



Sons In Retirement Inc.
MINUTES - State Board Meeting
Veterans Memorial Building,
420 Admiral Callaghan Lane, Vallejo, California 94591
Tuesday, November 12, 2013

State Board Members

President-Richard Dettmer
Vice President-Maynard Rodland
Secretary-Dick DeVoe
Assistant Secretary-Ron Flagel
Treasurer-Mike Berry
Assistant Treasurer-Jim Long*
Director, Region 1-Bob Roberts
Director, Region 2-Ralph Lingis*

Director, Region 3-Jon Moninger
Director, Region 4-Bobbie Hairston
Director, Region 5-George Kranen
Director, Region 6-Dean Steichen
Director, Region 7-Richard Kabanek
Director, Region 8-Edward Dorn
Director, Region 9-Gale Jeffers
Director, Region 10-James Filippo

* (Absent)

Other Attending Invited Participants

Past Presidents-
Jim Donovan- INFOSYS Certificates
Bob Mannell
Art Pufford
Dave Reiser
Dwight Sale-State Advisor/Parliamentarian
Jim Stedman- G&M Form 27
Insurance- Angelo Coero
Rules-Larry Powers

Growth & Membership-Jerry Milano
G&M SAT-Derek Southern
Travel-Larry Garvin
Assistant Treasurer Elect- Karl Ryden
Director, Region 2 Elect- Russ Salazar
Director, Region 4 Elect- Bob Staid
Director, Region 7 Elect- Roland Rempel
Director, Region 8 Elect- Jerry Strain
Director, Region 9 Elect- Don Dill

Call to Order & Minutes

President Rich Dettmer called the meeting to order at 9:40am.

Secretary Dick DeVoe verified there was a quorum.

Region 1 Director Bob Roberts led us in the Pledge of Allegiance and gave the Invocation.

The June 4 State Board Meeting Minutes and August 5 Annual Meeting Minutes were approved as written.

President's Remarks

President Dettmer welcomed the Board members, Past Presidents, and other invited participants. He summarized worthy changes this year and continuing programs, including the following:

- formation of new SIR Branch 164 in Manteca.
- founding of the Survivability Action Team (SAT) which identifies branches at varying risks of failure and offers solutions to those branches requesting support.
- continuance of Form 27 Branch Personnel Report submittals, which provides valuable monthly data on membership and attendance.
- provision for branches to have the option to assess dues (new) or request voluntary contributions for the purpose of funding administrative costs. This addition corrects the inequity of some members donating to those costs and some not, and allows branches to move away from conducting drawings and lotteries prohibited by SIR rules.

- establishment of a Budget Oversight Standing Committee for more effective fiscal planning, financial goal setting, resource allocation, and management of the budget.
- creation of a quarterly recognition system for the Pursuit of Excellence of Branches in each Region.
- transfer of the SIR training function to the G&M Committee, relieving the Vice President from this responsibility and placing it in the Committee that is already well aware of training needs for SIR leaders.
- very successful 55 Year SIR Anniversary Cruise to Alaska with over 400 participants.

He also commented on the necessity at last April's Board meeting to raise the Branch assessment from \$4 to \$5 per capita and to no longer exclude HLM's from the State assessment calculation. These raises are due primarily to declining membership, insurance premium increases, and an increase in publicity and meeting travel costs. Cost reduction measures were also taken: reduced travel mileage reimbursement from \$0.50 to \$0.35 per mile and increased travel insurance fee (\$2 per traveler). These changes coupled with judicious spending policies have resulted in our current budget tracking closely to desired expectations.

Rich encourages SIR leaders to work more closely with the business community in finding more ways to attract retirees to SIR. By networking and forming liaisons with ladies' social organizations as examples, SIR expands its capability to increase membership (see new Rule 13.5).

