



Sons in Retirement Inc.
Minutes of State Board Meeting
Rossmoor Adult Community
1010 Stanley Dollar Drive
Walnut Creek, California 94595



Tuesday, June 12, 2018 at 9:30 am
Wednesday, June 13, 2018 at 8:30

State Board Members

President: Derek Southern
Vice President: Ed Benson
Chief Admin Officer: Dean Steichen
Secretary: Ron Flagel
Assistant Secretary: Dwight Sale
Treasurer: Karl Ryden *
Assistant Treasurer: Jimmie Johnson*

Director, Region 1: Mark Stuart
Director, Region 2: Jerry Morrow*
Jim Johnson for Jerry
Director, Region 3: Jim Filippo
Dean Faris for Jim
Director, Region 4: Patrick O'Keefe
Bob Grandey for Patrick
Director, Region 5: Bill Holly*

Invited Participants

Past Presidents: Dwight Sale
State Advisor: Dwight Sale
Travel: Tom Molinari *
Insurance: Craig Hoffhines
Golf: Jerry Strain *
Budget Oversight: Ed Benson
Nominating: Jerry Strain *
Legal Advisor: Alan Melnicoe

Rules: Jim Johnson
G&M: Stu Williams
Bowling: Jerry Sabo
Bocce: Jack Meylink *
Training: Vic Mershon
INFOSYS: Dean Steichen
SIR Sports Activities: Lee Moy *

Invited Area Governors

All Area Governors:

Area 2: Don Dill *	Area 11: Robert Grandey
Area 3: Giorgio Dina	Area 13: Kenneth Newton
Area 4: Robert Perez	Area 14: Bruce Adams
Area 5: Jim Johnson	Area 15: John Haffner *
Area 6: Gary Johnson *	Area 16: Walter Busenius
Area 7: Dennis Pangburn	Area 17: Patrick Reed
Area 8: Sandy Grieve	Area 18: Richard Kindle *
Area 9: Dean Faris	Area 19: James Hiney *

Invited Guests

David Heflich: Big Sir Branch 81 (Room booking and set-up)
Paul Kramer

* Indicates those not in attendance

Call to Order

President Derek Southern called the meeting to order at 9:30 am and welcomed Board Members and invited participants.

Derek Southern led the Pledge of Allegiance and gave the Invocation.

President Southern swore in Dean Faris as Region 3 Director, replacing Jim Filippo and Paul Kramer as Assistant State Secretary, replacing Dwight Sale. Derek also announced the appointment of Stu Williams as Growth & Membership Committee Chairman, replacing Ed Benson.

Secretary Ron Flagel verified a quorum (9 of 12). **Motion made, Seconded, & Passed (M/S/P)** to approve the April, 2018 meeting minutes as posted on the Website.

Derek Southern had those in attendance introduce themselves. Derek expressed his appreciation to David Heflich for his efforts in obtaining and arranging the use of this room here at Rossmoor. Also, he expressed appreciation to Vice President Benson for efforts in bringing about this meeting.

President's remarks

President Derek Southern reported as follows:

- An email communication containing his Presidents Letter was sent out to approximately 8,000 members. The letter is now posted on the website as well. He has received positive feedback.
- The plan for today & tomorrow is to keep the meetings mostly informal. Nothing is off limits and all are encouraged to think outside the box.
- He has appointed a new committee to address the Future of SIR. This committee will address the need for long term change for SIR Inc. The Committee is headed up by Ed Benson. Members are Mark Stuart, Dwight Sale, Dean Steichen, Craig Hoffines, Alan Melnicoe, and Jim Johnson.

Other Remarks

Vice President Ed Benson had no remarks

Chief Admin Officer Dean Steichen had no remarks

Secretary Ron Flagel had no remarks

Treasurers remarks

Ed Benson reporting for Treasurer Karl Ryden stated that everything is on track. All reports are on the website. Ed also explained the new and improved financial reporting structure.

