



Sons In Retirement Inc.
MINUTES - State Board Special Meeting
Veterans Memorial Building,
420 Admiral Callaghan Lane, Vallejo, CA
Tuesday, April 8, 2014



State Board Members

President-Maynard Rodland
Vice President-Bobbie Hairston
Secretary-Richard DeVoe
Assistant Secretary-Ron Flagel*
Treasurer-Mike Berry*
Assistant Treasurer-Karl Ryden
Director, Region 1-Bob Roberts
Director, Region 2-Russ Salazar
* Absent

Director, Region 3-Jimmie Johnson
Director, Region 4-Bob Staib
Director, Region 5-Bob Fox
Director, Region 6-Dean Steichen
Director, Region 7-Roland Rempel
Director, Region 8-Jerry Strain*
Director, Region 9-Don Dill
Director, Region 10-James Filippo

Other Attending Invited Participants

Past Presidents
State Advisor, Parliamentarian-Dwight Sale
Nominating- Rich Dettmer
Meeting Arrangements-Bob Toney

Rules- Larry Powers
Travel-Bob Spellman
G&M- Jerry Milano
Training- Derek Southern
Marketing & Publicity- Walt Schick

Call to Order, Welcome

President Maynard Rodland called the Meeting to order at 9:30am and welcomed the Board Members, Past Presidents, and other invited participants.

Secretary Dick DeVoe verified there was a quorum.

Region 1 Director Bob Roberts led us in the Pledge of Allegiance and gave the Invocation.

The Minutes of the 1/14/14 regular Board Meeting and the 3/7/14 special Board Meeting were approved as submitted.

President's Remarks

President Rodland expressed his pleasure with the 3/7/14 Special Meeting and the subsequent plans/actions of the Regional Directors resulting from the meeting. He enumerated several issues/items of particular interest:

- Re Area Governors, he requested Regional Directors to work with them to ensure branches follow established rules, and gave examples where this was not happening. Also, there have been instances of branches not knowing their AG or the AG's role, calling the President on issues instead.
- Speaker's Bureaus need to be instituted by AG's in a number of Areas.
- Publicity is important for branches- including articles being sent to local newspapers on SIR luncheon speakers; flyers left at golf courses/bowling alleys/fishing establishments/senior centers; branch websites established/improved/updated.
- Senior centers can be excellent places to attract new members, including letting ladies know of SIR for their significant other.
- Area Rosters showing incumbent names in important branch positions can be useful to leaders and should be available to each RD.
- Coed activities should be emphasized, as done in our highly successful branches.
- Area training "roundtable" meetings are proving effective, bringing various leaders from several branches together to discuss significant issues of interest.
- Directors should be utilized wherever possible, taking leadership in an important branch function(s) and/or on special projects.

Vice President's Remarks

Vice President Bobbie Hairston encouraged the Board to review the rules proposals prior to Board meetings, in order to more quickly obtain a decision on each proposal.

The SIR Day at the Races at Golden Gate Fields March 21 attracted approximately 300 Sirs and guests, which was lower than earlier years. He attended and found this SIR event most enjoyable. During the discussion on publicity, he recommended the magazine Today's Senior for a SIR article and advertising.

Assistant Treasurer's Report

Assistant Treasurer Karl Ryden referred to Treasurer Mike Berry's 2014 Forecast following the 1st Quarter of Actual: Revenues of \$79,655 and expenses of \$87,272 result in a net deficit of \$7617. There are a number of caveats to the forecast, including the 1st Quarter actuals being relatively early in the year.

Only five Area Governors have certified under Rule 801 that their assigned branches have submitted annual audit reports and that they are satisfied the reports reflect the true financial conditions of each branch.

Almost two dozen Form 28's needed correcting, which adds considerably to the workload. Branches by now should fully understand how to properly complete Form 28.

Meeting Arrangements

Chairman Bob Toney summarized the Catering Contract terms in light of the possibility for changing the Annual Meeting and Training meeting from the Vallejo location. It was agreed that there is no need at this time to negotiate adjustments with the caterer.

Assistant Secretary's Report

In Ron Flagel's absence, Dwight Sale reported that Ron has accepted the additional position of State Certificates Chairman, replacing Jim Donovan.

Regional Director Reports/Commentary Summary

Each Regional Director was requested by President Rodland to provide a written synopsis of actions being taken with the branches as a result of the 3/7/14 Special Meeting, and to summarize them at this meeting. He also requested at the June meeting that they report on the branch responses to these actions, so that the Board can consider future actions to improve membership.

