



# State Board Meeting Minutes Sons In Retirement Inc.

Meeting held via  
Electronic Video Conference



Wednesday, February 10, 2021 at 2:00 pm

### State Board Members Present

President: Stuart Williams  
Vice President: Rick Kindle  
Secretary: Ron Flagel  
Assistant Secretary: Lee Moy  
Treasurer: Roy Hodgkinson  
Assistant Treasurer: Ron Saltgaver  
Chief Admin Officer: Dean Steichen

Director, Region 1: Dave Gonzales  
Director, Region 2: Dale Decker  
Director, Region 3: Dennis Pangburn  
Director, Region 4: Pat Reed  
Director, Region 5: John Haffner

### Invited Participants Present:

Derek Southern: Host  
Mark Stuart: Golf  
Alan Melnicoe: Advisor  
Craig Hoffhines: Insurance  
Past Presidents: Derek Southern, Ed Benson, Richard Dettmer, Dwight Sale, Jerry Strain,  
Area Governors: Bruce Persons, Carl Mason, Foster Kinney, Gary Johnson, Bob Turner, Phil Thomas,  
Robert Reuther, Kevin Mahoney, Richard Provost and Hugh Thompson. Big Sir Branch 2: Brion Beetz.  
Ron Cassano: Audit  
Russ Salazar: Bowling  
Dan Weller: Bowling  
Ed Benson: UCSF Coordinator

### Call to Order

President Stuart Williams called the meeting to order at 10:00 am on February 10, 2021.  
The Quorum requirement was met with all officers present.

President Williams tendered the minutes from the January 21, 2021 State Board Special meeting as distributed January 28, 2021. There were no corrections and with a Motion from Stuart Williams and being seconded by Pat Reed, the **Minutes were Approved** unanimously.

### 2021 State Board Meeting Schedule

President Williams presented a Proposed 2021 Meeting schedule as follows:

- Board Meeting. 2/10/2021. 10AM (Zoom)
- Cancel - Town Hall previously scheduled for 2/18/2021
- Board Meeting. 5/11/2021. 10AM (Zoom)
- Annual Meeting. 8/25/2021. 9AM (Zoom)
- SPECIAL EVENT IN PERSON GATHERING AND LUNCH AT CHARDONNAY GOLF COURSE 9/14/2021 (Requires State Board Approval)
- Board Meeting. 9/22/2021. 10AM (Zoom)
- Board Meeting. 11/10/2021. 10AM (Zoom)

A Motion was made by Dean Steichen and seconded by Pat Reed to spend \$7k to \$9k for the Special Event in person gathering and lunch at Chardonnay Golf Course in September. The **Motion passed** unanimously.

### 2020 Audit Reports (Attachments A,B.& C.)

Ron Cassano reported the successful completion of the SIRINC financial audit with special complements to State Treasurer Roy Hodgkinson for his excellent support. Ron also reported the successful audit of the State Bowling and Golf Activity financials.

## **Financial Report**

Treasurer Roy Hodgkinson reported on the financial status as follows:

- Cash carried forward \$5,580 over budget
- Income slightly below budget.  
1<sup>st</sup> Quarter Assessment due 1/15/2021 was waived.  
Branch closing income below budget as good news.
- To early in 2021 to estimate calendar year results

Roy then reviewed February Financials as of 2/9/2021 - **(Attachment D)**.

A discussion followed concerning the number of active branches and how to get an accurate membership count. It was pointed out that having an accurate membership count will go hand in hand with understanding the affect that COVID-19 will have had on our membership. This matter is to be addressed by the State Board.

