To: All Branches, All Branch Travel Chairmen, Area Governors and Regional Directors.

Cc: Pres., Vice Pres.

Subject: Handbook for SIR Branch Travel Chairmen, Version 12-01-07.

Travel Chairmen are advised to download from the SIR Website the updated revision of the subject Handbook.

In the year 2007 several changes were made to the SIR Travel Code. Travel Chairmen are advised to download the SIR Travel Code from the SIR Manual, Division 3, Part 1 SIR Travel Code, pages 30- 40 and insert those pages in the Handbook.

Robert (Bob) Perry, Chairman

SIR State Travel Committee, SIR, Inc.