

APPROVED MINUTES
STATE BOARD MEETING
DECEMBER 29, 2020

STATE BOARD MEMBERS

President: Ed Benson	Director, Region 1: Mark Stuart
Vice President: In Memory (Jim Johnson)*	Director, Region 2: Rick Kindle
Secretary: Stu Williams	Director, Region 3: Dennis Pangburn
Assistant Secretary: Ron Flagel	Director, Region 4: Vacant
Treasurer: Roy Hodgkinson	Director, Region 5: John Haffner
Assistant Treasurer: Ron Saltgaver	
Chief Admin. Officer: Dwight Sale	

INVITED PARTICIPANTS PRESENT:

Past Presidents: Dwight Sale, Derek Southern

Committee Chairmen: Dale Decker (Policy & Procedure), Derek Southern (Nominating), Patrick Reed (Growth & Membership), Lee Moy (Training)

Other Invited Participants: Carl Mason (AG), Dave Gonzales (Director Region 1, Elect), Dean Steichen (Chief Admin. Officer Elect) Joe Runnion (Big Sir Br. 66).

President Benson called the Special Meeting of the State Board to order at 2:05 P, M. on December 29, 2020, and it was announced that the meeting was being conducted using Zoom, in compliance with California Executive Order N-33-20 and the recent California Department of Public Health Directive of October 9, 2020, and after the Pledge of Allegiance announced the attendees of Officers and Directors constituted a quorum and welcomed all.

APPROVAL OF MINUTES FROM PREVIOUS MEETING

Secretary Williams announced that the minutes of October 30, 2020, had been circulated on Constant Contact, and asked for approval of the minutes as written, which was approved by unanimous voice vote.

REVOCATION AND OR SUSPENSION OF BRANCH 66 (SONOMA)

President Benson announced that the first item before the Board is the Revocation and or Suspension of Branch 66 (Sonoma) Charter, for failure to comply with the minimum Branch requirements.

Secretary Williams announced that on December 10, 2020, the State Executive Committee recommended to State President Benson, the revocation of Branch 66 (Sonoma) Charter, based upon Regional Director 3, Dennis Pangburns concerns of December 7, 2020.

Secretary Williams announced that he notified in writing (1st class mail) and Email the Branch 66 leadership, John Long, Joseph Runnion and Marion Colony, of the reason for the action being taken against the Branch, the Branches right to be heard, either through appearance of a representative or by a letter to be received five days before the hearing on December 29, 2020, at 2:00 P.M.

Secretary Williams announced that he spoke with Branch 66 Treasurer Marion Colony, who indicated he was willing to voluntarily surrender the Branch 66 Charter, however he wanted to confirm with Joe Runnion his willingness to voluntarily close the Branch.

In attendance, Branch 66 leader, Joe Runnion, indicated that his membership had basically closed its operations because of the age of his members, lack of a quality meeting place, and his active members were interested in golf only.

Secretary Williams, moved that the Charter for Branch 66 Revocation, BE REVOKED but held in abeyance, pending voluntary submission of their Charter within ten days (January 8, 2021), allowing the records to reflect that Branch 66 voluntarily surrendered its Charter, with the motion seconded by Regional Director Pangburn, the motion was approved by the majority of the Board.

OATH OF OFFICE 2021 OFFICERS AND DIRECTORS

President Benson announced that the next item before the Board was to administer the Oath of Office, and with each Officer and Director in attendance and agreeing to serve during the 2021 term, and until an elected or appointed successor has been installed, the following Officers were sworn in.

President	Stuart "Stu" Williams
Vice President	Rick Kindle
Secretary	Ron Flagel
Assistant Secretary	Lee Moy
Treasurer	Roy Hodgkinson
Assistant Treasurer	Ron Saltgaver

Chief Administrative Officer	Dean Steichen
Regional Director RD1	Dave Gonzales
Regional Director RD2	Dale Decker
Regional Director RD3	Dennis Pangburn
Regional Director Rd4	Vacant
Regional Director Rd5	John Haffner

MEMORIAL GIFT FOR JIM JOHNSON.