The Regional Director synopses are found in Appendix A, along with a requested Commentary Summary by Special Meeting Moderator/G&M Training Subcommittee Chairman Derek Southern.

2014 Annual Meeting Location

President Rodland summarized earlier consideration for a non-Vallejo location to hold the 2014 Annual Meeting, such as Reno or Sacramento. However, with the 8/4/14 Annual Meeting less than four months away, he recommended and it was m/s/a that the 2014 Annual Meeting be held again at the Vallejo location. At the June Board Meeting, the 2015 Annual Meeting location is planned to be discussed.

INFOSYS Committee

Chairman Dean Steichen reported three new members to the INFOSYS Committee- Alan Baker, Jim Grimes, and Jim Erickson. Alan (with Bill Grimes' assistance) has replaced Bill Winslow in direct support of branch website activities and the sirinc2.org server. Bill will continue to be active in helping branches develop websites.

The Website Committee has added a search function to the Members Information webpage to assist our members locate key documents, presentations, and reports. Access to the sirinc.org website has increased from 65 to 75 accesses/day. 52% are returning users and 48% are new visitors.

No new progress has been made on the new Database program CiviCRM, but Jim Ericson may be able to help this effort.

Rules Committee

Chairman Larry Powers presented several rule revisions/additions, with Board actions shown below.

1. Rule 14 (Liquor Liability Insurance Requirements)- Revised rule approved. See Appendix B.
2. Rule 28 ("Exceptional Sir" award)- Rule rescinded.
3. Rule 224 (New) (Liquor Liability Insurance)- New rule approved. See Appendix B.
4. Rule 810 (Special Meeting Approval)- Rule addition approved. See Appendix B.

5. Rule 155 & 792-797; and Bylaws Section 154 (Area Governor Selection/Election)- Rule revisions/additions disapproved.
6. Bylaws Section 184 (Annual Meeting Date)- Bylaw proposed revision approved for action at the Annual Meeting. See Appendix B.

Travel Committee

Bob Spellman was asked to report for the Travel Committee in Larry Garvin's absence. He reported that there are 50+ Travel-related rules. The Travel Committee has found that this great number and their range of complexity have been adversely impacting SIRinc's ability to attract Branch and Area Travel Chairmen. Some of the rules as written also have made "SIR Travel" sometimes excessively complex and/or costly, resulting in lost customers as well as lost travel events. There was Board consensus that the Travel Committee continue its work to reduce and /or simplify Travel rules, and to bring any proposals to the Board for action.

Insurance Committee

Karl Ryden in Chairman Angelo Coero's absence advised that the insurance contract dates have been changed to allow the Board to review and approve the amounts prior to the new contracts. The latest insurance premiums negotiated by Angelo and his Committee were m/s/a.

Nominating Committee

Chairman Rich Dettmer reported that there currently is a full slate for the six positions, but that there are still a few days left for applications to be submitted.

Growth & Membership Committee

Chairman Jerry Milano advised that the Training Subcommittee report would be deferred until later in the year pending the results of the Regional Directors' work on improved recruiting with their branches.

The Survivability Action Team met with Region 5 representatives during the quarter.

The quarterly summary of Form 27s submitted by branches revealed 534 new members [3.2%] year to date and 713 members out [4.3%] for a 1.1% decline in overall membership. 63 Branches grew or remained the same while 71 [53%] declined in membership. The branches had 784 prospective member guests to luncheons in the first quarter with just over 40% of the branches achieving 70% membership attendance at lunch in one or more months.

A proposal resulting from the Special Meeting discussions had been circulated to the Board to professionally survey non-members about possible changes to the basic SIR membership product that might attract new members. After discussion a motion to approve failed.

Marketing & Publicity Subcommittee Chairman Walter Schick reported that all of the publicity-related suggestions from the March Special Board Meeting have been incorporated in the Marketing and Publicity subcommittee project list. He is recruiting social media-experienced Sirs to help in completing some of these projects.

The State SIR 877 phone and sircontact email inquiries average 2-3 each per week.

He will submit three forms to the Forms Committee that will help measure and manage the health of SIR Branches: Area Governor Tracking, Area Roster Template, and SIR Branch Assessment.

Training Subcommittee Chairman/Special Meeting Moderator Derek Southern's Commentary Summary was mentioned under Regional Director Reports.