Rules

Jim Johnson presented Rule & Bylaw changes affecting Branch Member applicants, Inactive Member definition, and proxy voting at the Annual Meeting. (Attachment A). Each rule was considered separately:

- Rule 67 – Branch member applicant requirement – **Motion Made & Seconded** to approve the deletion of the rule as shown in (Attachment A). **Discussion**; Ed Benson commented on the requirements for luncheon attendance in general. Also discussion occurred on the subject of induction processes used by various branches. **The vote was taken and the Motion Passed.**
- Rule 90 – Inactive member requirement – **Motion Made & Seconded** to approve the proposed change as written in (Attachment A). **Discussion**; The motion was discussed covering the actions involved with implementation of the change and how it may affect branches. **The vote was taken and the Motion Passed.**
- Division 2 – CORPORATE BYLAWS, Article 6 – Meetings, Section 185 –Annual Meeting. A **M/S/P** to approve the proposed change as written in (Attachment A). *Will require approval at the Annual meeting.*

Standing Committee Reports

Budget Oversight Committee Report

Ed Benson noted that the status was covered in the Treasurer's report.

INFOSYS:

Dean Steichen reported routine maintenance. (Refer to Attachment B).

Insurance:

Craig Hoffhines noted that there are still 21 Branches that have not responded with the information (Form 63 or 64) required by our insurance carrier as a condition of insurance and per SIR policy. Those branches are;

Branch 7, 14, 36, 47, 53, 66, 70, 73, 76, 81, 85, 87, 92, 106, 118, 119, 133, 134, 158, 171, & 179.

He asked that all Regional Directors & Area Governors assist in helping the Big Sirs of these branches with a visit, follow up call, or email to fill out the appropriate forms ASAP.

He stated that the Big Sirs and/or Branch Secretaries are the ones that need to take the action. Form 63 is for branches that do not use a caterer. Form 64 is for branches that do use a caterer. Also refer to (Attachment B).

Craig read a letter he received from a branch asking for clarification of the insurance form requirements. Craig discussed the letter as an example of the questions that branch Big Sirs have. A discussion of this matter followed by the Board and Area governors. Some highlights were as followed:

- The liabilities that we face are that we may lose our insurance or face serious legal consequences.
- Who in the branch is responsible for this matter and have we made it clear. It was in training, but if they don't attend how will they know?
- There is a need to have Area Governors & Regional Directors take direct action. Some time we have to be the bad guys to protect SIR INC.
- The response from the "Critical Forms Letter", sent to all Big Sirs, was dismal even though pulling their charter was threatened.
- It was discussed that there are other required forms that may have serious consequences as well. The lack of many branches to comply is a concern by all present.
- What can be done to get the compliance needed to keep SIR as a whole safe? Mark Stuart recommended that we give the 21 offenders a letter that tells them they cannot hold another luncheon until they comply. Further more it was suggested that we send a certified letter containing that warning to those 21 branches for our own protection.
- Derek Southern showed an overhead showing what he calls the Serial Form offenders. There are four branches that do not comply with our four major requirements. They are Branch 55 & 66 which is are provisional branches and Branch 85 & 158. It was noted that some of these branches just plain refuse to comply.
- An extensive side discussion occurred over the use of the mass emails distribution. There were no major objections and we will continue to communicate in this manner.
- The serving of liquor at branch events was discussed. Many different situations were covered including the need of a temporary liquor license. This subject should be pursued later for clarification.

There was consensus that we send a Certified Letter to the 21 branches not in compliance with the use of Insurance Forms 63 or 64. President Southern to write the letter stating that they shall not hold luncheons or special events involving catering until they are in compliance. They will have 30 days to meet the requirement of providing the proper form 63 or 64. The Certified Letter will be sent to the Big Sir. That will be followed by an email to the Little Sir, Secretary, and Treasurer, with a copy to the Area Governor.

Bowling Committee Report: Jerry Sabo reported a tournament schedule change. The December Fremont tournament has been cancelled and replaced with a tournament in Danville December 5 & 6th. A M/S/P to approve the proposed date change. Jerry also noted that the State Bowling committee will be meeting just once a year. Derek Southern asked Jerry about the status of Branch 55 in regards to bowling activities. Jerry reported that Branch 55 won a State Bowling tournament trophy and an August Grass Valley tournament is on the schedule. Mark Stuart questioned Jerry in regards to State bowling data base availability. The data base will be sent to Mark to help with getting participation in the State Annual meeting. If Branch 55 charter is pulled and the members show up for bowling activities, will they still be allowed to bowl? Jerry stated that it would be difficult to control. The members are still SIR members and should be able to bowl, but should transfer to another branch. The Bowling committee will manage as best they can.

