouts~~)

[Submitted by State Secretary Dick DeVoe]

[The State Board approves Standing Rules, and approves Bylaws to be proposed at the Annual Meeting. However, any proposal submitted by an authorized referrer can be rejected at any level through channels to and including the President before reaching the State Board. For example, a proposal by a Branch BEC can be rejected at the Area Governor, Regional Director, or President level; a proposal by an Area Governor can be rejected by the Regional Director or President; a proposal by any other authorized referrer can be rejected by the President.]

The proposed changes allow a Standing Rule/Bylaw proposal by an authorized referrer to reach the State Board for consideration, without affecting a higher authority's right to recommend approval or disapproval. Rule 610 also provides for any rule reviewer who takes issue with all or part of a proposal to advise the referrer so that a possible mutual agreement can be concluded.]

RULE 609. The Rules Committee ~~shall consider and~~ shall submit to the **State Board President** for his consideration, together with its recommendations, any proposal involving the Standing Rules or Bylaws that have been referred to the Rules Committee by the State Board, a State Officer, a State Committee Chairman, any member of the State Rules Committee, or a Branch Executive Committee. ~~through channels to the President.~~ **Such submittal shall be in the form of an addendum to the agenda of the next board meeting.**(Revised 11/11/08) (Revised 11/4/14)

RULE 610. The Rules Committee **and other rule reviewers of** ~~in considering~~ a proposal submitted under Rule 609 **shall contact the referrer if there is a recommended change, alternate proposal, or rejection- to provide the opportunity for agreement with the referrer on a final proposal.** ~~make such changes therein as may be mutually agreed by the parties involved;~~ **However, a proposal shall not change unless agreed to by the referrer(s). If such disagreement exists, the Rules Committee may comment on their position in the addendum presenting the rule to the board.** ~~The Rules Committee may recommend rejection of the proposal including its reasons and/or, if it desires, recommend an alternate proposal. The Rules Committee shall submit its reasons for such rejection or alternate proposal together with the original proposal to the President.~~ (New 8/6/01 effective 1/1/02) **(Revised 11/4/14)**

RULE 868 (STATE FUNDS DISBURSEMENT)

*[Submitted by President Maynard Rodland and Vice President Bob Hairston]
[The proposed changes improve control of expenditures, by including cumulative total amounts for approval, and by approval in some instances by the State Budget oversight Committee instead of the State Board.*

RULE 868. The Treasurer shall disburse funds as specified below:

- a. Payment of Expense Claim Vouchers as specified in Rule 38.
- b. Payment of SIR products, services or activities that are supported by receipts and the cost of which does not exceed **a cumulative amount** of \$1,500.00.
- c. Payment of SIR products, services or activities in excess of \$1,500.00 that have received prior authorization in writing from the ~~State Board,~~ **Budget Oversight Committee** or in the case of an urgent situation in writing from the State Executive Committee.
(Revised 11/13/12) **(11/04/14)**
- d. Regardless of the above, the State Treasurer has the authority to pay, upon presentation of invoices, insurance premiums in the amount annually negotiated by the SIR State Insurance Chairman even though it may exceed \$1,500.00.
(Revised 11/13/07)