President Benson asked the Board to join with him in making a Memorial Gift for our beloved 2020 President Elect Jim Johnson, who passed away December 11, 2020.

President Benson suggested Sirlnc plant trees in the memory of Jim, which can be accomplished by purchasing a grove of 100 trees for \$225.00.

The trees will be planted in a forest with the greatest need, with a certificate to the family.

All in attendance agreed with the memorial gesture, with President Benson agreeing to complete the process.

LITIGATION UPDATE (WHITEHORES V. MARTIN)

Secretary Williams announced that the pending litigation of Whitehores v. Martin, and the subrogation claim, was tentatively settled during the Mediation on December 1, 2020, and the final settlement awaits Court approval that the settlement was completed in good faith,

Williams announced that with the tentative settlement, hopefully our Insurance Carrier would consider this favorably in our upcoming Insurance renewal in May 2021.

FIRST QUARTER STATE ASSESSMENT.

Secretary Williams, on behalf of the 2020-21 Budget Committee, announces that the committee has recommended forgoing the first quarter assessment, normally due and payable January 15, 2021.

Treasurer Roy Hodgkinson advised the Board that the organization ended the year with a positive equity balance and forgoing the first quarter assessments would not impact the 2021 financial stability.

President Benson announced that upon approval of the 2021 Budget, the forbearance of the first quarter assessment could be approved concurrently.

2021 STATE BUDGET APPROVAL

2021 State President Williams, on behalf of the 2020-21 Budget Committee, announced that on December 11, 2020, Treasurer Roy circulated the proposed budget, with the Budget Overview indicating approximately \$18,500 under budget in 2020, with an additional \$6,000 from custodial accounts from closed Branches. (See Exhibit "A")

2021 State President Williams moved for approval of the 2021 Budget (Exhibit A), and the forbearance of the first quarter assessment of 2021, by the 2021 State Board, with State Vice President Kindle seconding the motion, which was passed unanimously.

There being no further business to come before the Board, President Benson adjourned the meeting of December 29, 2020, at 2:57 P.M.

Dated January 1, 2021

/s/Stuart S. Williams

Stuart S. Williams

2020 Secretary

2021 DRAFT Budget - December 5, 2020

		Proposed Budget	2020 Budget	2020 Actual + Expected
Income				
1100 Cash on Hand				
(excess > \$14,000)		\$18,823	\$5,000	\$5,000
4000 Revenue				
4100 Pro Rated Assessments	(assume 10,000 members on 1/1/2021)			
(reduce by 1% per Quarter) 1Q	10000	\$0.00	\$0	\$22,757.00
4102 2Q	9900	\$1.75	\$17,325	\$22,529.43
4103 3Q	9801	\$1.75	\$17,152	\$22,304.14
4104 4Q	9703	\$1.75	\$16,980	\$22,081.09
Total		\$51,457	\$89,672	\$88,129
4105 Annual Meeting Assessment				
Branches (est. mid-2020)	100	\$0	\$0	\$0
4200 Special Donations - Other			\$0	\$500
4300 Foreign Travel Receipts			\$0	\$2,500
4400 Hardware Sales			\$0	\$2,500
4500 Interest			\$60	\$75
4600 Other				
4601 Branch Closing			\$5,000	\$500
4700 Miscellaneous				
Total Income (budget)		\$75,340	\$99,747	\$94,177
5000 Cost of Goods Sold			\$0	-\$2,500
Gross Income		\$75,340	\$97,247	\$93,370

Expenses				
6000 - State Administration				
6010 Officer Expenses				
6011 President Travel		\$700		\$700
6011a MCO		\$0		\$10,000
6012 Vice President Travel		\$700		\$700
6013 Secretary Travel		\$450		\$450
6014 Asst. Secty.		\$275		\$275
6015 Treasurer Travel		\$450		\$450
6016 Asst. Treas.		\$275		\$275
6017 Ch Admin Off		\$425		\$425
6018 State Advisor Travel		\$425		\$425
Total Officer Expense		\$3,700	\$13,700	\$10,783
6020 State Office Expense				
6021 Bank Fees		\$100		\$100
6022 Supplies		\$800		\$800
6023 Printing and Copies		\$400		\$400