Nominating Committee Report: Derek Southern reported for Jerry Strain that there is one nominated candidate for each State Board position. The names were not available at this meeting.

Growth & Membership Committee Report: Ed Benson introduced the new committee chairman Stu Williams from Branch 149. Stu reported he will have help from some non SIR individuals. One of those persons in particular will be reaching out through Community Colleges to make contact with retired men attending those colleges.

Annual Meeting update: Ed Benson reported on the response from the two mailings that have gone out so far. 57 Branches responded and 84 will be attending the meeting. For the no host banquet on Monday 49 are planning on attending. For the 60th Anniversary banquet on Tuesday, 57 have indicated they will attend. Ed also reported that the ladies response was low. He asked each Area Governor present to talk to their branches about attendance at this important meeting. The extra event interest was pretty much golf & bocce. There are still plenty rooms available at Thunder Valley. Dwight encouraged personal contact with all branches by the Area Governors. There is 60 days left to make contact with the ones that are not coming. It will be helpful to clarify that attendance at all the extra events is not required.

Lunch:

A time of open discussion with the Board Members and Area governors:

President Derek Southern opened the session with a review of overhead slides originally done in 2012. These slides showed membership decline and how it affects SIR. Other slides showed the history of branch failures. Derek offered many observations. Observations and ideas were expressed by Area Governors as well.

- Dean Steichen shared an experience with Branch 19 from a few years ago. The branch was failing and so he and Walter Schick went to the leadership and confronted them about their loss of membership. Dean & Walter offered their help and after new leadership was installed they worked together to restore membership. That continued for a period of 8-9 months. It then began to turn around. It was at that time that Walter began to talk about the Four Factors to success, which was later to become what is now known as RAMP. More examples were cited by others as well. The conclusion is that it takes time to turn around a failing branch.
- Bringing women in to membership was discussed. More consideration on this subject to come.
- The dramatic change in membership in 1998 was observed and discussed. Factors such as the Internet & social media seem to have had a great impact on this decline. Before the decline there was actually a cap on branch membership. Branches were forming so fast that special committees were established to control the growth. It was also pointed out that some branches are not even aware of this dramatic decline that has happened to SIR as a whole. Some are not even aware of their own decline. It was suggested that the presentation be made at the Annual Meeting as well. Can we as leadership take a more active role in choosing branch leadership? This was discussed at length.

President Southern refocused discussion by asking those present about the value of the presentation. Several subjects then evolved and were discussed as follows:

- It was suggested we focus efforts on successful branches instead of failing branches. Some failing branches are taking too much of our time and energy. Maybe we should concentrate more on successful branches that can then breed more success.
- What is our product & is it still in demand? Is what we offer no longer in demand? Some thoughts offered were; 1) what good branches do is still in demand, but it has to be offered by all branches, 2) there are so many alternate opportunities for men now and they are easily available without joining SIR, 3) need more focus on younger retirees.
- Diversity. Some comments as follows. It was pointed out that we are mostly white male. But we don't turn people away. Our videos don't reflect diversity? Our posters do reflect diversity.
- BEC member (Directors) turn over should occur more often to keep the branch alive.
- Branch guidelines. Maybe more rules should be converted to guidelines. One branch made up their own Branch Operating Instruction Manual (6-7 pages) to simplify & improve access to information for running their branch.
- Recognition. Some points of discussion are as follows: Who recognizes Big Sirs and branch officers? Should it come from the State? Add recognition for special contributions and length of membership? Many branches do have their own recognition. A big problem is how to manage branch recognition for consistency sake. The President's Appreciation Certificate is very important and when someone is missed they are very upset. It was pointed out that it is time to stop talking & do something. But, many already are doing all kinds of awards in their Areas and Regions. Governor's award for example. Consensus was reached that Jim Johnson define, with the Area Governors, a "Governors Award".

More comments continued about awards including the usefulness of awards given to speakers, meeting places, and even individuals out side our membership.

President Southern commented on the usefulness of this type of meeting. The next topic is building branches and Area Support teams.