Adjournment

The next State Board meeting will be Tuesday, June 3, 2014 at the same location, but with parking and entrance on the opposite side of the building due to another event that same day. The meeting was adjourned at 2:50pm.

Respectfully submitted,
Dick DeVoe- Secretary

APPENDIX A

REGIONAL DIRECTOR SYNOPSES OF ACTIONS RESULTING FROM THE 3/7/14 SPECIAL MEETING, PLUS A COMMENTARY SUMMARY

Region 1- Robert Roberts, Regional Director

I will be emphasizing the importance for individual members to take responsibility for increasing membership, and will be preparing a power-point presentation for that purpose. The following was sent to the nine branches in the region, focusing on implementation of the ideas developed at the Special Meeting:

“Subject: Membership

As you all know, the biggest problem for most of our branches in Region 1 and for most other Regions in SIR is membership. Our organization has been shrinking over the last several years and despite many efforts to reverse this trend, it is continuing.

In March, we had a special board meeting at Vallejo to address this problem. We discussed causes and actions to reverse this trend. Obviously, there is no "magic bullet" that will solve the problem, but there are some very positive things that we can do and I would like to see our Region be a leader in showing the other Regions what can be done successfully to "stop the bleeding."

So.....I am asking each of you to pick a month where you can schedule me as your program for that month. I am developing a program based on the information developed at the March Board meeting which I believe may help your branch turn the corner on membership.

We do have 3 branches that are mainlining or increasing their membership at this time so they may not see a need for my assistance, but for the other six, however, I really hope you will contact me soon to arrange a suitable month to be your program.”

Region 2- Regional Director Russ Salazar

The Special Board Meeting on March 7 was very helpful in providing many specific ideas that address the general statewide membership decline. The two Area Governors and I have visited five of the nine branches in Region 2 during the past three months since I and one of the AG’s took office. The purpose of these visits was to familiarize ourselves with the varied local branch operations. We expect to complete all nine visits by mid-June. At that time, I will meet with both AG’s and we’ll assess our findings and prepare an action plan that will likely include some of the many ideas presented at the Vallejo meeting as well as those shown below. I will then call a regional meeting sometime in July of representatives from the nine branches where we’ll discuss and plan the implementation of the action plan.

In the meantime, I’ve found in working with my home branch the past six years that some of the ideas we discussed March 7th have already worked very well for us:

1. Planning and scheduling a variety of activities other than monthly luncheons and the annual picnic and Christmas party has heightened interest in becoming a SIR. Making most of our activities coed and permitting guests (prospective members) to participate has been very helpful, too.
2. As for recruitment, we’ve found that our current members can be "walking billboards" if they display the SIR logo and can convey the benefits of membership. Every member is supplied with business cards that not only provide the member's contact information on the front side but also presents a concise SIR story on the back side of the card (see attached example). Our "Supply Guy" has found sources for reasonably priced caps, polo and bowling shirts, jackets, bowling bags and towels, BBQ aprons, all custom embroidered with the SIR logo, branch number, and member's name. Even rooster belt buckles are offered. All new members receive a complimentary SIR hat and 25 business cards (after receiving a complimentary guest lunch). Sponsors receive their choice of a complimentary SIR hat or lunch.
3. Encouraging friendly competitions with other local organizations (Rotary, Moose, Lions) has attracted members of those organizations to also become SIR members. Our branch currently has scheduled bowling, horseshoes, and 8-ball

pool tournaments with the local Moose Lodge and are planning such competitions with several other local organizations.

4. We established and currently maintain SIR bulletin boards in several locations in our small rural community (Population 4,820) at the Bowling Alley, Community Center, the restaurant where we meet, and a church. Here we post basic branch information, annual meeting/menu and activity calendars and flyers, and any other information we think is important.

These actions didn't happen overnight and not everything we tried was successful. However, I do believe they would likely work in other branches in our region, especially the more rural branches operating in smaller more isolated communities. I will document in more detail these measures, and any others I find during our branch visitations, and present them all at our July regional meeting.

