

Minutes



Sons In Retirement State Board Meeting Elks Lodge – Vallejo, California



Tuesday, November 9, 2010 – 9:30AM – 3:00PM

Present at the Board Meeting:

State Board Members

Officers

Floyd Kendrick – President
Robert Mannell – Vice President
Eckart Sellinger – Secretary
Michael Berry – Treasurer
Assistant Secretary – Harold Stephens
Assistant Treasurer – Karl Ryden

Regional Directors

1 Kenneth Edson	6 James Stedman
2 Ralph Lingis	7 Richard Kabanek
3 Neil Mayo	8 John Levis
4 Larry Powers	9 Richard Dettmer
5 John Mason	10 Donald Davis

Participants & Representatives of State Committees

Past Presidents – Mel Augustine, Jim Donovan, Art Pufford, Dwight Sale; Bill Short – Chaplin; Bill Lewis - Meeting Arrangements; Dwight Sale – State Advisor & Information Sys.; Gary Pelton – Rules; James Stedman – Training; Don Cummings – RV Activity; Larry Garvin - Travel

New 2011 Officers/Directors Elect

Charles Moss - Assistant Secretary; Regional Directors - Alan Harvey - R1, Bobbie Hairston - R4, Dean Steichen - R6

Call to Order

President Buck Kendrick called the meeting to order at 9:30AM.

Secretary Eckart Sellinger confirmed a Quorum was present.

Chaplin Bill Short gave the Invocation and led the Pledge of Allegiance.

President Buck Kendrick recognized the attendees and guests and noted some minor changes in the agenda.

Introductory Comments

President Buck Kendrick opening comments started with our accomplishments this year including: a new recruitment approach setting goal and reporting progress to the goals; changing the culture of SIR leadership to be more pro-active top down; formation of a leadership action team consisting of Area Governors, Regional Directors, and Board members; State and Branch leaders taking personal responsibility for their position; branches taking responsibility for fiscal actions, quality activities, publicizing branches, recruiting of new members, & volunteering to serve in Branch and State leadership roles. He acknowledged new leadership for Travel and the reactivation of the RV Committee with a new leader. The Training program was greatly improved with focus on leadership. And the seriousness of compliance to SIR Rules and administrative responsibilities by all leaders and members.

State Board Meeting Minutes 11-09-2010 Continued

Secretary Eckart Sellinger asked that prior meeting minutes be approved. MSP (Motion made, Seconded, and Passed) approving the June 8, 2010 minutes and MSP approving the August 2, 2010 minutes.

Vice President Bob Mannell commented he has been accompanying Buck on some of his key meetings and will be emphasizing leaders and members taking personal responsibility for their job. He will have more comments later.

Secretary Eckart Sellinger commented on the need to be timely with regard to items due to the State and to use the SIR Branch and State Operations Schedules which has all significant obligations identified in them and they can be found on the SIR Website or in the 2011 Leaders Guide.

Assistant Secretary Hal Stephens reported he has filed the CA. Non-profit Form SI-100's for SIR and that CA. State is taking months to respond with receipts for filing when it only took a few days in recent past. He also warned that scammers are approaching branches to file Form SI-100 for them for a fee and the branches should not do it.

Treasurer Mike Berry reported printing & postage are slightly higher and net income is down slightly (4%). Branch 27 is not submitting their assessments and he has not received a final payment from closed branch 40 in early September which is overdue. Issues surround the Non-profit IRS 990 form processing as they want more information and to file more frequently - no bulk filing at this time means filing separate forms for each branch. The October filing is done and OK and the next filing is May next year so there's time to work a better solution. Overall, SIR finances are in pretty good shape through October.

Assistant Treasurer Karl Ryden emphasized Form 28 is due by the 10th of every month whether the branch has a luncheon or not. Instructions are on the Web site for completing the Form 28 properly. There seems to be too many inconsistencies in reporting financial data (switching money between accounts for no obvious reason) and reporting membership counts from month to month (significant ups/downs). Active membership counts are still needed on Form 28 for Insurance purposes. He has to process 147 forms each month so timeliness and accuracy are very important. He asked the Regional Directors and Area Governors to look at the information and to work with the branches to correct obvious problems in reporting. He noted Branch 5 has not reported at all this year. Karl also asked branches use the Web site for their annual audits for forms and guidelines as he needs his copy for year end financial consistency.