How do we start new branches?

- Derek shared an example of a person in Davis, who when he heard about what SIR is, wanted to start a branch there. The question raised however, was what & how do you go about doing that. It was suggested to develop a section on the web site.
- Giorgio Dina sited the example of how a business like of McDonalds, for example, does a market research evaluation of an area before moving on the location. He suggested that we establish a team that can do a similar thing. It was noted that a study has been done, studying the demographics, in the past by Walter Schick.
- Dean Faris talked about a branch start up interest in the Ukiah area. He felt that what he needed was ammunition to really follow up properly. Ed Benson offered to help him.
- A question was asked and discussed on the subject of expanding SIR branches to more of California, Nevada, or the nation. Dwight outlined the problems of doing this based on his history with SIR. The major difficulty has to do with maintaining & managing such a large area as a corporation. It would likely require a full time employee and flying branch leadership in to conduct corporate meetings etc. Other ideas evolved with no resolution.
- Ed Benson made a point that external activities have men's groups, such as Golf courses. He suggested contacting these men's groups about joining up with SIR so that they would have access to other activities as well thru SIR.
- During a discussion of the age & occupation of potential members we were reminded that SIR is no longer just a retired men's club. We are a men's luncheon and activity club. It was suggested that we get that "retirement" concept out of our conversation & maybe even out of the name of our organization.

How do we start new branches? (Continued)

- Specific examples of possible branch start-ups in Nevada were shared by Jim Johnson. There may be problems, but it is worth checking into. Men now drive a distance from Nevada to attend & participate in SIR. This matter and corporate structure will be taken up with legal.
- Also, because of expanding to younger men & those still working it was suggested that there might be evening meetings, breakfast meeting, or a combination of various venues. Also, consider entertainment instead of speakers at the luncheons or meetings.

Next Derek brought the discussion back to supporting branches and discussion followed.

- The question was asked; how many A/G's here have an Area Support Team? Why not? There was not much response. A/G's don't have time to do everything. Ed Benson shared the need for Area Support Teams and ideas on how to implement them and get people to participate. He commented that many men would be willing to specific things for their Area and then be more comfortable moving into positions of leadership. Derek suggested a homework project for A/G's of setting up an Area Support Team in their Area. There were suggestions of adding the Area Support Team members to the Roster. Also, maybe there could be Area Websites. It was noted that geographical differences within an Area make it difficult to pull a team together and for those on the team to have to travel to provide the support. One solution would be to use of GoToMtg. The general consensus was that; 1) Derek & Mark will provide an Instruction Guide for GoToMtg use in a couple weeks. 2) Ed will write up a job description. 3) A/G's will set up an Area Support Team in their area by August 7th. The concern was raised as to what would be the number of team members required? The answer was that it would be according to the need of the Area and availability of personnel in that area.

Derek continued the discussion by asking for comments on merging branches.

- It was generally agreed that most problems in mergers occur because of the imbalance of interest or skills. A failing branch moving into a struggling branch appears to bring them both down.
- Examples were shared with some common issues being covered. It was observed that old timers do not want to move & change luncheon location. Often they do not want to make new friends. Some just don't want activities. Different dates of meetings sometimes cause problems. Other observations were; who should take the merged branch leadership, what will the merged branch be called or even what branch number will be used,
- What is an alternative to merging? Would starting a new branch in the area of a dying branch work? There was discussion with no particular action planned.
- It was suggested that by not turning over branch directors enough it results in stagnation of that branch. It was proposed that we need a rule to cover the length of terms of Branch Directors. The consensus was reached that we establish a rule limiting the term of Branch Directors to not more than 3 years. The rules committee will address this issue by the time of the Annual Meeting. Should the number of directors be addressed as well at this time? Not necessary.

Adjournment:

Meeting was adjourned for the day by President Southern at 3:35.

Call to Order (Second Day of the meeting)

President Derek Southern called the meeting to order at 8:30 am.

He welcomed everyone from yesterday as well as those that were not in attendance yesterday.