In addition, he believes SIR should bolster the image of its Corporate Officers in order to improve their recruitment (Big Sirs, Area Governors, and Regional Directors particularly). One way could be to select a more attractive location for the Annual Meeting. The present facility is old and the seating arrangements poor, coupled with mediocre food and a lousy PA system.

A much more attractive venue should be considered. He has commissioned Travel Chairman Larry Garvin to look into the cost of a two-day annual meeting in Reno, with wives/significant others invited. If this information suggests it as a viable possibility, an on-line survey will be conducted to obtain further input.

Lastly, he expressed a great deal of confidence in President-Elect Maynard Rodland, knowing that he will bring many new ideas and necessary changes with him that will serve to make SIR even better!

Vice President's Remarks

Vice President Maynard Rodland stated that the year 2013 had change and that SIR is heading for more and more change in 2014 to improve SIR and increase its membership. He sees a need for all branches to focus on increasing activities, just as the most successful branches continue to do. In that regard, branches should focus particularly on adding and expanding activities that incorporate spouses and significant others. Examples: dining out/dining in/bbq groups, couples party and duplicate bridge groups, bocce, wine tasting, walking/hiking groups, couples golf/bowling, theatre groups, photography/computer/investment/genealogy groups, book clubs, etc.

Realignment/reorganization is an important need, not only for greater efficiency/effectiveness but also to reduce cost of travel and meetings. For example, there now is great disparity in number of branches per RD particularly

and per AG. Improving communication possibilities through Skype or equivalent means for branches, areas, regions, and committees also can have a significant affect on how SIR is organized for the future. At the January State Board meeting, he will be presenting several improvement ideas for study and implementation as the Board deems appropriate.

Treasurer's Report

Treasurer Mike Berry stated that the balance sheet shows total assets of \$98,900, a \$3,500 increase from one year ago. Net income was \$17,000, down \$15,600- most of which is due to a one-time 2012 reimbursement involving 2011 problems.

2013's forecast deficit has dropped to \$900 from \$14,400 in January (prior to April's approval of cost reductions and a branch assessment increase). The forecast deficit is in line with the one predicted in the April re-budget. The variables on year-end deficit vs. surplus depends on the outcome of these factors:

- the amount of the actual 2013 expenditure for the budgeted \$5,000 in publicity (Valpak).
- the distribution to a branch(es) of \$850 resulting from the Branch 44 closing.
- the final amount of the expense filings for the the October 15 training of 2014 Big Sirs, Area Governors, and Regional Directors.

All 2013 State Form 15 expense filings need to be submitted prior to January 1, to ensure those expenses are included in the 2013 financials. Those Regional Directors and Committee Chairmen who have not submitted their 2014 budget estimates need to do so.

The 2014 budget will be submitted by the Budget Oversight Committee to the President-Elect by December 15. This budget will be presented to the Board for approval at its January 15 meeting.

An e-mail will be sent end-November to all Branch Treasurers, providing instruction on year-end reporting. There should be no difference in their Form 28 end-year balance vs. their new-year start balance. Any compelling need for them to be different should be handled by a line item journal entry. Also, there should be no transfer of their custodial funds year-end up to the general part of their Form 28.

An agreement has finally been reached with the IRS/ FTB/State Attorney General on what filings should be made and when by SIRinc. Therefore, Branches should no longer receive letters asking for taxable income or be denied consideration for raffle permits.

Lastly, he expressed deep appreciation for Assistant Treasurer Jim Long's work. Assistant Treasurer-Elect Karl Ryden will be taking over those duties now as Jim recovers from hip surgery.

Secretary's Report

Secretary Dick DeVoe stated that 2014 RD/AG elections and proper notifications of those elections have been particularly problematic this year. There are still four AG positions and one RD position still unfilled as of Nov.

12, although they were supposed to have been filled over two months ago. The nominating/election process has been discussed in the past as ripe for change, and the results of this election season confirm that view.