Committee Reports

Information Systems Chair Dwight Sale reported they set up a separate server (sirinc2) for the branches Web sites. He also noted branches must hold elections in time to submit their Form 20 on time as this information is transferred to the State Roster and represents about ten thousand lines of updated information each year. He expects a new Rule to be forthcoming requiring the branch elections be held in August or before. Dwight noted the need to send individually worded e-mails within groups and will be looking to obtain software to help do that. Dwight is still looking for someone to be his backup and eventually replace him and asked we approach the branches to get qualified members to take positions on the Infosys committees as a way to become familiar with the scope of what this group does.

Meeting Arrangements Chair Bill Lewis reported the Elks Lodge is being sold and will no longer be a place for our meetings. He is considering the Veterans Building for large meetings and maybe Knights of Columbus for smaller meetings. R4 Governor Elect Hairston suggested maybe we consider Chardonnay G&CC as a location as he believes they could support our needs and Bill will look into that suggestion. Bill also indicated the Knights of Columbus location will be used for our January 2011 Board Meeting.

State Board Meeting Minutes 11-09-2010 Continued

Training Chairman Jim Stedman reported the October training session was well attended (all Regional Directors, 25 Area Governors out of 30, and 103 Big Sirs out of 147). Ninety percent of the attendees rated the session as having good benefit to them. The new Leaders Guide was distributed at the training session and Jim indicates more are available upon request. Jim then discussed Membership and the new Form 27 and quarterly Big Sir reports referring to a "SIR State membership Report-September 30, 2010" handout he distributed. He noted the reduction in lost members for the 147 branches for the first nine months of this year. He noted most branches view the Form 27 and Big Sir Reports as very positive. He proposed changes to the following rules and new rules to be considered: Rule 216 (Form 28 Reporting) Revision – MSP with minor wording change to Jim's proposal; Rule 167 (Form 27 Reporting) New – MSP with modifications; Rule 168 (Big Sir Quarterly Reporting) New – MSP; Rule 800 (Area Governor Qtrly Reporting) Revision – MSP with one word modification; Rule 786 (Regional Director Qtrly Reporting) Revision – MSP.

Note: All Rules approved in this meeting will be sent to the Rules Committee for consistency in wording and returned to this Board for final review.

Lunch Break

Installation

Past President Jim Donovan led the installation of the 2011 Officers and Board Members.

Committee Reports Continued

Rules Committee Chairman Gary Pelton discussed the changes for "Short Bus Trips" and proposed changes to the following short bus trip rules: Rule 350 Revision – MSP; Rule 351 Revision – MSP; Rule 352 Revision – MSP; Rule 353 Revision – MSP. Gary indicated any public bus carrier that meets our stated requirements will be added to the standard qualified company bus list. Gary also proposed changes to the RV travel Rule, Rule 585 Revision – MSP.

Travel Chairman Larry Garvin indicated he still has concerns over Branch and Travel Chairmen accountability of compliance and that non-compliance means "personal risk". He is planning on having "Travel Training" sessions for the branches, probably at the regional level, beginning next year. Travel is down over prior years, he thinks due to the economy.

RV Chairman Don Cummings reported he is looking for additional members to join the RV Committee and has sent a letter to the Regional Directors and Area Governors asking for their assistance. He is collecting information on members who have RV's and is setting up an RV Website for SIR and asked that the SIR Web site be updated to reflect the State RV Committee activation.

Old Business

President Buck Kendrick asked that the prior approved Membership Certificate be added to the SIR Web site.

President Buck Kendrick discussed a letter from a member not happy we do not distribute SIR Happenings in hard copy and that it's only available online. Discussion noted several alternatives for members to get hard copies resulted in asking the local Regional Director and Area Governor to cover this with his branch leaders who will get back to this member.

State Board Meeting Minutes 11-09-2010 Continued

New Business

President Buck Kendrick led a discussion based on a recommendation from State Sporting Chairman Mel Augustine we drop the Oakland A's, the Oakland Raiders, and the Warriors from the State Sporting Events due to lack of participation. MSP to accept this recommendation.

Treasurer Mike Berry asked we submit our 2010 expenses by December 25 to allow processing before end of year.