The session was started off with a 5 minute Video starring Ed Benson and Steve. The theme was along the lines of what are the expectations of new members to SIR. Consideration was given to what we might do with the video. It was mostly agreed it needed to get to the membership as a whole. Various methods of distribution were discussed including using UTube, producing it as CD (for \$1.05 each), placing it on our website, or using a drop box or cloud. There was some concern about making it to public because it addresses an internal issue. Other suggestions were to give it to new members as part of a orientation package, have it played at every monthly branch meeting, and play it at the annual meeting. The A/G's were asked "How would you the A/G's like to do it?" More discussion continued.

Finally, the consensus was that we send an email communication to all Big Sirs & Branch Secretaries, using Dwight Sale distribution method, and let them know that it will be sent to all members as well.

Then follow up with an email to the complete 8,000 member email list with a hyper link to our website showing the video.

Consideration and discussion was given to the concept of using the 8,000 member distribution as way of communicating to the membership as a general principal. It was generally acknowledged that this is an acceptable method of communications as long as the Regional Directors & Area Governors are fully aware of the communication.

President Southern introduced our Legal Advisor, Alan Melnicoe.

The next subject, creating new Activities, was introduced by President Southern.

It was agreed by all that good Activities are important to successful branches, but how can we help the branches with this issue?

- It was suggested that one way of increasing activity participation is for branches within an Area to share activities, if they are close enough to participate. Jim Johnson shared that his Area has created a matrix. Others Areas have similar sharing going on such as one branch inviting other branches. Having an agreement not to steal members from the other branch is important. Branches that are farther apart will continue to be a problem.
- Ed Benson commented on the State Activity Committee status. We have a State Golf Committee, but are there others, like RV or Fishing that we should have? We do have a RV structure, but no chairman or members. Jim Johnson reviewed some history of the difficulties encountered with the RV Activity. Giorgio discussed the need for a State matrix for pulling together the various activities by Area. Giorgio will make a template that each Area can use to create an Activity matrix. It was also suggested that some indication be made whether or not the activity includes spouses. It was also suggested that it is may be possible to share activities with other non SIR groups. That could very well also result in recruitment opportunities.

What constitutes a State Activity Committee was discussed. It was noted that some activities do exist in the current SIR origination, but there are not people to fill the positions. It was also noted that it takes a Bylaw change to add or remove a major State Activity.

A motion was made to have the Rules Committee make a Bylaw change to allow State Activities to be created or revised with a Rule change instead of a Bylaw change. M/S/P. The change will be presented & voted on at the upcoming Annual Meeting. Then we can add a State Fishing Committee and staff it.

President Southern introduced Publicity as the next subject for discussion. Should the State or the Branch do publicity? Some have said the state has done nothing. The cost of the advertising is expensive beyond our budget capabilities. Branch publicity seems to be much more effective.

- Dean Steichen commented on the use of the SIR banners. Also, he pointed out that we have done many things for promotion such as Facebook, Wikipedia, logo license plates, and others.
- Ed Benson talked about the use of a Press Release template. It was asked if the G&M has individuals covering these types of things to support the A/G's. Stu Williams commented on the structure and make up of the committee. He also emphasized the importance of a Press Release template. G&M will produce a Press Release template. G&M will also get out a list of representatives for each of the RAMP functions.
- A concern was expressed about the year to year turn over of Big Sirs and the loss of continuity. After more discussion it was decided that the Rule Committee put together a rule change to "suggest that the Big Sir serve two terms".
- It was commented that Social Media does not seem to work at the State level, but some Branches seem to make it work at the Branch level. G&M will provide support to the Branches.
- Making information of Area activities known to the Branches can and should be done by the A/G feeding information to the Branch Newsletters. Derek mentioned the importance of following the approved Logo wherever it is used.
- It was pointed out that State Happenings is still in need an editor. Derek clarified that there really are 3 functions. Those functions are layout, collection of info, and publishing (D. Sale does this mainly because of the distribution). Jerry Sabo indicated that he may be able to support the effort & will discuss off line with Derek.
- SIR merchandising. Derek commented that some members of various branches don't even know that SIR merchandise exists. From more discussion it was agreed that a common source is needed. Whether merchandising should be a State or Branch function is unclear. Generally it is felt that a member should be able to just go the website and order what they want. There is a lot of information out there and it was agreed that the information should be pulled together and led by G&M.

Break

Derek announced that Jerry Sabo has accepted responsibility for being the editor of "Happenings".