2021 DRAFT Budget - December 5, 2020

	Proposed Budget	2020 Budget	2020 Actual + Expected
6024 Postage	\$400	\$400	
6026 Mileage	\$200	\$200	
6027 Web Site / Server	\$900	\$900	
6028 Software	\$3,500	\$900	
6029 State Taxes			
6030 CA Taxes (SI 100's)	\$1,000	\$1,000	
6030a RRF-1 for Attorney General			
6031 Disbursements to Branch			
Total State Office Expense	\$7,300	\$4,700	\$4,440
6100 Insurance			
6110 Commercial			
6111 Directors and Officers			
6112 Foreign Travel Liability			
6113 Umbrella			
Total Insurance	\$51,000	\$51,000.00	\$48,885
6200 State Committees			
6210 Audit	\$175	\$175	
6220 InfoSys	\$100	\$550	
6250 Nominating	\$200	\$200	
6260 Golf			
6270 Bowling			
6280 Bocce	\$250	\$250	
6290 Policies and Procedures	\$250	\$250	
6300 G&M	\$550	\$550	
6303 Mktg Collateral	\$500	\$500	
6303a WeAreSIR.com	\$1,000	\$1,000	
6304 "Doing My Part"	\$0	\$3,000	
6305 Zoomer Awards	\$700	\$1,000	274
6309 Insurance	\$300	\$300	
6310 Training	\$425	\$425	
6311 RD/AG	\$200	\$700	
6330 (restart in 2020) RV	\$0	\$0	
6340 Travel	\$200	\$200	
6350 State Sports			
6351 Lodging and Meals	\$100	\$375	
6352 Mileage and Tolls	\$100	\$375	
6360 Public Image	\$9,500		
Total Committee Expense	\$14,550	\$9,850	\$4,048
6400 State Meeting Expense			
6410 BS/AG/RD	\$1,000	\$4,000	
6411 Facility Rental			
6412 Lodging and Meals			
6413 Mileage and Tolls			
6414 Materials/Slides/Handouts			

2021 DRAFT Budget - December 5, 2020

	Proposed Budget	2020 Budget	2020 Actual + Expected
6420 Board	\$1,500	\$3,600	
6421 Facility Rental			
6422 Lodging and Meals			
6423 Mileage and Tolls			
6424 Materials/Slides/Handouts			
6430 Annual	\$0	\$0	
6431 Facility Rental			
6432 Lodging and Meals			
6433 Mileage and Tolls			
6434 Materials/Slides/Handouts			
6435 Branch Awards	\$1,000	\$0	
Total State Meeting Exp	\$3,500	\$7,600.00	\$2,977
6500 Region Expenses			
Region 1	\$1,000	\$4,750	
6501 Facilities			
6502 Lodging & Meals			
6503 Mileage & Tolls			
6504 Copy & Printing			
6505 Supplies			
6506 Miscellaneous			
Region 2	\$1,000	\$4,750	
6501 Facilities			
6502 Lodging & Meals			
6503 Mileage & Tolls			
6504 Copy & Printing			
6505 Supplies			
6506 Miscellaneous			
Region 3	\$1,000	\$4,750	
6501 Facilities			
6502 Lodging & Meals			
6503 Mileage & Tolls			
6504 Copy & Printing			
6505 Supplies			
6506 Miscellaneous			
Region 4	\$1,000	\$4,750	
6501 Facilities			
6502 Lodging & Meals			
6503 Mileage & Tolls			
6504 Copy & Printing			
6505 Supplies			
6506 Miscellaneous			
Region 5	\$1,000	\$4,750	
6501 Facilities			

2021 DRAFT Budget - December 5, 2020

	Proposed Budget	2020 Budget	2020 Actual + Expected
6502 Lodging & Meals			
6503 Mileage & Tolls			
6504 Copy & Printing			
6505 Supplies			
6506 Miscellaneous			
Total Region Expenses	\$5,000	\$23,750	\$3,140
Contingency	\$0		
Total Expenses (budget)	\$85,050	\$110,600	\$74,547
Net Income / Deficit	-\$9,710		\$18,823
Projected Bank Balance 12/31/2021	\$4,290		