President Buck Kendrick led a discussion on Area 21 and its branches that have not been in compliance with SIR Rules and Standards for several years. President Kendrick and Vice President Mannell met with them in Salinas and told them they were now on Probation for a year to allow them time to get into compliance. A "Vote of Confidence" was taken on Buck's action and unanimously passed. Area Governor Gary Pelton, who has been monitoring this situation, had recent meetings with the branches (one chose not to meet with Gary) where he discussed all of these issues with them. Gary will provide quarterly updates to 2011 President Mannell next year.

Certificates of Appreciation

President Buck Kendrick distributed certificates of appreciation to members for making a lasting contribution to the progress and well-being of Sons In Retirement.

Regional Director Reports

Region 1 Ken Edson & Alan Harvey – Stable and steady membership and activities.

Region 2 Ralph Lingis – Doing very well overall with only problem branch.

Region 3 Neil Mayo – He has 3 new Area Governors out of 4 and a concern over one branch of 122 members only getting an average of 37% luncheon attendance.

Region 4 Larry Powers – Branches are getting value from use of Form 27 resulting in the Region growth of 13 members through the first three quarters of this year.

Region 5 John Mason – Noted the good branches keep getting better and the poor branches seem to be getting worse.

Region 6 Jim Stedman – Has good demographics with good leaders but has one area that is struggling.

Region 7 Richard Kabanek – Has problem Area 21 but the rest have the typical ups and downs.

Region 8 John Levis – Stable areas with all experienced Area Governors. One branch only has Golf as an activity and poor luncheon speakers.

Region 9 Richard Dettmer – both AG's are solid and most branches meeting the 10% goal and they use F27 as a leadership tool.

Region 10 Don Davis – one area growing, one static, and one flexible.

State Board Meeting Minutes 11-09-2010 Continued

Closing

President Buck Kendrick passed the Gavel to incoming President Bob Mannell and thanked everyone for their support and that SIR had a good year with several accomplishments to make it even better in the future.

President Elect Mannell indicated he had seen a marked improvement in the Regional Directors and Area Governors over the last 5 years. He said he will emphasize “personal responsibility” next year. He said he doesn’t believe in reports for no reason and will look for justification for their continuing.

President Elect Mannell closed the meeting on time at 3PM.

Respectfully submitted,

Eckart Sellinger
Secretary

Enclosures

RV Rule 585 with notated changes (provided by Gary Pelton)

Short Bus Trip Rules 350, 351, 352, 353 with notated changes (provided by Gary Pelton)

SIR State Membership Report – September 30, 2010 (provided by Jim Stedman)

Membership Rules 216, new 167, new 168, 786, 800 with notated changes (provided by Jim Stedman)

11/17/2010 10:45AM

ENCLOSURE 1

PART 3.5 - RECREATIONAL VEHICLE (RV) COMMITTEE (Continued)

RULE 580. Each State Rally must have the approval of the State Board of Directors.

RULE 581. To facilitate non-State events, the Committee may recommend that the President authorize Area *and/or* Regional RV Coordinators when so needed. An Area RV Coordinator so authorized would be appointed by the Committee with the approval of his Area Governor. A Regional Coordinator so authorized would be appointed by the Committee with the approval of his Regional Director.

RULE 582. The Committee shall provide advice and counsel regarding RV activities of the Branches and any Area or Regional Coordinators.

RULE 583. Receipt and Distribution of Funds:

- a. All funds received by a Branch, its RV Chairman or other representative in connection with an RV activity shall be received in the name of the Branch and deposited in and distributed through its Branch treasury or deposited in and distributed through an RV fund in the depository of the Branch's treasury in an account bearing the Branch's federal identification number.
- b. All funds received by a member of SIR or his agent in connection with an Area or Regional RV activity shall be received in the name of the Area or Regional RV fund, as the case may be, and deposited in and distributed through the treasury of a designated Branch or in the depository of a designated Branch treasury in an account bearing the designated Branch's federal identification number.
- c. All funds received by the State RV Committee or its representative in connection with a State RV activity shall be processed in accordance with Rule 37.
(Revised 11/16/04)
- d. This rule shall not apply to money received and paid to a provider in connection with an RV event on the same date of receipt.