Assistant Secretary's Report

Assistant Secretary Ron Flagel reported that he continues filing the SI-100 Information forms with the Secretary of State. Dissolution of the 6 branches approved by the State Board is more difficult than first anticipated due to SIRinc's 501(c)(4) tax exempt status vs. say, a 501(c)(7) status. Badges have been ordered for the new State Board members.

Regional Directors' Reports

Region 1 (2 Areas, 9 Br.)- Bob Roberts- Area 12 had no serious problems in spite of the absence of an Area Governor, with prospects dim to fill it in 2014. Br. 52 is working with the SAT to improve the membership situation. Br. 82 and 135 are below 50 in membership but improvement seems reasonable. Br. 63 has work to do.

Area 26: Training by the AG and RD is planned in this 3-branch area on Nov. 20. Br. 129 is a strong branch doing a good job in all respects. Hopefully Br. 139 will become more supportive of the State organization. Br. 134 (Mt. Shasta) has a long distance to come for State training and other meetings, but attends when they can.

Region 2 (2 Areas, 9 Br.)- Ralph Lingis (absent, but submitted report)- Area 31: the 4 Branches have good leadership and are doing fine with their membership totals. Branch 70 is holding on with approximately 50 members but are reluctant to get together with other branches or attend state meetings.

Area 19: Br. 113 and 160 have good leadership and their membership continues to grow. Br. 120 is starting to lose members and has a difficult time getting their members to fill BEC positions. Br. 137 had SAT Liaison Roger Pelz and Ralph visit because the Branch was afraid it may have to close; subsequently the Branch filled all 2014 positions and will keep trying to improve.

Region 3- (4 Areas, 20 Br.) Jon Moninger- Area 14 appears to be the most viable. Three of its 4 branches are increasing activities and actively recruiting new members. The other branch is failing in numbers and has no recruitment plan in place.

Area 27's six branches have only two showing growth. This is an area that has become more of a vacation area than a retirement area, and membership is falling.

Region 4 (3 Areas, 9 Br.)- Bob Hairston- Branch attendance for the quarter was 67%, and no branch exceeds the 70% goal. Two of the nine branches continue to drop in membership, resulting in a net regional loss of 20 members. While one branch has reached 200 members, another is close to a membership crisis.

More effort is needed to create new activities, and there has been little action yet on goals and action plans. There is no formal speakers bureau, although there is some sharing among two branches in Area 32 and three in Area 17. Branches in area 18 share their speakers.

State travel offerings are in most newsletters. Area 32 has a Travel chair with good contacts in several areas like Reno, and a very active travel group. Area 17 has a very active RV group; typical outings average 25 travelers.

Area 18 needs a Travel chairman to get their area out and about.

Several branches in Area 18 have websites, and work is being done to establish them in other Branches.

More training is needed in computers; and treasurer, secretary and area governor duties. Regional training in association with the SAT team was well regarded and one branch has a Branch Growth Coordinator. Area 32 needs SAT team intervention.

Region 5- (2 Areas, 9 Br.)- George Kranen- Area 1's Big Sirs meet monthly for breakfast and discuss SIR-related issues, which seems to work well. Filling positions in some branches continues to be a problem, and branches are working on ideas for doing this more effectively. SIR's October Leadership Training, among other things, discussed promo cards (golf/bowling/fishing); the golf card can be used as a recruiting tool particularly for golf-focused branches in the Region.

He still plans to hold an initial SAT presentation meeting in his Region, particularly since some of the branches need SAT help.

Region 6- (3 Areas, 19 Br.)- Dean Steichen- New Branch Leaders are attempting to get Branch 155 back on track; they have an agreement with the former Treasurer to repay funds. Nine of 19 are meeting the 70% attendance goal.

Twelve Branches show a membership loss, for a total loss of 140 members. At least two Branches have asked for SAT help.

A few Branches have started new Activities but most have not. Activities creation needs to be stressed. Not much action yet on Goals and Actions Plans. Area 2 has an active Speakers Exchange Bureau while Area 8 and 24 do not.