Other subjects for discussion

- Branch 55 problem. M/S/P to withhold granting a Charter to Branch 55 and the Branch 55 Bowling Tournament be removed from the State Bowling Tournament Schedule and that it may be replaced by the Sonora Tournament on or about the same date.
- Branch Activity Chairman Function was discussed along the lines of who appoints the Activity Chairman. Some are self appointed and some are appointed by the Area Governor. The consensus was that the Area Activity people have the responsibility to make it work & the Area Governor oversees it and blesses it.
- How do we run a contested election at the branch? Derek outlined the basic principals involved. Basically it works best if someone is going to run from the floor that they notify the BEC in advance so they are able to prepare the ballots properly. Posting in the newsletter is not a requirement.
- BEC members changing during the year requires a Form 20. Dwight Sale asked that only the changed information be on the form.
- Application forms have changed and old forms should be thrown away. Any old forms should be discarded.

Other subjects for discussion (Continued)

- The EIN (Employer Identification Number) is a Federal Tax number. The number is generally needed for opening a Bank Account and is unique to each Branch Corporation. The number is located on the Branch Data Sheet and the Data Sheet is located on our SIR website.
- Emeritus Members. Derek discussed making a change to Form 27 to include Emeritus status for the purpose of being more precise on the luncheon statistics. After discussion it was decided to leave it as is. Emeritus concept was originally set up to identify members that are temporally not able to attend for a good reason.
- Inactive Membership was discussed around the question of whether or not the category is even required. The discussion involved attendance requirements and Luncheon absence excused or unexcused. Often Inactive members are not covered by our insurance and may be attending activities and putting our insurance at risk. The Pros, Cons, and discussion continued on this subject for some time.

M/S/P that the Rule Committee address a possible rule change to eliminate the category of Inactive Membership. That they consider the consequences and affect of this change on other Rules.

More discussion took place about attendance requirements and dues. The Rules committee was asked to include the elimination of luncheon attendance requirements as well.

The rules committee was asked to contact a sampling of Branches to get their feedback and have a proposal for a Special Board Meeting to be held in September.

Lunch

Other subjects for discussion (Continued)

- Derek stated that it is ok to charge dues. Branches should start the year with a budget that includes the items necessary to run the branch for the year. Passing the bucket may result in some members subsidizing the ones that don't contribute. Some branches BEC's will not pay the Big Sir's travel expense. That's not reasonable. Other examples were shared as well. Derek encouraged the A/G's talk to the BEC's about the matter of supporting Big Sir's & Little SIR's travel, especially for the Annual Meeting. It is a legal corporate matter that the branches be in attendance
- Including SIR Widows is a good idea, especially for the Ladies Day event.
- Fund raising. Derek commented that raffles are fine if you file with the State of California a proper form. But, once you do file, you must continue to file the form the following year. Dwight cited a recent example of notice received from State of California with a sober warning to comply. If the form is filed, the rule is that 90% of the intake of the raffle has to go to your charity. That would mean that only 10% would go back to the members. Giving any kind of gift is considered a raffle. Many shared examples of how branches handle this issue. Dwight also commented that no Fund Raising is the reason that many joined SIR in the beginning. He discussed other ideas and concepts. No on fund raising. Derek suggested it might be best that raffle information not be put in their newsletters.
- Go to Meeting was discussed further. It was noted that PC operation is somewhat different then Apple. Mark Stuart suggested it as a tool for Area Governors to use to get together when needed.

Training:

Walt Busenius asked about the status of training by Area Governors. Derek updated everyone on the current status. Derek stated that he has been the cause of delay and that he is continuing to work on an On-line program. He shared issues and ideas about the pros & cons of this method. Alternate plans would be to use videos or what we did last year. The issue needs to be sorted out quickly. Other ideas & opinions were shared. Scheduling is an important issue.

Training (Continued)

Mark Stuart suggested that we stagger training with Big Sir and Little SIR at the end of the year and then RAMP at the first part of the year. RAMP positions are not even filled until the end of the year.