Region 3- Regional Director Jimmie Johnson

All things are proceeding reasonably in this region. Membership is still the biggest issue and some branches are doing better than others, but none are doing exceptionally well. I am going to be conducting membership meetings throughout the region similar to our state meeting in March. The first meeting for the Sacramento branches (Areas 3 and 9) will be held on April 28th. The foothill branches (Area 27) will be held in Sonora mid May, but no date has been set as yet. I have not yet addressed the Highway 99 branches (Area 14) because they have no Area Governor; I will need to handle that myself and am not familiar with the area. Area 14 will be held later in the year depending on the success of the other two meetings. At this meeting I will distribute to each branch a package of trifold brochures and instructions on how I would like them used. If I can convince them, I would like to get someone from G&M to appear as a guest speaker at each of the meetings.

In addition to the meeting, I am considering a program of distributing trifold brochures to all the golf courses, driving ranges, bowling avenues, senior centers, etc. where likely new members might be present. I would send each of these places a letter asking for their assistance and also provide them with some trifold brochures and a plastic stand to display them. This is a recent idea and I am still trying to flesh out all the considerations and necessary actions, but it appears this approach would be a positive step to reaching new members and secondarily would illustrate to our members that the state is actively participating in this effort. My goal is to have this program's requirements detailed by the end of April and the program implemented by June 1, 2014.

Region 4- Regional Director Bob Staib

This memo was sent to Region 4 Area Governors and Big Sirs:

“Gentlemen:

On Friday, March 7th, a Special Meeting was held by the State SIR Board Board of Officers, Directors, and key committee personnel strictly on the subject of growth and retention of membership in our branches. This communication is not to detail all that was discussed, but to suggest two or three plans of action that I personally got out of the meeting, and that we all agreed could foster a bit of pride and engagement among our members.

1. Membership.

Identify members within your branch whose personalities stand out as warm and welcoming. Encourage them to assist the branch as goodwill ambassadors in their communities, introduce them to luncheon guests, and importantly, to see that new members are settling in comfortably in the months following their acceptance.

2. Public Relations and Advertising.

a. Determine from your local newspaper/s the extent of free community service PR they can/would provide to reach existing and potential members of SIR.

b. Utilize existing SIR PR materials, e.g. tri-folds, banners, and posters. These are available for purchase at sirinc.com ---or--- I have a complete set of the banners and posters I will lend out for special occasions, e.g. fairs, parades, community senior days. It is currently on loan to Lake County SIR branches, but if I know when

you would need it, we'll try to find a way to get it to you. Better yet---purchase your own package (a duffle bag full) and have it handy when you need it.

3. Activities.

Too often I have heard potential and former SIR members comment..."all they do is play golf." Many branches are adding more activities every month/year, and those that are doing well, both with membership and attendance, offer a wide array of social engagements. And---those that include the ladies are enjoying a revival of sorts, especially when it comes to attendance at monthly luncheon meetings.

At the Special Meeting in Vallejo, several attendees drew attention to the fact that to start an activity, it requires that one who exhibits a passion for a particular pastime would be the logical person to lead the charge to get it started. If not necessarily a passion, any member who is known to have enjoyed a game or hobby of possible interest to others should be given the opportunity to talk up his experiences at a monthly meeting with the idea of forming a new sharing group---a new activity! All the better if this involves the ladies.

Several attendees and breakout groups discussed the possibility of special recognition for individual accomplishment, e.g. bringing in the most members over a designated period of time, starting a new activity, community PR on behalf of SIR, etc. No specifics were prescribed. It is hoped that individual branches will come up---some probably have already---with innovative awards, rewards, and or suggestions that can be applied to all branches.

Your comments and/or suggestions back to me are welcomed."

Region 5- Bob Fox, Regional Director

I organized an SAT training session given by Derek Southern on March 14 attended by 8 of the 9 branch representatives. It was interactive and we covered declining membership and ways to improve recruitment and results of the Branch Assessment with their BEC. They were receptive to inviting me to a BEC and lunch soon after I return. I recommended that they start the BEC 1/2 hour earlier to have adequate time.

My action items at each BEC session is as follows:

- Review the Branch Assessment and determine areas of improvement. Provide them the list of key problems and possible solutions from the March 7 session and review what applies to each branch. Identify a BEC member that will take responsibility for a given action item and a time frame if appropriate and develop specific goals. Schedule a followup visit two months later.
- Emphasize specific areas:
 - member survey
 - new member orientation/integration
 - use of social media
 - quality of lunch including speaker
 - possible term of two years for the Big SIR
- Provide feedback to the Big SIR on the BEC meeting and lunch.

What is important in my capacity is to recognize and communicate the strengths of each branch and be readily available for assistance or feedback. As the Area 1 Governor I have been working closely with those 5 branches and have a bi-monthly lunch with them. My challenge is to rope in the 4 branches from Area 16 that have had non-existent contact with an AG or RD for multiple years.