Area 2 posts Travel offerings monthly in all Branch newsletters; Area 8 and 24 do not.

A few Branches need a visit by a SAT to determine if the Branch is viable in the long run.

Region 7 (4 Areas, 21 Br.)- Richard Kabanek- Only two of 21 branch quarterly reports for Q3 were received although it is a branch requirement, for use by the branch as well as the AG and RD.

Nominations for 2014 AG's required a special emergency meeting of all Big Sirs and Little Sirs. Although only 12 of the 19 branches were represented, the four 2014 AG positions were filled.

Branch representation at the annual Oct. training meeting was very good, with 18 of the 21 branches represented.

Most of the branches have a complete roster of officers for 2014; the Little Sir continues to be the problem position to fill.

Re data bases, recent experience has found that these should not be under the sole control of one person; specifically, a Speakers database had to be reconstructed when the person left and took it with him.

Actions for next quarter: Work with the AG's and RD to conduct branch training before Dec 31st; emphasize the requirement for quarterly reports and the importance of Action Plans for branch success; strive to have zero late Form 27's and 28's.

Region 8- (2 Areas, 9 Br.)- Ed Dorn- Bakersfield Branch 163 is the only branch that remains there, which absorbed members from the two branches that closed earlier this year.

In Area 29 (Fresno) the four branches range in size from 115 to 300 members, with a slight decrease in membership. All these branches appear to understand the significance of recruiting new members and hopefully there will be growth in the coming quarters. Golf remains the most significant activity.

Area 22 (Modesto) has 4 branches, including a Manteca startup this year which is actively recruiting members. They range in size from 50-250. The area has a Pickle Ball activity and is looking for other branches to compete against. There is a lot of inter-branch cooperation, especially in the travel and golf activities. No branch is consistently meeting the two key goals for membership and attendance.

Region 9- (2 Areas, 10 Br.)- Gale Jeffers- Attendance 3rd Qtr. averaged 53% (39-74%), down 3% from last quarter. Membership showed a net gain of 13 members. Membership Committees if they exist need to focus on local advertising, use banners as a recruitment tool more effectively, consider incentives other than lunch awards, and find ways to create competition within the Area or Region. Some branches reach their 10% goal early and don't change it. Two branches are approaching their luncheon facility limit, requiring them to find a new facility or split. Other branches are being impacted by restaurant's/caterer's recent demand for payment of a minimum luncheon number.

Bocce, Dine Out, and Wine Tasting are new activities in some branches.

If all branch secretaries put in their BEC minutes the next month's action items from the SIR Leaders Guide, this would help BEC's to meet Form submittal and other deadlines.

Region 10- (3 Areas, 19 Br.)- Jim Filippo- Branches seem to be doing as well as can be expected and are financially sound. Membership is a continuing problem. Often branches are unable to fully replace those who leave due to age-related illness or death. Area meetings will again be planned to address this problem and to seek help from the SAT.

Many branches have good leadership, are financially sound, and are attempting to increase their activities, percent attendance, and membership. Br. 134 epitomizes these attributes and won the President's Award.

Notable items: Br. 151 holds a booth at the Senior Fair in Marin and usually gets 5 or 6 applications. Branches 53 and 76 are located in the same retirement community. Br. 76 moved its luncheon facilities, due to a cost increase. Br. 66 is a merger branch, and is working through the issues related to that significant change. Some branches continue to have difficulty filling leadership positions.

Recognition Certificates

President Dettmer presented Recognition Certificates to State Board members and Standing Committee Chairmen "in recognition of his devotion and service making a lasting contribution to the progress and well-being of Sons in Retirement".

INFOSYS Committee

Website Committee- Chairman Dean Steichen stated that the SIRinc website servers were hit with a virus October 22 around 6:40pm. Google first noticed it and blocked access to some of our sirinc.org webpages for those using Google Chrome browser. Other browsers did not alert to the virus. The initial response was changing passwords to the servers. Then over several days the offending virus code was removed from all the SIRINC.ORG webpages and from affected files on our Branch website server (sirinc2.org) by Dean, Derek Southern, and Bill Winslow.