RULE 584. Audit of RV Funds:

- a. RV funds shall be audited by the Branch Auditing Committee and its report shall be submitted to the Branch Executive Committee in accordance with Standing Rule 257. Area and Regional RV funds shall be audited by the Auditing Committee of the designated Branch.
- b. The State RV fund shall be audited by the State Audit Committee. Reports of the Area, Regional and State RV funds shall be submitted to the State Board.

RULE 585. Recreational vehicle events sponsored by Sons In Retirement, Inc. shall be in accordance with applicable provisions of the Sir..ffeyel Code. (Revised 9/13/05) XXXXX

Rv

E.

November 5, 2010

To all SIR Rule Committee Members.

First let me thank all 2010 members for your work. I especially thank those of you who are staying on for another year. To all new 2011 Rule Committee (Re) members, welcome. 2011 is going to be quite different from the past couple of years.

Handwritten notes:
- Ken
way to the business
VS
L-Mark

The next regular scheduled RC meeting will be Tuesday January 11th 2011. Time and location to be announced. All 2011 RC members are expected to attend this and all subsequent meetings. If you do not plan to participate please notify Robert Mannell and myself now. 2011 is going to be a busy year so come and be prepared to work.

Current proposal documents will be supplied to the two new members by me. Those of you from 2010 that need copies of the current proposals on back log may contact me by e-mail ASAP. I expect all RC members to review all pending rule proposals prior to the meetings and be ready to work. In January we must reduce or eliminate the back log and go on to new business.

Gary Pelton
Rule Committee Chairman

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11-4
Pelton

DIVISION 2. THE BRANCH

(Continued)

Part 8. Branch Short Bus
Trips

Rule 350. Branches may contract for, and use, a public carrier (a bus company) for one-, two- or three-day trips without going through a travel agency. The company must be licensed by the California Public Utilities Commission (CPUC) and have insurance required by CPUC General Order 10i-E. A branch desiring to contract for a bus shall document these requirements on SIR Form 55 - Short Bus Trip Branch Approval, and SIR Form 55A - Short Bus Trip Checklist. (New xx/xx/xx.)

Rule 351. The bus company shall furnish to the State Insurance Committee "A Certificate of Liability Insurance" that meets the requirements of CPUC General Order 101-E and names SIR as an additional insured to qualify as a SIR-Qualified Bus Company. Based on information received from the State Insurance Committee, the State Travel Committee shall publish a separate listing for the SIR Website entitled "SIR-Qualified Bus Companies". Branches may contract with any listed SIR-Qualified Bus Company for one-, two- or three-day trips. (New xx/xx/xx.)

Rule 352. The Designated Member (OM) appointed by the BEC to manage a bus trip shall be responsible for trip literature and collect fares from the participants. He shall give the participants' fares to the Branch Treasurer, who shall maintain a separate custodial subaccount in the branch financial records.. Just prior to the event, the Branch Treasurer shall prepare a check for the event payable to the bus company and give it to the OM for payment to the bus company. (New xx/xx/xx.)

Rule 353. Upon completion of a bus trip, the OM shall comply with the requirements of SIR Form 52A - Short Bus Trip Financial Report, detailing the disbursement of the trip's funds and distribute it per the distribution indicated on the form. (New xx/xx/xx.)

Article 11 Branch Use of Public Carrier's (Busses)

DIVISION 2. THE BRANCH (Continued)

Part 8. Branch Short Bus Trips

Rule ~~460~~ 350. Branches may contract for, and use, a public carrier (a bus company) for one-, two- or three-day trips without going through a travel agency. .i.e., "Seller of Travel." The "public carrier" (a bus company) must be licensed by the California Public Utilities Commission (CPUC) and have insurance required by CPUC General Order 101-E. A branch desiring to contract for a bus shall document these requirements on SIR Travel Form 53A SIR Form 55 - Short Bus Trip Branch Approval, ~~"Request for Approval of a Branch Bus Travel Event~~ and SIR Form 55A - Short Bus Trip Checklist. BEC Checklist for Bus Event."