**President Williams then asked that the Board go to an Executive Session. A motion was made to retire to Executive Session by Dwight Sale and seconded by Ron Saltgaver. Motion Passed Unanimously**

**The Board adjourned to Executive Session.**

After meeting in Executive Session, The Board took the following reportable action;

The Board resolved that all SIR sponsored outdoor activities/events may be henceforth approved by a SIR Branch provided; (a) Such activities are not prohibited by an applicable order of the California Department of Public Health, local County Health Department or Municipal Health Directives. (b) All such activities have a written and Branch BEC approved protocol for that activity recorded in the BEC Minutes. (c) All such activities are conducted in strict compliance with all applicable state and local mandated mask, hand sanitizing, distancing, and any other pertinent health related requirements.

The Board resolved to conditionally approved the reopening of State and Branch Bowling activities only when the activity falls within the State's defined Tier for Indoor Bowling. In addition (a) Such activities are not prohibited by an applicable order of the California Department of Public Health, local County Health Department or Municipal Directives. (b) All such activities have a written and Branch BEC approved protocol for that activity recorded in the BEC Minutes. (c) All such activities are conducted in strict compliance with all applicable state and local mandated mask, hand sanitizing, distancing, and any other pertinent health related requirements. Refer to State Protocol **(Attachment E)**.

**The Regular meeting was reconvened**

## **Form 27 Review**

Rick Kindle reported that Dennis Imhoff was not able to attend. The subject matter was tabled and will be taken up at the next State Board meeting.

## **Recognition Certificate Report (Attachment F)**

Ron Flagel reported on Certificate processing since 2010. He noted that for the COVID year of 2020 processing was down. Ron further pointed out that during the COVID restrictions and with the use of Zoom meetings, certificate presentation could be a positive factor.

## **WeAreSir Website inquiry Report**

Ron Flagel reported on the inquiries received from the WeAreSir Website as follows:

March 2020 – January 2021

Total of 22 Inquiries:

- 17 valid inquiries
- 3 testing
- 2 Spam

Of the 17 Valid inquiries:

Referred by:

- 11 by a friend or relative
- 3 by public notice
- 2 by Facebook
- 1 by Internet

Received via:

- 16 email
- 1 phone

Location:

- Walnut Creek (2), Elk Grove, Las Vegas, Avon, Danville, Rocklin, Woodside, Modesto, Novato, Chico, San Francisco, Irvine, Vallejo, Martinez, Lincoln, Placerville.

## **MCO/Branding Update**

Vice President Rick Kindle introduced Mary Odbert representing MCO and working on development of “Branding” for SIR. Mary explained how working on the brochure design has provided Branding direction. She outlined the design considerations given in the design process. Mary further explained what was involved in the process to date. Consideration and activities included image awareness, utilized a image building committee, creation of a draft with three design options, as well as revisions from the committee resulting in the final product being presented today. The finished product will be available from Vista Pro shop or off the SIR website.

## **UCSF/Survey Update**

Past President Ed Benson presented an update to the ongoing SIR involvement with a UCSF study involving Senior men. A few of the takeaways from the September/October 2020 survey were that it had a successful response rate, few members contracted COVID, many have adapted well to telehealth appointments. Ed also noted that many expressed the preference of in-person visits. Ed summarized the actions taken to date including an article in Happenings and posting on sirinc.org home page. Ed pointed out that UCSF considers SIR an excellent data source for surveys and building a relationship with them is a valuable resource. Our goal is to get SIR recognized as significant in preventing loneliness among Senior men as well as to help build our membership. Discussion centered on actions that can be taken to disseminate these efforts to the membership as a whole. It was decided to send a link to Big & Little Sirs for their use in Branch Zoom meetings.

## **COVID-19 Outreach Report**

Vice President Rick Kindle reported for Dick DeVoe. Rick reviewed a planned survey/letter. The survey asks three Vaccine related questions:

- I have received my 1<sup>st</sup> dose or have an appointment.
- I have problems making an appointment and need help.
- I do not plan to get vaccinated for COVID-19.

The letter is tentatively planned to be sent out this Friday via Constant Contact to all members reflecting it is from each Branch’s Big Sir, after the Area Governors have secured approval from each Branch’s Big Sir.