It does not appear the Database Server (sirinc3) was affected. Several virus scans by hosting vendor HOSTMONSTER, independent free scanners, individual personal scans, and Google have not revealed any remaining viruses on our website. HOSTMONSTER staff suggests one of the personal computers among the

four SIR INFOSYS members with server access became infected and passed the infection to the servers. They have scanned their personal computers using several anti-virus programs and find them free from infections.

Routine updates to the various web pages and content continue to be made by Dean and John Skarpelos, e.g. posting of State Board Minutes, State Roster, SIR Manual, Membership Statistics, Database, Branch & Area Tools, Travel, and Bus Documents. Access to the Sirinc.org website continues steady with about 65 accesses daily (65% returning users and 35% new visitors).

Database Committee- Dwight Sale continues to keep the SIR Database current by inputting data from Form 20, Form 28, certificates, and other changes as required. He also documents processes and procedures for the maintenance and administration of the Database. Marty Owen and Dwight are working on a new Database program using a program called CiviCRM.

Certificates- Jim Donovan reported that as of Jan. 1, distributions of Senior and Super Senior certificates/letters will continue to go to Branch Big Sirs via USPS as usual, but by e-mail to RD's and AG's. HLM, Senior HLM, and Century Sirs will not change. All parties will receive notification via the USPS. Approximately 80% of all mailings are for Senior and Super Senior awards. With the e-mail change, savings will be in the \$300/\$400 range.

Approximately 70% of the 289 certificates to date are for Senior Sirs. The total number of certificates has dropped from 342 (-15%) since last year at this time.

Jim requests that Branches review to ensure their HLM and Senior Member award names are current in the SIR Manual.

Other Committees- Another excellent edition of SIR Happenings has been published by Don MacGregor, Dwight Sale, and John Skarpelos. The State Treasurer, Assistant State Treasurer, EMail, Roster, Manual, Forms, and Certificates members have been busy performing their services as required to support our members.

Rules Committee

Chairman Larry Powers presented the following rule/bylaw changes for approval, which were m/s/a (see Appendix-Rules for new wording). A Rule 26 proposal (Presidential award presentations) failed:

Rule 13.5 (New)- Non-financial/non-insurance support to approved social groups of women involved in social, recreational activities. The intent: increased capability to recruit men through contacts with these groups.

Rule 27b. Elimination of obsolete wording involving obtaining Branch certificates.

Rule 173. Addition of wording regarding Branch representation at the October Training session

Rule 220. Establishment of responsibility for the Branch Treasurer to collect voluntary contributions and/or dues.

Rule 360h. Clarification of "Personal Gain".

Rule 370c (New). Clarification of acceptable forms of remuneration for Branch members as travel event leaders.

Rule 606. Addition of the Training function to the G&M Committee.

Rules 660-662 (New)- Composition and responsibilities of the new Budget Oversight Committee.

Rule 866. Elimination of obsolete wording involving submittal and approval of the annual budget.

Golf Committee

In the Chairman's absence, the 2014 State Golf schedule was m/s/a by the Board.

Travel Committee

Chairman Larry Garvin reported the 10-day 55th Anniversary Alaska Cruise 8/28-9/7/13 from SF to Alaska and back as a great success, with 408 participants. 2014 focus will be on review of travel rules and the Travel Handbook.

Growth & Membership Committee-

Chairman Jerry Milano reported briefly on the Oct. 15 AG/RD training session with 29 AG's and new RD's in Vallejo. Regarding Publicity, he reported that a SIR advertisement was recently included in 24,000 direct mail solicitations by VALPAK in Region 6's Area 2 (Contra Costa County); results have not been identified at this time. Mailing of a SIR brochure to the homes of 4000 retired men (non-Sirs) is planned in the 1st half, 2014; the location has not yet been determined.