Rule ~~460~~ 351. The bus company shall furnish to the Branch and the State Insurance Committee "A Certificate of Liability Insurance" that meets the requirements of CPUC General Order 1 01-E and names SIR as an additional insured to qualify as ~~an~~ a "Approved SIR-Qualified Bus Company.~ Based on information received from the State Insurance Committee, the State Travel Committee shall publish a separate listing for the SIR Website entitled "Approved SIR-Qualified Bus Companies". ~~As an addendum to~~ "Approved SIR-Qualified Travel Agencies." Any Branches may use contract with a any listed "Approved SIR-Qualified Bus Company" for one-, two- or three-day trips.

Rule ~~460~~ 352. The Designated Member (DM) appointed by the BEC to manage a bus trip ~~travel event~~ shall be responsible for ~~travel~~ trip literature and collect fares from the participants. He shall give the participants' fares to the Branch Treasurer, who shall maintain a separate custodial sub-account. Just prior to the event, the Branch Treasurer shall prepare a check for the event payable to the bus company and give it to the DM for payment to ~~who shall pay~~ the bus company.

Rule ~~460~~ 353. Upon completion of a bus trip ~~travel event~~, the DM shall comply with the requirements of SIR Form 52A - Short Bus Trip Financial Report, detailing the ~~expenditure~~ disbursement of the trip's ~~event's~~ funds and ~~give it to the Branch Treasurer~~ distribute it per the distribution indicated on the form. ~~for his records.~~



SUMMARY OF RULE CHANGES APPROVED BY THE STATE BOARD
November 11, 2010

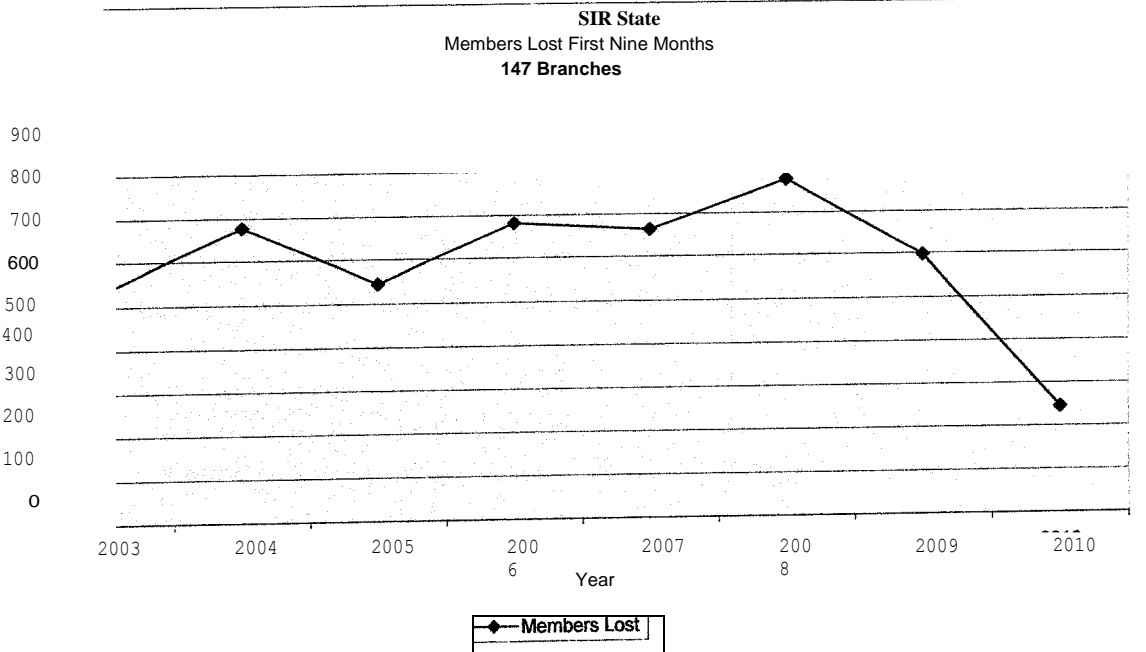
- 1) Rule 167-168 Big Sir duties re: form 27
- 2) Rule 216 Chang4es form 28 so that Luncheon Data is no longer required
- 3) Rule 350 -353 sets rules for "Short Bus Trips" and generally relaxes existing rules on bus trips
- 4) Rule 585 was revised to change "Sir RV Travel Code" to "Sir RV Code"
- 5) Rule 786 added form 27 reporting to the Regional; Directors report to the President.
- 6) Rule 800 added form 27 reporting to the Regional; Directors report to the Regionai Director.1.