## **New Business**

### **Policy and Procedures proposals**

- Proposal 1: Policy & Procedure 45 changes composition of Executive committee.
- Proposal 2: Bylaw 220 in support of Policy 45 change.
- Proposal 3: Policy 50 changes responsibility for appointment of Infosys committee members.
- Proposal 4: Policy 22A changes new member induction oath.
- Proposal 5: Policy 41 changes Branch Advertising definitions.

These proposals were tabled. They will be modified and presented at a future date.

### **Email and Branch closing concerns**

Mark Stuart expressed concern regarding the effectiveness of various email distribution methods. The subject was discussed with no specific action taken at this time.

## **Adjournment**

President Williams adjourned the Meeting at 12:19 pm.

### **Minutes submitted for approval by:**

Ronald Flagel  
State Secretary  
February 18, 2021

### **Minutes Approved:**

Approved at March 24, 2021 State Board Meeting

Attachment A



January 20, 2021

Mr. Stu Williams  
SIR State President

Dear Stu,

The 2020 financial check of the State Bowling Activity was conducted by correspondence. Russ Salazar, Bowling Chairman and Larry Mustain, Bowling Treasurer provided all requested records. The records were found to be complete and up to date. No exceptions were noted.

Sincerely,

*Ronald Cassano*

Ronald Cassano, Chairman, State Audit Committee

## Attachment B



January 22, 2021

Mr. Stu Williams  
SIR State President

Dear Stu,

I obtained a copy of the 2020 Bank Account Summary prepared by the Golf Committee Treasurer, Stephen Johnson

I verified that the cash balance on the Bank Account Summary agreed with the bank statement at 12/31/02020. Since there were no tournaments the Committee reported no revenue. Miscellaneous expenses for the year were \$ 1419.77 and I considered them appropriate.

The records are complete and up to date.

Sincerely,

*Ronald Cassano*  
Ronald Cassano, Chairman , State Audit Committee

## Attachment C



January 20, 2021

Mr. Stu Williams  
SIR State President

Dear Stu,

We have completed the 2020 financial check of SIR, INC. Roy Hodgkinson State Treasurer provided All requested financial records for the year ended December 31, 2020. Many thanks for his cooperation and professionalism.

We looked at a sample of paid expenses, traced payments to supporting documents and bank statements. No exceptions noted

The records were found to be complete and up to date.

Sincerely,  
*Ronald Cassano*  
Ronald Cassano  
Chairman, State Audit Committee

Attachment D

# Financials as of February 9, 2021

Account	Actual	2021 Budget
<b>REVENUE</b>		
Cash Forward	\$24,403	\$18,823
Assessments	\$0	\$0
Other	\$213	\$558
<b>Total Revenue</b>	<b>\$24,616</b>	<b>\$19,381</b>
<b>EXPENSE</b>		
Administration	\$1,041	\$1,210
Insurance	\$4,077	\$5,616
Committees	\$0	\$1,602
State Mtgs	\$0	\$257
Regions	\$34	\$555
<b>Total Expense</b>	<b>\$5,152</b>	<b>\$9,240</b>
<b>2021 YTD</b>	<b>\$19,464</b>	<b>\$10,141</b>



## Attachment E

### **SIR Bowling Tournament Interim Protocol During the COVID-19 Pandemic**

The following interim protocol will be in effect for all SIR-sponsored Bowling Tournaments until a SIR Board-approved update is adopted and published. The following items are necessary to support the protocol:

- Realizing each bowling center has different capabilities of service, SIR Bowling Tournament Managers shall work with the bowling centers to create safe and sanitary conditions for tournament participants.
- During the Covid-19 pandemic the bowling center may have a capacity limit on the number of persons that can be in the building at one time. The Tournament Manager shall work with the bowling center to determine the number of bowlers, the number of lanes, and the number of squads the center can safely accommodate. Such information shall be included on the tournament entry application.
- Bowlers refusing to adhere to the following protocol shall be disqualified from the event, asked to leave the bowling area, and may be restricted from participating in future SIR Bowling Tournaments.
- This protocol must be reviewed and accepted by the sponsoring Branch(s) BEC and Tournament Manager prior to any Bowling Tournament being held. Acceptance shall be recorded in the Branch(s) BEC minutes.
- The State SIR Bowling Committee shall oversee all SIR Bowling Tournaments to ensure compliance with this protocol.
- Conditionally approved Bowling Tournaments shall be assessed 45-60 days prior to their scheduled dates for compliance with all current State and/or Local health restrictions that may prohibit holding the Tournament. If prohibited, the Tournament shall be immediately cancelled.

### **PROTOCOL RULES**

#### **A. Entry Applications and Payments**

1. Tournament Managers shall prepare and submit to the SIR State Bowling Committee for approval a tournament entry application specifying the tournament rules and pertinent health-related mandates. Such applications shall be submitted to the SIR Bowling Committee 60-90 days prior to the date of the subject tournament. Approved entry applications shall be distributed to all Tournament Managers and posted on the SIR Bowling Committee website at least 45 days prior to the tournament date.
2. To participate in SIR Bowling Tournaments bowlers must complete a SIR Bowling Committee-approved entry application, include a check for the appropriate entry fee, and mail to the sponsoring SIR Branch(s) Tournament Manager prior to the stated deadline. Walk ins may be permitted at the discretion of the Tournament Manager.

## **B. General Sanitation and Safety Rules**

1. Adhere to all pertinent State and local restrictions and mandated health precautions in the county where the tournament is being held. These restrictions and mandated precautions should be constantly monitored by the Tournament Manager for any changes that may affect the tournament.
2. If a player believes they have a fever, have a recurring cough, or displays any other COVID-19 symptoms they should notify the Tournament Manager and stay home.
3. Congratulatory high-fives, hugs, handshakes, and any other physical contact between bowlers is strictly prohibited.
4. When possible, bowlers should use a provided hand sanitizer during and following each game. Bowlers are encouraged to bring their own personal hand sanitizer.
5. Masks/facial coverings must be worn at all times while inside the bowling center. They may be pulled down below the chin only while delivering the ball.
6. Bowlers shall not touch a fellow bowler's equipment at any time.
7. Bowlers shall not drink water from a public drinking fountain. Personal beverage containers are permitted if allowed by the center.
8. There will be no gathering anywhere on the property before, during, or after a tournament is concluded. This includes the parking lot of the property.
9. Where possible, bowlers must always maintain a minimum six-foot distance from other bowlers (except for household members) while at the event.
10. Non-participating spectators are not permitted in the bowling area but a limited number may be in the concourse area, if permitted by the center.
11. No social events shall be conducted in association with a Bowling Tournament.

## **C. Tournament Results and Awards**

1. Within 15 days following the conclusion of a tournament the host tournament committee shall tally and submit the results to the SIR Bowling Committee for approval.
2. Approved tournament results shall be posted to the SIR Bowling Committee website and award checks shall be distributed to the winners by mail.

## **D. Food and Beverage**

1. Food and beverage services provided by the bowling center may be used by tournament participants only if permitted by State and Local Health Departments and all mandated health precautions are strictly adhered to.

Attachment F

**Certificate Program**

**2010 – 2020**

<b>Year</b>	<b>Senior</b>	<b>Super</b>	<b>Century</b>	<b>HLM</b>	<b>S.HLM</b>
<b>2020</b>	116	25	3	11	8
<b>2019</b>	133	30	5	26	28
<b>2018</b>	168	58	7	22	9
<b>2017</b>	177	56	11	29	17
<b>2016</b>	180	48	6	37	16
<b>2015</b>	240	56	4	46	14
<b>2014</b>	238	55	5	31	21
<b>2013</b>	204	33	4	26	24
<b>2012</b>	245	52	8	43	20
<b>2011</b>	241	36	2	39	19
<b>2010</b>	189	23	1	36	36