SAT- Survivability Action Team Chairman Derek Southern confirmed several Regional Directors' comments involving the SAT providing support to a number of branches at short term survival risk. He reiterated that the SAT needs to be invited, and works with the Area Governor/Regional Director so they remain fully informed. Dick DeVoe has agreed to once again become the SAT Chairman with Derek's transfer to the Training function.

Training-Derek is the new Training Committee Chairman as a result of the training function being transferred to G&M. He will report at the January Board meeting regarding plans for training Big Sir-Elects, Area Governors, and Regional Directors. He hopes to have two smaller training sessions instead of one large one, possibly in Sacramento and San Jose. Benefits: shorter (and cheaper) drives for attendees, with a new venue having good A/V and screen viewing; and smaller groups to allow greater interactive round-table discussions that provide improved learning opportunities.

Use of Skype (or equivalent) with audio if not video for meetings will be considered. By gathering one or more groups of participants together by geography and the "trainers" elsewhere, there can be more incremental training that saves participant travel time/cost and meeting cost.

Form 27- Jim Stedman has found all branches now very cooperative regarding completion of Form 27's. 80 branches meeting the 10% new member goal brought in 1600 members vs. the other 54 branches' 246 new members. SIR is below 17,000 members and will continue downward as weak branches close.

Insurance Committee

Chairman Angelo Coero reported that the Committee meets with the insurance broker in December and will need approval for contracts due in March. The insurance industry is a cyclical hard/soft market, and currently is in the hard cycle. SIR, for example, must meet an insurance requirement to provide no. of branches that do not have alcohol at events; no. that have alcohol served by others (caterers, restaurants, etc.); and those specific branches that serve alcohol by its members. In the latter case, the names of two persons acting as bartenders must be provided, and those persons must complete a training course for a required certificate. The training can be on a website, takes about 2 hours, and costs \$19.50. Regional Directors have been requested to submit the information regarding their assigned branches to Angelo by December 15.

Installation Ceremony

The 2014 State Board members were installed by President Dettmer.

HLM Presentation

President-Elect Maynard Rodland presented outgoing President Rich Dettmer with an HLM award. Participants gave Rich a great round of applause for his leadership throughout 2013.

Adjournment

The next State Board meeting will be Tuesday, January 14, 2014 at the same location. The meeting was adjourned at 3:15pm.

Respectfully submitted,
Dick DeVoe- Secretary

APPENDIX-RULE REVISIONS/ADDITIONS

(Rule revisions and additions are in bold. Eliminated wording is not shown)

RULE 13.5 (New). Notwithstanding the provisions of Rule 13, and for new member recruitment purposes, an Area Governor in concurrence with that Region's Director may approve, upon application from a SIR Branch, the Branch's non-financial/non-insurance liability support of a social group of women, formally organized or not, regarding social, recreational activities. This support may be in the form of SIR bulletin, Newsletter notices, and mutual recruitment efforts at retirement seminars offered by businesses and corporations which benefit both SIR and the social groups of women. Examples could be but are not limited to such liaisons as "Red Hat Ladies," a ladies' group such as "Daughters of Leisure (DOLS)" made up of mostly wives of SIR, or any group of SIR spouses engaged in similar activities to SIR. (New 11/12/13)

RULE 26. Presidential Awards. (Proposal failed).

RULE 27. Branch Certificates- A Branch Executive Committee may obtain a Certificate of Appreciation (Form 7) from the SIR Website and issue it to guest speakers, entertainers, or Branch members as it deems appropriate. (Revised 11/12/13)

RULE 173 (New). The Big Sir-Elect or his designate shall represent his Branch at the yearly October Training Session. (New 11/12/13)

RULE 220. The Branch Treasurer is responsible for the collection of voluntary contributions and/or dues, in accordance with Rule 44. (Revised 11/12/13)

RULE 360h. "Personal Gain" means anything of value received by a member, BTC, DM, GL, his spouse or dependents, directly or indirectly, from an Agency or Supplier arranging, presenting, or providing travel in connection with a Travel Event. (Revised 11/12/13)

RULE 370. Travel Prohibitions.