We should be able to announce, in detail, a Training Plan at the Annual Meeting. Can GoToMtg. training work with Big Sir & Little Sir in the last quarter? The last quarter would be good, but should include Treasurers & Secretaries as well. It was pointed out that there is common training that everyone needs and that should be considered as well. There was more discussion on methodology. Ed Benson expressed the importance of the timing and the need for commitment of the branch leaders. Further more, Ed suggests that each Region field its own trainers and the State train the trainers. Then the trainers can get closer to the branches.

Partners & Significant Others

How and who is covered by insurance? It was stated that Partners & Significant Others are guests and treated as guests in the insurance world.

In Summary

President Southern asked that we go around the table and each person express an important decision we have made over the last two days. Derek will summarize the responses and they are added to these minutes as (Attachment C).

Adjournment:

Meeting was adjourned by President Southern at 2:29 am.

Respectfully submitted,
Secretary Ron Flagel
June 18, 2018
Revised June 23, 2018

**The next Meeting will be the Annual Meeting
Tuesday, August 7th 2018, at 9:15 am
The meeting location will be Thunder Valley Resort, Lincoln, Ca.
Lodging and other details have been provided.**

Attachment A
Rule and Bylaw change

Proposed Rule Changes
For the June 13 & 14 State Board Meeting

Delete the need for a proposed new member to attend one meeting prior to the BEC approving his membership.

~~RULE 67. To be accepted, provided that he is otherwise eligible, an applicant must have attended at least one luncheon meeting as a guest and been introduced to the members in attendance. (Revised 6/10/08)~~

This eliminates the practice of a BEC moving members to inactive without the member's approval

~~RULE 90. A member who is unable to attend luncheon meetings due to prolonged illness, acting as a caregiver to a spouse or companion, or an extended absence from the Branch locale, may be moved from active to inactive status after conferring with the member when possible. A review of the member's status should be completed after 6 months. (Revised 6/10/08)~~

at his request with approval by action of the Branch Executive Committee. A review of the member's status should be completed after 6 months. (Revised 6/10/08)

Proposed Bylaw Change
For the June 13 & 14 State Board Meeting

This simplifies the Branch voting alternate if the Big Sir cannot attend the Annual Meeting

~~Section 185. The Annual Meeting shall have in attendance the Members of the Corporation, each of whom shall have one vote; provided, that in the case of a Big Sir who cannot attend the meeting, the Branch Executive Committee shall appoint an alternate from the elected officers of the Branch who~~ **the Little Sir shall be entitled to vote in his absence. in the stead of the Big Sir. Lacking the Big Sir and Little Sir in attendance, one other Branch Officer from the same Branch in attendance shall be entitled to vote.**

Note – This will also require approval at the August Annual Meeting

Attachment B

INFOSYS

INFOSYS Committee

June 12-13, 2018 Report

INFOSYS Committee

The next Committee semi-annual meeting is planned for early September and will use GoToMeeting for those unable to attend in person.

Membership

Committee membership has not changed since our last report. All INFOSYS members have been asked to look for back-up persons.

Web Site Committee

Routine updates to State Roster, SIR Manual, State Meetings, Membership Statistics, Branch Data Sheets, SIR Database, FORMS, Treasurer Reports and Travel Management were made by Dean Steichen from files supplied, primarily by Dwight Sale, Richard Sale, Ron Flagel, Derek Southern, Karl Ryden and Bob Spellman.

Only minor changes have been made to the sirinc.org main page. The Member's Information page has not seen changes to the layout or links but lots of routine updates.

Alan Baker continues to maintain Branch Websites as requested/required.

Our Database servers (sirinc.org, sirinc2.org and sirinc3.org) continue without incident.

Social Media

Very few postings have been made to the Sons In Retirement Facebook page and visits to our page run about 15 per week. Robert Kredit, of the

G&M Committee, continues processing emails submitted from visitors of the sirinc.org website.

Database Committee

Our Microsoft Access Database continues to provide adequate service and function. Dwight continues to maintain it and modify it when necessary. Richard Sale is learning to maintain the Database and generates the monthly Membership Statistics and Branch Data Sheets reports.

SIR Happenings

Derek Southern is working on a NEW edition of SIR Happenings but it is not yet ready for publication.

Other Committees

The State Treasurer, Asst. State Treasurer, Asst. State Secretary, Email, Roster, Manual (Rules), Forms, and Certificates members have been busy performing their services updating the SIR Database and website as required to support our members.