Region 6- Dean Stechen, Regional Director

R6 Goals for 2014:

Get more Region 6 Branches to maintain or increase Membership in 2014. At least 6 Branches are showing membership growth in 1st Quarter.

Have each Branch add at least one activity to their list of Activities.

Increase Luncheon Attendance at Branches not currently reaching 70% goal.

R6 Branches under-performing:

Branch 2 (Richmond) continues to lose membership.

Branch 6 (Castro Valley) with 58 members is getting too small.

Branch 59 (Newark) continues to lose membership.

Branch 155 (Livermore) continues to lose membership slowly and is getting small but is showing some response with Form 27 and Form 28 submittals.

Branches 108 and 121 need to increase recruitment efforts.

R6 Steps planned for improvement:

Implement Region 6 Membership Plan distributed in mid-March.

Promote recruitment and member retention through personal discussions with Branch leaders and encouragement of Area Governors.

Promote Branch and Area-wide Activities development through personal discussions with Branch leaders and encouragement of Area Governors.

Promote Luncheon Attendance efforts on the part of Branches not currently reaching the 70% goal through personal discussions with Branch Leaders and encouragement of Branches to focus on Attendance issues.

Region 7- Roland Rempel, Regional Director

• **For the first quarter review with the four Area Governors, I chose to have individual reviews having each AG schedule a meeting with all Big Sirs. This was in my opinion the most effective way to get feedback and points from the State Board meeting to the AG's. Completing the reviews was accomplished within two weeks,**

except Area 21 with Governor Severson having to delay our meeting about 3 weeks due to personal reasons.

The

upshot of these individual area meetings was meeting the Big Sirs during our discussion of branch objectives and goal setting.

- Delinquent response for four branch rosters was corrected by 4/8/14.
- During our area meeting discussion, Br 56 has considered taking steps for merging. I advised to include the Area Governor and Regional Director in these sessions before any final decisions are made.
- Action item for me is to check that each area is using our tracking reports and distribution of documents properly and on time.

Region 8- Jerry Strain, Regional Director

I have looked at the information that we gathered at our March meeting, and have taken a couple of ideas from that.

I must say, that there were so many thoughts that it was overwhelming. I have taken the following approach to my Region 8:

1. We are forming a Publicity Center for each of my Areas (22, 29). This will consist of one Public Relations person from each of the Branches within the Area. If they do not have a Public Relations person I will ask them to appoint one. Obviously the reason for the center is to share information on recruitment and retention.
2. I have also approached several of the HLM's in my Area Branches. It is my hope that we can get better ideas from them as to what their branch needs. I do not believe that strictly looking at statistical data will solve our problems. I hope someday to be able to form a HLM Society.

I would like to approach these topics one at a time, and not try to do too much at once. If this approach works, I would like to look at starting a couple of New “Boomer” Branches using the title to pull in some of our thousands of retiring Boomer generation.

Region 9- Don Dill, Regional Director

The AG’s and RD reviewed the material sent after the Special Meeting and boiled down areas that need improvement to ten top issues for “Building Healthy Branches”, with some suggested actions to help resolve them:

1. Insufficient guests attending lunch as possible new members- Use positive rewards and recognition.
2. Lack of branch promotion and publicity- Appoint a Branch Publicity Chairman.
3. Lack of recruiting focus by Branch Recruiting Team and discussion at monthly BEC- Get Little Sir involved.
4. Not using existing tools, tri-folds, business cards- Available on website.
5. Don’t understand why guests don’t join- Use survey for guests who don’t join; have sponsors call the guest and find out why.
6. Lack of interesting activities- How many activities? Activity Chairman.
7. Lack of co-ed activities- Nine and dine, dine out, wine trails/tasting, couples golf, walking/hiking and many more.
8. Image needs updating- Branch locations, activity boards, tables during social hour before lunch make it fun.
9. Lack of member motivation to make changes- Positive motivation and recognition.
10. Poor meeting facilities- Get some SIR posters from State and dress up the joint.

Region 10- Jim Filippo, Regional Director

A meeting with his 3 Governors focused on findings from the Special Meeting. Seven branches in the Region were identified as needing special attention. Their meeting highlighted the following.