D. B. Sale
Member of Rules Committee

R State Membership Loss First Nine Months of Year

Source: Actives Last 32 Quarters by Region, Area and Branch

	2003	2004	2005	2006	2007	2008	2009	2010
Members Lost	537	677	546	682	664	777	597	245



Form 27 Statistics as of September 30, 2010

- Number of branches reporting-72
- Number of Members in 72 branches-10,051
- Average branch size of 72 branches-140 members
- Number of members IN for 72 branches-976
 - Percent of previous Dec. membership-13% annualized (Goal-10%)
- Number of members OUT for 72 branches-923
 - Percent of previous Dec membership-12% annualized
- Total membership gain for 72 branches-53

Big Sir Quarterly Written Reports

- Number of branches reporting-55
- Reasons why branches can recruit at the rate of 10% of previous Dec. membership
 - Remind members to bring guests
 - Luncheons and speakers
 - Activities, golf
 - Sponsor Incentives
 - Cards, brochures and local advertising
- Reasons why branches can not recruit at the rate of 10% of previous Dec. membership
 - Old age of members (No other reason came close to this)

Recommended Action by SIR State Board of Directors at the November 9, 2010 Board meeting

1. Create Standing Rules requiring Big Sirs to submit Form 27 monthly and Written reports Quarterly .
(Suggested Rules Changes are attached)
2. Obtain 100% participation by Big Sirs for Form 27 by Feb. 10th and for Written Quarterly Reports by April 5th.
3. Regional Directors and Area Governors to provide written responses to Big Sirs with comments and recommendations regarding Form 27 monthly and the written reports quarterly.

h. September 16, 2010

To: Buck Kendrick, President

From: Jim Stedman., Director, Region 6 and Chairman, SIR State Training Committee

Subject: Recommended Rules changes regarding Form 27 and Big Sir Quarterly Written Reports.

Rule 216

Revision

By the 10th of each month the Branch Treasurer shall submit a completed Form 28 Monthly Cash Report-including the membership and luncheon data covering the previous month total number of branch members for the previous month in accordance with the distribution instructions on the form. This report does not need to be approved by the Branch Executive Committee prior to distribution. The December Form 28 is to be submitted to the new Officers as well as the previous year (Officers. for any given calendar year is to be submitted to the Officers for that same calendar year that are on the distribution list of the Form 28. For example, the December 2006 Form 28 is to be submitted to the 2006 Officers listed on the form, by January 10, 2007.

Rule 167

New Rule

By the 10th of each month. the Big Sir shall submit a completed Form 27-monthly Branch Membership Report-which includes membership and luncheon attendance data for the previous month in accordance with the distribution instructions on the form. This report does not need to be approved by the BEC before distribution. There shall be an agenda item to review of the most recent Form 27 at each BEC meeting for the purpose of reviewing progress towards reaching annual goals specified on the form. The Big Sir shall report to the BEC his recommendations tor corrective action to be taken to achieve the goals not being met. The December Form 27 is to be submitted to the new Officers as well as the previous year Officers.

Rule 168

New Rule

The Big Sir shall submit to his Area Governor by April 5, July 5, October 5 and January 5 of the following year a report describing why or why not his branch is inducting new members at the rate required to meet the goals specified on Form 27. Each report shall

include his recommendations for corrective action to be taken to achieve the Form 27 goals not being met. The January report shall be submitted to the new Governor as well as the previous Area Governor.

Rule 800

Revision

Each Area Governor shall submit to his Regional Director by April 15, July 5, October 15 and January 15 of the following year a report concerning the status of the branches within his Area. Each report shall include recommendations for action to be taken to achieve the Form 27 goals not being met for branches in his Area. The January report shall be submitted to the new Regional Director as well as the previous Regional Director. ~~The Governor who submitted the previous three reports shall prepare and submit the January 15 report.~~

Rule 786

Revision

Each Regional Director shall submit to the President by April 25, July 25, October 25 and January 25 of the following year a report on the status of Areas within his Region. Each report shall include recommendations for corrective action to be taken to achieve the Form 27 goals not being met for branches in his Region. The January report shall be submitted to the new President as well as the previous President. ~~The Director who submitted the previous three reports shall prepare the January 25 report and submit a copy to the President of both the current and previous year.~~