- a. No **BTC, DM or GL** involved in a SIR travel event shall receive or accept any personal gain from travel other than free passage or reduced fare passage **as remuneration or compensation for ongoing travel arrangements, duties and/or responsibilities as specified by SIR and/or the travel agency contract. This policy also includes Familiarization trips when such travel has been expressly authorized by the President or BEC in accordance with the provisions of the SIR Travel Code.** The above provisions also apply to Branch and State travel, bowling and golfing events when such travel has been expressly authorized by the President or BEC. **(Revised 11/12/13)**
- b. No member or BTC shall present **or vote on** any travel proposal to the BEC or State Board, nor **be designated as a DM or GL for a Travel** event if the member of BTC, his wife or companion or relative has any financial interest in, or is an employee, agent or representative of an Agency that will be providing services for any portion of said event.
(Revised 11/14/06) **(Revised 11/12/13)**
- c. **Acceptable forms of remuneration by Travel Agencies for SIR travel events are free or reduced fare passage or a dollar percent per person based on terms negotiated with Travel Agency Contract.**
(New 11/12/13)

RULE 606. The Growth and Membership Committee shall:

- a. Monitor the membership numbers of SIR, its Regions, Areas and Branches, and report to the President such recommendations as it deems necessary or desirable to increase membership in SIR, retain existing members, and publicize the activities of SIR to attract new members.
- b. Test and promote Branch and Area tools that work. Among these tools are four key Branch and Area functions: Publicity, Recruitment, Activities and Retention.
- c. **Be responsible for the training of Big Sirs, Area Governors and Regional Directors elected for the following calendar year to enable them to accomplish their Branch, Area, and Regional responsibilities. Provide ongoing training as needed.** (New 11/12/13)
- d. Address such issues and make such recommendations as may be directed by the President or the State Board.
(Revised 8/6/07) (Revised 6/5/12)
- e. **Organize itself into such subcommittees as are necessary to accomplish the tasks and issues set forth above. Groups like Training & Development Subcommittee (TDS), the Marketing & Publicity Subcommittee (MPS), the Survivability Action Team (SAT) and/or other similar groups or teams are examples that the committee may find necessary to accomplish its assignments.** (New 11/12/13)
(Revised 8/6/07) (Revised 6/5/12) **(Revised 11/12/2013)**

PART 13- BUDGET OVERSIGHT COMMITTEE

RULE 660. The State Budget Oversight Committee shall consist of the following Members: Vice President as Chairman, State Treasurer, Chairman of the Insurance Committee, one Regional Director, and one Member-At-Large. **(New 11/12/13)**

RULE 661. On or before December 15th the Budget Oversight Committee shall submit to the President-Elect an annual budget. The budget shall be based upon prior years' records, proposed goals and objectives for the new year, input from incoming Office Holders and Committee Chairmen, and the proposed amount of the annual branch assessment for the ensuing year. The President shall submit this annual budget and the amount of the proposed annual branch assessment to the Board of Directors for approval at the January meeting. **(New 11/12/13)**

RULE 662. Following approval of the budget by the Board of Directors, the Budget Oversight Committee shall monitor expenses and revenues throughout the year to ensure that expenditures and revenues are in sync with the budget, or if not, that measures are proposed to keep within the current budget limitations or other adjustments are made. The Board of Directors may revise the annual budget and the amount of the branch assessment as needed throughout the year. (New 11/12/13)

RULE 866. State Treasurer submittals.

a. The current approved budget shall be posted on the sirinc.org web site in the “State Treasurer Reports” section. (Revised 4/16/01) (Revised 6/3/03) **(Revised 11/13/12)**