Dean J. Steichen, INFOSYS Chairman

Attachment B Insurance Report

SONS IN RETIREMENT INC.

June 11, 2018

To date I have not received responses from 21 branches regarding the use of caterers as required by our insurance carrier as a condition of insurance and is now SIR policy. We are in the renewal process, and it would be to our advantage to have a much higher (near 100%) response percentage. The following branch numbers have yet to make a response.

#7,14,36,47,53,66,70,73,76,81,85,87,92,106,118,119,133,134,158,171,179.

I would ask the Regional Directors and Area Governors to assist in helping the new Big SIRs for 2018, of these branches, located in their areas, with a visit, follow up call and email to fill out the appropriate form and get it in ASAP. Thank you.

The following or similar as example talking points and instruction could be used.

We have not yet had a response from you to the request for information regarding use of caterers as required by our insurance carrier. Please fill out Form 63 or 64 with the applicable insurance certificate if your branch uses a caterer. They are found in the State website under Member Information, Key Documents, Sir Forms.

Branch Big Sirs and/or Branch Secretaries are the ones that need to take action on these forms.

Form 63 is for branches that do not use a caterer.

Form 64 is for branches that do use a caterer. It is to be signed by the caterer indicating that he does have adequate insurance and your branch is a named insured.

For your information the form instructions are repeated here;

If you do not use an Independent caterer use form 63, but If you use an independent caterer for your meetings, we need them to sign the form 64 that is for your Branch. In addition, the caterer will need to obtain a Certificate Of Liability Insurance from their insurance agent or broker naming THE SIR ENTITIES as printed in the form 64, as additional insureds. Take and or keep a copy for yourself, and send and or email a copy to me. Please follow up and complete this within the next 30 to 45 days. I cannot understate the importance of this for SIR. If you have questions, or if your caterer does not currently have insurance, please call me or Angelo Coero. Thank you.

Craig Hoffhines
SIR State Insurance Chairman
2505 Polar Star St, Rocklin, CA 95677
916-624-0113
CFINES@ATT.NET

Angelo Coero 916-472-6650
2272 Devonport Loop, Roseville, CA 95747
916- 472-6650
ANGJAN@SBCGLOBAL.NET

Attachment C **Presidents Wrap up & Summary Report**

Notable Topics and Responsibilities

- Rule 67 deleted; Rule 90 changed (see Meeting Minutes for wording)
 - Create a proforma matrix of branches/activities for circulation to AGs and RDs (Georgia)
 - Letter to branches in default on Forms 63 & 64 (Derek)
 - Annual Governor's Awards to be created by Dean F, Jim, and Ken
 - Send list of 'High Risk' or Failing branches plus simplified 2013 PPT presentation to Board & AGs-
- Derek
- Ensure branches throw out all outdated forms and purge rosters ie start afresh as soon as possible
- all
- Prepare instructions on how to set-up a GoToMeeting (G2M) session - Mark
 - Area Governors to set up an Area Support team – (name may be different with an already established team) by Annual Meeting
 - New Happenings editor – Jerry Sabo volunteered
 - Steve and Ed Movie – send to Board and AGs before circulating to full membership mailing list -
- Derek and Ed
- View G&M committee as the source of expertise on key topics eg publicity, recruiting etc - Stu
- Williams
- Hold a Board meeting in September to consider input from 'Future of SIR' team - Derek, Ed, Ron
 - Relax membership requirement – 'Future of SIR' team will handle - Ed
 - Create Tools (checklist) for setting up new branches (G&M)
 - Possible new branches in Davis, Ukiah, and Nevada - Derek, Ed, and RD/AG
 - If branches share activities, no poaching!
 - Branches with Bocce communicate with State Chair Jack Meylink
 - Highlight activities as a promotional vehicle to attract new guests
 - Transfer selected Bylaws to Rules, and some Rules to Guidelines - Jim J
 - To improve continuity, specifically allow branches to have a Big Sir serve 2 years (rule change?)
 - Add or Change rule to 'term out' branch Directors after a max of 3 years
 - Find and promote a good source of Sir shirts, jackets, hats etc. (Mark Stuart)