1. All branches will elect a membership Chair.
2. Have all directors involved directly in some activity.
3. Have an activity chairman
4. Poll members , periodically, as to there thoughts and satisfaction on Activities, Lunches, Speakers and any recommendations.
5. Make all new members feel welcome. Introduce them to other members, maybe sit at head table on second lunch.
6. Invite members to EBC meetings. Select someone each month?
7. Recognize success with plaque, free lunch?
8. Fill out tracking sheet with Area Governors Quarterly
9. Review Topics list, and branch assessment form presented, by Governor, at least Quarterly.
10. Be creative and proactive.
11. Review membership results every month with membership chair. Goal is 1 plus per year.
12. Make use of Speaker bureau for both Area and Regional speakers.
13. Combine functions with other branches when needed.

Commentary Summary- Derek Southern, Special Meeting Moderator & G&M Training Subcommittee Chairman

Best ideas taken to branches:

1. Branch self-awareness- use of self-assessment form from website; RD Don Dill’s form with top 10 issues for reporting progress.
2. Goal setting – focus on +1 (one more member at year end than at start of year).
3. Establishing 4 key Function Committees: Activities, Recruitment, Member Relations, Publicity & Image (page 10 of 2014 SIR Leaders Guide).
4. Make membership more desirable.
5. Attendance at lunch – must be entertaining, good food, activity tables, good speakers.
6. Logos and clothing – show pride in SIR.

7. Focus on finding and then converting guests to members.
8. Welcoming new members and getting them involved as greeters, activity assistant chairs, etc.
9. Recognition program.
10. Speaker bureau (Area or Region).
11. Area roster – provides branches and Area Governors with contacts who have specific expertise.
12. Encourage Area activities (or Regional, especially around Sacramento)
- 13.

Weakest areas relative to reports at special meeting:

1. Not involving our ladies in activities.
2. Not using our ladies as recruiters.
3. Region and Area members not knowing each other, so little chance of cross pollination of good ideas, activities, speakers etc.
4. Asking for help.

APPENDIX B

RULE REVISIONS/ADDITIONS; BYLAW REVISION FOR SUBMITTAL

(Additions/revisions in bold, plus any ~~striketroughs~~)

RULE 14. Alcoholic beverages may be served or provided, whether or not for compensation, only when there is full compliance with all federal, state and local laws, rules or regulations. **To meet the requirements of our Liquor Liability Carrier, any branch serving alcohol at their meetings or events must have two certified bartenders. Certification would be obtained through a responsible beverage server certification program. Expense of the program is to be absorbed by the branch. Documentation would be the certificates of completion. Failure to meet this requirement could result in the branch losing its Liquor Liability Insurance.** (Revised 04/08/14)

RULE 224. Should a Branch receive income from the sale of alcohol, said income must be reported monthly as a separate line item on the Branch Form 28. Total annual sales receipts for liquor sales are to be reported to the Chairman of the State Insurance Committee. New (04/08/14)

RULE 810. The regular meetings of the State Board shall be held in January, April, June and November at the time and place designated by the President. Each member of the State Board shall be given written notice and the agenda of a regular meeting of the State Board not less than 10 days before the date of the meeting. (Revised 1/15/13)

Special meetings of the State Board shall be held on the call of the President or upon a request to the State Secretary by a majority of the State Board **in the form of a signed petition from the State Board stating the purpose of the meeting and specifically approved by a majority of the State Board. Such petition may be in the form of emails from State Board members with each email clearly stating the purpose of the meeting and the members approval or disapproval of holding a special meeting. The State Secretary shall summarize the results of these emails showing the purpose of the meeting and listing the names and how they voted for all State Board Members responding. Such summary with emails attached or a signed petition shall become a permanent part of the minutes of said special meeting.** Written notice of a special meeting of the State Board **whether on the call of the President or by petition or summary** setting forth the purpose, time and place of the meeting, shall be given to each member of the State Board not less than 10 days before the date of the meeting. (Revised 11/14/06, **04/08/14**)

Bylaws Section 184 (to be submitted for action at the annual meeting) There shall be an Annual Meeting ~~on the first Monday in August~~, at a **date** time and place set by the State Board for the purpose of electing corporate officers, acting

upon proposed changes in the Branch and Corporate Bylaws which have been circulated to all Branches not less than 30 days prior to the meeting and such other business as is specified in the agenda for the meeting. **The Annual Meeting date time and place for the following year shall be finalized not later than the November meeting of the State Board.** (Revised 8/7/00) (Revised 4/8/14)